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Introduction: Managing in health and social care

Managing health and social care is about developing skill to and improve health and social care services the focus throughout the study is in the role to a manager, effective management of health and social care

ensures people receive safe coordinated person centred and high-quality care according to individual needs, book should be of value to all with management responsibilities for health and social care, the emphasis is on ensuring services are responsive to the needs of service users overall health and social care aims to help individuals maintain dignity independence wellbeing and quality of life while ensuring patients care is safe effective management requires good leadership

- Responding to the needs of service users
- Planning care identifying person needs and developing an appropriate care plan
- Managing staff recruiting training supervising and supporting healthcare and social care workers
- The service environment accountability and risk
- Leadership is a good teamwork decision making accountability
- communication teamwork, decision making and the appropriate use of resources

A little background information about the field health and social care

Health and social care an important field focuses on promoting protecting and improving the health and wellbeing individuals, health and social care is a type of education can teach student and support of people are ill injured and disabilities

A clear outline of the report structure/or order of topic

Introductions introduce the topic of health and social care briefly describe what the report will cover

Procedure is a data collection and management from reliable sources

Conclusion health and social care play important role in supporting people health

Recommendation can help health and social improve the quality and safety

Research started using google scholar as one reliable source and to follow ensured task followed a proper format by including a bibliography and paid attention to currency relevance authority accuracy and purpose where applicable.

Background information explains the importance to individual communities describe the different services and professional involved

Begin with a general statement about the important of role in health and social care then explain the purpose of the report

Health and social care is important because helps live healthier safer and more independent lives while ensuring receive appropriate support when people need it, play a vital role in society by promoting people's health

wellbeing and dignity and quality of life provides essential support to individuals may need help because of illness disability or other circumstances,

Explain The purpose of this report

The purpose of the report is to help many people regarding health and social care always following by care plan and policies to ensure safety and wellbeing of all people needs help the ability to remain calm and patient under pressure, empathy and kindness when facing physical illness, healthcare support worker play a crucial role in helping patients, feel comfortable and safe the pride in being reliable, punctual and dedicated

Treat every task no matter how small with attention to details and a focus on quality care compassion respect and teamwork, maintaining dignity respecting confidence and communicate effectivity with patients and colleagues are also important in keeping a professional role in health and social care.

Managing health and social care

In the health and social care field

This book should be of value to all those which management responsibilities for health and social care whether as departmental managers, team leaders or project managers it is not only for those who

Are fulltime manager alongside their profession roles its focus is on practical approaches to management and leadership in the particular context of the need to continue to modernise health and social services the emphasis is on ensuring that services are responsive to the needs of service users, integrated across traditional professional and organizational boundaries, effective and achieving the outcomes that the

both individual service users and society as a whole are seeking, and inclusive in identifying and meeting the needs of disadvantage groups

This requires understanding what effective management and leadership mean, developing shared values with service users and other stakeholders and managing performance by setting quality standards

It also includes making the best use of available resources. People, facilities information.

Describe the role clearly use TEEL paragraphs

Why the role is important- the role managing health and social care is important because effective management ensure that services are safe and organised high quality and focused on the needs of individuals, effective management is essential because it connect staff resources policies and leadership to provide safe and high-quality health and social care.

The main duties of the role include

Staff leadership and supervision: recruiting training scheduling and motivation care teams managers ensure staff have the right skills and emotional support to deliver high-quality care

Policy implementation: translating government healthcare policies and new operational strategies into daily practices for their team

Some key skills needed to perform the role

Effective leadership and motivation the ability to inspire guide and support a diverse team of care staff especially in high pressure or emotionally draining environments keeping morale high and reducing staff turnover

Teamwork skills to work effectively with different health care and social care professionals

Empathy and compassion to understand and respond to the needs and feelings of service users

Time management skills to prioritise task and ensure important response abilities are completed on time

Problem and solving skills to identify issues and find suitable solutions

Communication skills to communicate clearly with patients, families and colleagues

Leadership skills to guide and support staff and make effective decisions

Professionalism to follow policies ethical standards and legal requirements

Explanation of most significant skill needed for managing health and social care in health and social care

There are many different types of manager in health and social care not all of them have a title of manager but they include people who manage service provision who manage delivery team and who manage the various support system for service delivery although management responsibilities may be very different in different types of work and different types of organisations the focus of the work is the same for any

Manager in health and social care the delivery of high quality services to those who need them, the activities which manager undertake to carry out their work have many similarities although the context which they work may be very different let's begin by looking at manager in action we asked some managers in health and social care to describe their work, each of their report illustrates the wide range of activities the manager undertake the corresponding wide skills of knowledge that they used and second

they show that a lot of their skills are common to many management jobs, irrespective of the level of the level or functional specialisation involved third, they illustrate how the various skill and competences described may complement each other to produce an effective managerial approach.

One TEEL paragraph for each the three key skills

Communication, communication is one of the most important skills in managing health and social care managers need to communicate clearly and respectfully with service user's families and staff good communication ensures that important information shared accurately.

A fourth TEEL paragraph explaining what can happen when staff do not have these skills

When staff do not have effective communication, leadership and decision-making skills the quality of health and social care can be negatively affected poor communication may lead to misunderstanding and mistakes,

Efficiency drops as a task take significantly longer to complete leading to missed deadlines and a higher rate costly errors or quality issues.

Realistic example of how the skills are used

For example in care home manager notices that residents health has changes and staff are unsure about what action to take the manager uses communication skills to speak clearly with the care team and the residents family leadership skills to organise staff and ensure the correct procedures are followed and decision making skills to decide that the resident needs to be assessed by healthcare professional by using these skills together the manager can ensure that the resident receives safe and appropriate care while supporting staff to work effectively as a team.

Supporting evidence from reliable sources

Research into leadership in health and social care teams identified communication, teamwork shared leadership goal setting creativity and professional expertise as important characteristics of effective leadership this supports the view that managers need strong communication and teamwork skills to coordinate staff and provide effective care

The NHS leadership and management framework also identifies the principles and behaviours expected from leaders and managers across health social care these include being accountable collaborative compassionate curious inclusive and demonstrating integrity reliable sources is essential to establish credibility support claims and ensure accuracy in research standard

Use sources to support your points give your own clear real-life example of how the skills are used in your specific role in the health and social care

Communication for me based in my own real life communication is the most important can I apply it in my own experience English language in not my first language but I learned it by myself how communicate to other people and to be confident of a good speaker using many resources like reading books newspaper and dictionary added my spare time to go to library to gain my knowledge and getting more idea spread my vocabulary

Many resources around me that possible could be helpful and learned gain knowledge to communicate therefore communication is the most important based to my own experienced.

3 strategies for skill improvement for managing health and social care

Three strategies to improve the skills for managing health and social care

1 managing health and social care focuses on what managers do it offer some examples of how managers in health social care work and invites to compare to analyse the main roles as a manager and consider the demands these make, and working with standard is about the quality standards discuss what standard are and how they can be developed and invite can develop standard for are of work, and planning management projects introduces some of the techniques available in planning and managing projects using this techniques will help to ensure that outcomes are achieved within the time scales an budget available

2 management leadership consider what is meant by leadership and the extend to which managers are expected to show leadership we discuss some ways in which can develop management style to improve effectiveness as leader and management leadership is the process of guiding people resources to achieve an organisation's goal it combines management planning with leadership inspiring people

3 understanding motivation explores the importance of some theories of motivation which place different emphasis on needs goals and rewards we also explore how to context of working in health and social care impacts on the relevance and application of these theories we also consider the role of diversity in these debates, and motivation is the external or internal drive that encourage a person to take action achieve goal and maintain effort in health in social care understanding motivation is important because manager and leaders need to know

what encourages staff to perform effectively and provide high quality care.

Supporting evidence from reliable sources

Motivation is important in health and social care because motivated and supported staff are more likely to be engaged and contribute to high-quality care. NHS England states that positive compassionate and inclusive leadership helps create healthy engaged workforces and support high-quality care.

4 Conclusion

Managing health and social care successfully requires moving away from isolated reactive intervention toward proactive interconnected and human focused leadership. Effective management is essential for providing safe high quality and person centered health and social care. Good managers need strong leadership communication skills, problem solving and motivation skills to support staff meet the needs of service users. Effective management also helps organisations use resources responsibly, maintain professional standards and encourage teamwork. Therefore, strong management leadership plays an important role in improving both staff performance and the quality of care received by individuals.

5 Reference list

Aleszewski ,A. and Manthorpe, Literature review measuring and managing risk in social welfare, British journal and social work, vol21, pp.277-90

Royal college of nursing http://www.rcn.org.uk/development/practice/clinic_governance (accessed 20/6/2009)

Parole. (ed) (1999) risk assessment in social care and social work, Jessica Kinsley publisher

Delete any and all instructions before you submit (including this one)!

THIS IS NOT A PERSONAL REFLECTION-PLEASE DO NOT USE PERSONAL PRONOUNS IN THIS REPORT.

PLEASE DO NOT USE BULLET POINTS IN THIS REPORT. ALL SECTIONS SHOULD BE WRITTEN IN FULL, CLEAR, AND LINKED SENTENCES.

1.1 Introduction

(~100 words)

- 1. Introduce the role and your report aims. Outline the order you will present your work. Do not use TEEL in this section.**

Explain:

Introduce the role and explain what the report will cover.

Include:

A little background information about the field of Health and Social Care

A clear outline of the report structure/order of topics

Tip: Begin with a general statement about the importance of roles in health and social care, then explain the purpose of the report.

2 [INSERT YOUR ROLE HERE] in the Health and Social Care Field

2.1 Description of [INSERT YOUR ROLE HERE] in Health and Social Care

(Approx. 200 words, 1 - 2 paragraphs)

Describe the role clearly. Use TEEL paragraphs.

Include:

- Why the role is important
- The main duties of the role
- Some key skills needed to perform the role

Write in full paragraphs—do not answer the prompts separately.

2.2 Explanation of Most Significant Skills Needed for [INSERT YOUR ROLE HERE] in Health and Social Care

(Approx. 400 words, approx. 3- 4 paragraphs)

Explain the three most significant skills required. Use TEEL for each paragraph.

Include:

- One TEEL paragraph for each of the three key skills
- A fourth TEEL paragraph explaining what can happen when staff do not have these skills
- Realistic examples of how the skills are used
- **Supporting evidence from reliable sources**

Use sources to support your points. Give your own clear, real-life examples of how the skills are used in your specific role in the health and social care field.

Write in full paragraphs—do not answer the prompts separately.

3 Strategies for Skill Improvement for [INSERT YOUR ROLE HERE]

3.1 Three Strategies to Improve the Skills for [INSERT YOUR ROLE HERE]

(Approx. 400 words, approx. 3 - 4 paragraphs)

Explain how each skill can be improved with the use of one specific strategy. Use TEEL for each paragraph.

Include:

- One strategy for each of the three skills (each strategy choice should be supported by reliable evidence that your chosen strategy **does** support development of specific skill you've chosen it for)
- A clear explanation of how each strategy works
- Examples of these strategies in practice
- **Supporting evidence from reliable sources**

4 Conclusion

(~100 words)

Restate the topic's overall importance to safe, high-quality care. Remember: There should be NO new information in a conclusion

1. Summarise the main points of your report (importance, types/challenges, and key strategies).

2. End on a broader more general statement

5 Reference List

Only include sources you actually used in your mini report (quoted or paraphrased).

List sources in alphabetical order by the author's surname.

Separate each source clearly on a new line

Don't number the list.