

APPLICATION for Sports Placement ETHICAL APPROVAL

This form must be completed and approved prior to undertaking any activity with the organisation. It will need to be signed by the student, placement organisation and a sports lecturer.

SECTION A: About You (Student)

Full Name:	Pablo Elipe		
Faculty/School/Centre:	Sport, Health and Outdoor Education		
Campus:	Swansea Business Campus		
E-mail address:	1702973@student.uwtsd.ac.uk		
Contact Telephone Number:	+34659063854		
Student Number:	1702973	Undergraduate	☒
Programme of Study:	Sports management	Taught Postgraduate	☐
Director of Studies/Supervisor:	Andrew Thomas	Research	☐

SECTION B: Placement Activity Organisation (Employer)

Does the activity involve collaborators outside of the University?	YES	☒	NO	☐
If Yes, please provide the name of the external organisation and name and contact details for the main contact person:				
Organisation	Sportmadness			
Contact person name	David Almeida			
Contact person e-mail address	david@sport-madness.es			
Contact telephone number	+34 693 23 26 48			
Number of agreed contractual hours	200			

Location of activities

Identify all locations where activities will take place.

Calle Cervantes, 3 Moya, Las Palmas de Gran Canaria

Schools:

IES Ramon Menendez, Calle Debussy 1, Palmas de Gran Canaria, Las Palmas.

APADIS, Lugar Hoya Del Parrado 4, Montañeta, Las Palmas.

CEIP Poeta Fernando González, Calle León y Castillo, 94, Telde, Las Palmas.

CEIP Plácido Fleitas, Calle Roque, 2, San Gregorio, Las Palmas.

TRILINGUAL SCHOOL ANITA CONRAD, Camino de los Dolores, 11, 35432 Los Dolores, Las Palmas.



The placement student will work within the companies ethical framework			
Organization representative name	Sportmadness Canarias – Diverteca Ludoteca SCP		
Signature	45762267H ALMUDENA SUAREZ (R: J76256957) Firmado digitalmente por 45762267H ALMUDENA SUAREZ (R: J76256957) Fecha: 2019.06.11 11:30:04 +01'00'	Date	11/06/2019

SECTION C: Scope of Activity (Student)

Will the activities include:	YES	NO
Use of a questionnaire or similar research instrument?	☐	☒
Use of interviews?	☐	☒
Use of diaries?	☒	☐
Participant observation with their knowledge?	☐	☒
Participant observation without their knowledge?	☐	☒
Use of picture, video or audio recording?	☒	☐
Access to personal or confidential information without the participants' specific consent?	☐	☒
Administration of any questions, test stimuli, presentation that may be experienced as physically, mentally or emotionally harmful / offensive?	☐	☒
If you have answered yes to any of the above then please explain below: In both cases I will be using it to do the assignment regarding to the applied industrial placement module.		

NOTE – PICTURE and VIDEO for assessment - make sure you have approval from organisation

SECTION D: Intended Participants (Student)

Who are the intended participants:	YES	NO
Students or staff at the University?	☐	☒
Adults (over the age of 18 and competent to give consent)?	☐	☒
Vulnerable adults?	☐	☒
Children under 18?	☒	☐
Prisoners?	☐	☒
Young offenders?	☐	☒
Those who could be considered to have a particularly dependent relationship with the investigator or a gatekeeper?	☐	☒
People engaged in illegal activities?	☐	☒
Others (please identify):	☐	☒
If you have answered yes to any of the above then please explain below: I will be doing Activities in Schools with children under 18.		

SECTION E: Anticipated Risks (Student)

Outline any anticipated risks that may adversely affect any of the participants, the student and/or the University, and the steps that will be taken to address them.
Risks to participants For example: emotional distress, financial disclosure, physical harm, transfer of personal data, sensitive organisational information Psychological harm As I will be working with functional diversity people, I have to be careful how I act as I do not have much experience, so I will always ask the placement coordinator before taking an action.
Risks to student For example: personal safety, physical harm, emotional distress, risk of accusation of harm/impropriety, conflict of interest Participants safety To address it its essential to make sure before starting any activity that material is in good conditions, participants are not harm before starting the activity, all laces are tied up, participants know emergency procedures, etc.
University/institutional risks For example: adverse publicity, financial loss, data protection University control measures about the placement organisation, place, etc. Make sure all papers are signed and prepared before going on placement so that the university is not in risk.
Control measures List measures put in place to limit and manage any of the risks identified above Make sure material is in good conditions, participants are not harm before starting the activity, all laces are tied up, participants know emergency procedures, etc. To address them I could use a paper with all the emergency procedures, norms and conditions.

Disclosure and Barring Service			
If the activity involves children or vulnerable adults, a Disclosure and Barring Service (DBS) certificate may be obtained before any contact with such participants.	YES	NO	N/A
Do you need a DBS certificate for this role?	☐	☒	☐
Has a DBS certificate been obtained?	☐	☒	☐
If yes, add picture copy below			

SECTION F: Declaration (Student and Staff)

For Students:

The information which I have provided is correct and complete to the best of my knowledge. I have attempted to identify any risks and issues related to the employment activity.	
Name of applicant: Pablo Elípe	
Signature of student: <i>P. Elípe</i>	Date: 11/06/2019

For Staff:

Placement Coordinator:	<i>Andrew Thomas</i>
Signature:	<i>[Signature]</i>
Date:	14/6/19

Staff Checklist: The students completed/ submitted the following:

☒	Completed all sections of the form in full.
☒	Attached a copy of the DBS (where appropriate)
☒	I can confirm that the activities has been approved providing they stay within the scope specified by the student.