

Formative assessment: Self-reflection on draft research report

Checklist Element

1. Is the type of research method employed in this report clear?
2. How can you tell this?
3. Is there a research title, including student name, university programme and student's email contact?
4. Does the research report include the required elements indicated in the assignment brief i.e. Title Page; Introduction/Literature Based Background to the Study; Rationale & Research Question/Aims/hypothesis; Research methodology (Research methods); Research Design; Recruitment, Sampling & Study Participants; Materials/Data Collection Method(s)/procedure i.e What questions will you ask? Who will you ask? How will you ask?; Data analysis technique; Ethical considerations; Results; Discussion; Conclusion; Reference List; Appendix – A blank copy of your questionnaire
5. Does the report have clearly written rationale, research questions; aims & objectives and research hypothesis?
6. Does the literature review follow an acceptable guideline ?
7. Is the literature review from credible academic sources?
8. Do the research methods, research design; recruitment; sampling & study participants; materials/data collection method(s)/procedure design; data collections reflect the topic of the assignment brief?
9. Is the data analysis appropriate and effective to achieve the objectives for the research?
10. Are the results written in concise and clear manner?
11. Does the discussion follow the guidelines provided in the class i.e. explore the underlying meaning of your research results; compare and contrast your results with the findings from other studies, and provide reasons if your results differ from findings of previous studies?
12. Do the conclusions reflect and summarise the research findings?
13. Does the reference list accurately follows Harvard referencing style?

