

MOODLE 2020/2021

PROGRAMME: CertHE SKILLS for the Workplace

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Assignment title: ACE ASSESSMENT 1 INDIVIDUAL
PRESENTATION

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Academic And Employability Skills



The skills needed by an individual to make themselves effective in the workplace is termed as employability skills. Academic skills are the strategies used to apply learning (Spacey, 2021).

Introduction



Aspect of career as a Human resource manager and their various principles and applications.

SWOT analysis of a human resource manager and how the various impact of the SWOT prospects on their job roles.

A PDP have been critically evaluated which will highlight the various actions taken for self-development.

Intended career



A HR manager and their various importance in the workplace and their various HR policies have been identified.

A Human Resource manager is also termed as the Backbone of an organization and affects an organization from a lot of perspectives

Strengths and weakness of a Human Resource Manager



Communication skills is an aspect of strength as it helps the managers in the workplace.

Aspect of networking hinders as weakness which needs to be developed for effective working

Opportunities and Threats of a Human resource manager

Aspects of development is an opportunity in which HR managers may develop themselves in their job roles. The pandemic might affect as a threat for the Human Resource managers in terms of their growth and expansion.



PDP

PERSONAL DEVELOPMENT PLAN



Goal setting- To improve budgeting and networking aspects of a HR manager which will help a HR manager to work effectively and with full potentiality.

Prioritizing goals-From various courses which will help the HR manager, in this aspect the seniors plays an important part for the development.

PDP

Opportunities and threats-
development of skills and the
pandemic

Developing- Is essential for
opportunities.

Support Network- From
higher officials which will
help the HR to grow

Measure Groups- Through
work performance the
manager may sketch out its
development



Conclusion

Aspects of a HR manager and their importance have been highlighted in each segment of the assignment
SWOT framework of a Human Resource Manager have been critically discussed along with their implications.



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