

Title of Module: Digital Skills

Module code: LCLM 4002

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Digital Safety Tips

Retain personal information discrete and professional

Be advised that you should not disclose your home address or personal relationship status when applying for a job. All that potential employers need to know is your area of expertise, professional experience, and contact information. Give websites and individuals you trust access to your personal information only.

Don't change your privacy setting. n

Always check your privacy settings. You can secure your online privacy with settings on most web browsers and mobile operating systems. Although privacy-enhancing settings are available on social media sites, they can be difficult to find at times because these sites desire your personal information. Verify that you have activated and continue to activate these privacy protections.



Make sure your internet connection is secure

When utilising free public WiFi Verify that your device is secure, and if in doubt, hold off on giving out sensitive information like your bank account number until a better time—that is, until you can connect to a secure Wi-Fi network.

Take caution when downloading anything.

Hackers will always attempt to fool you into installing malicious software, which is defined as any software that is purposefully created to harm a computer, server, client, or computer network. Malware has the ability to steal personal data by hiding itself in apps or programs. programs that check traffic or the weather, or even well-known games, might be impersonated by this malware. Therefore, be cautious when downloading any programs that seem fishy or originate from unreliable websites.



Reference:



Ten suggestions for staying safe online can be found at
<https://digitalinclusion.salford.gov.uk/resources-learning-jobs/top-tips>.