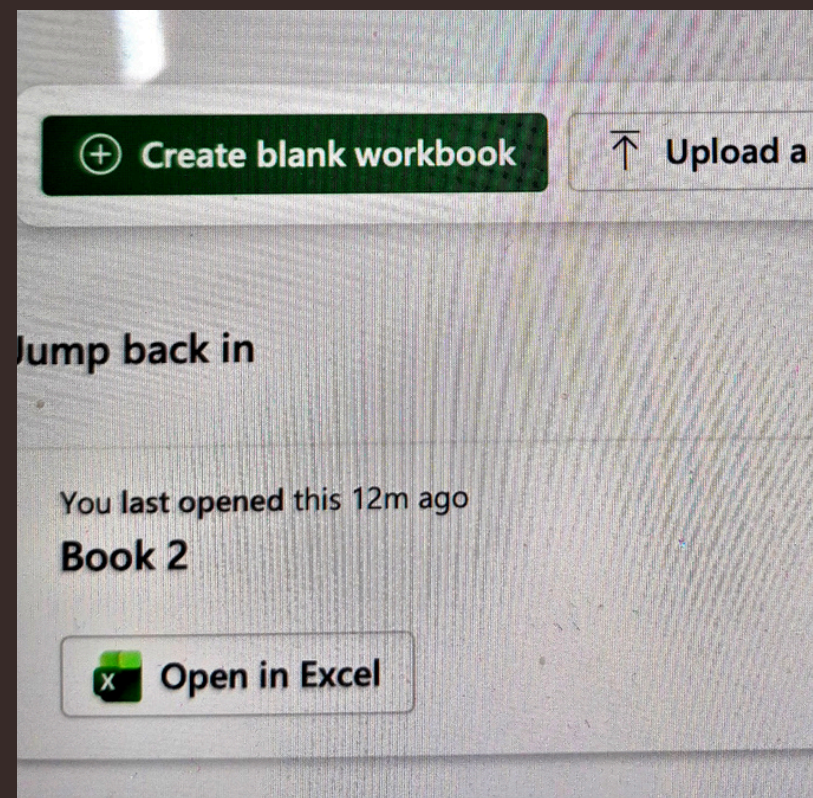


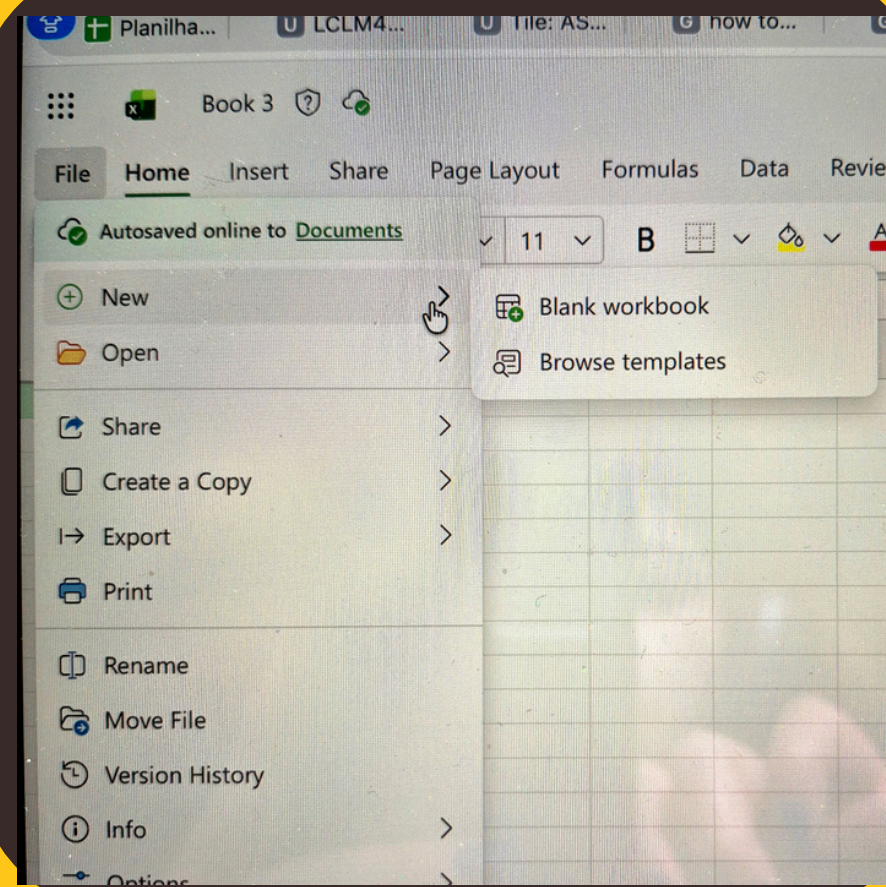
How to create a chart in Excel?

FRANCIELLE A. BENVINDO
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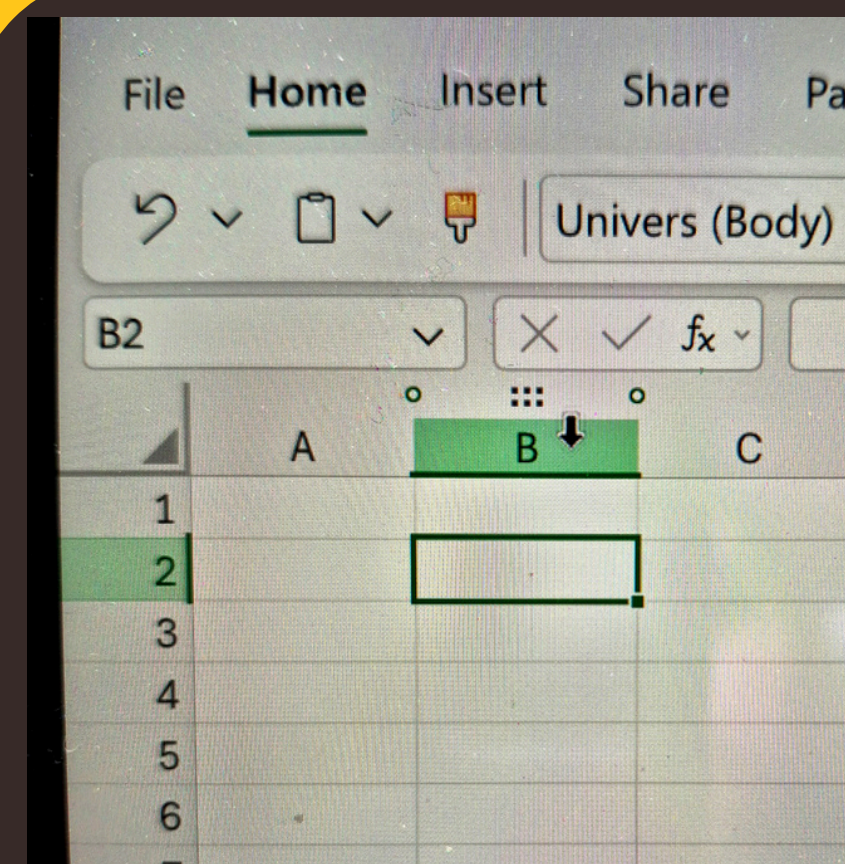
STEP BY STEP



Go to a Ms Excel



Open the new blank document



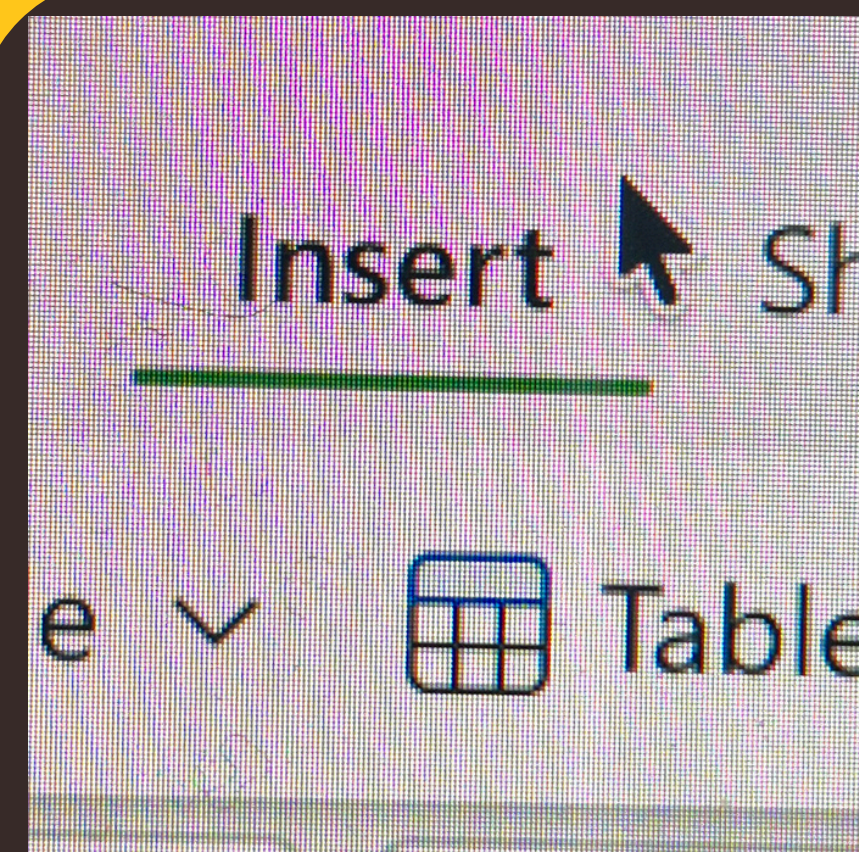
Chose the column, row and cell
you will insert the data

	A	B
1		monthly ice cream sales
2	month	unit sales
3	jan	120
4	feb	150
5	mar	170
6	apr	140
7	may	200
8	jun	240

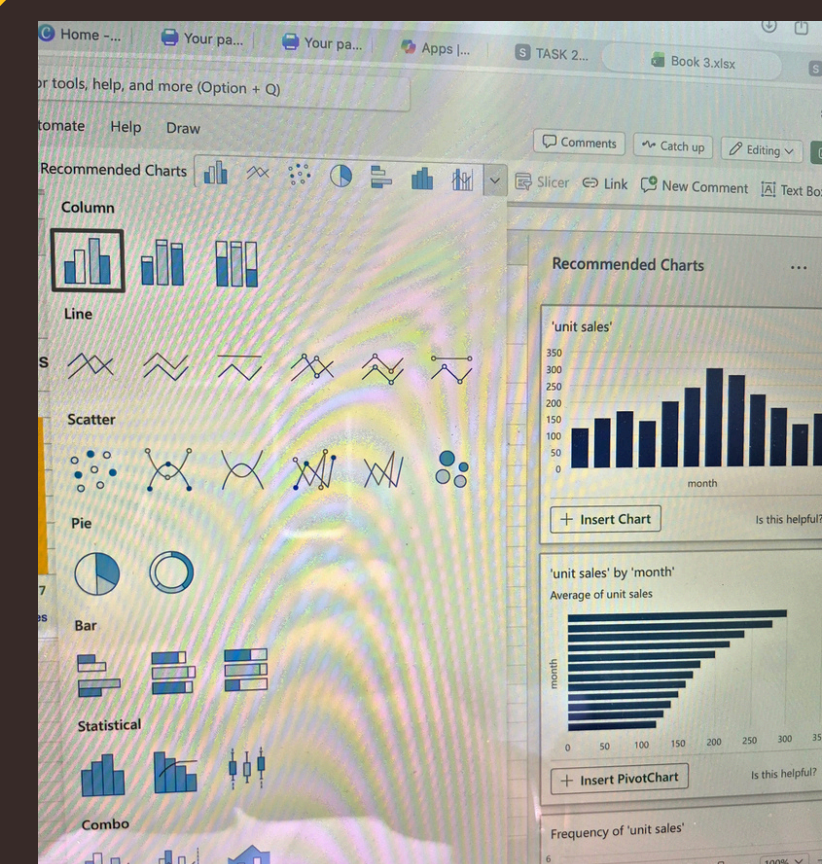
Insert a data

1		ice cream sales
2	month	unit sales
3	jan	120
4	feb	150
5	mar	170
6	apr	140
7	may	200
8	jun	240
9	jul	300
10	aug	280
11	sep	220

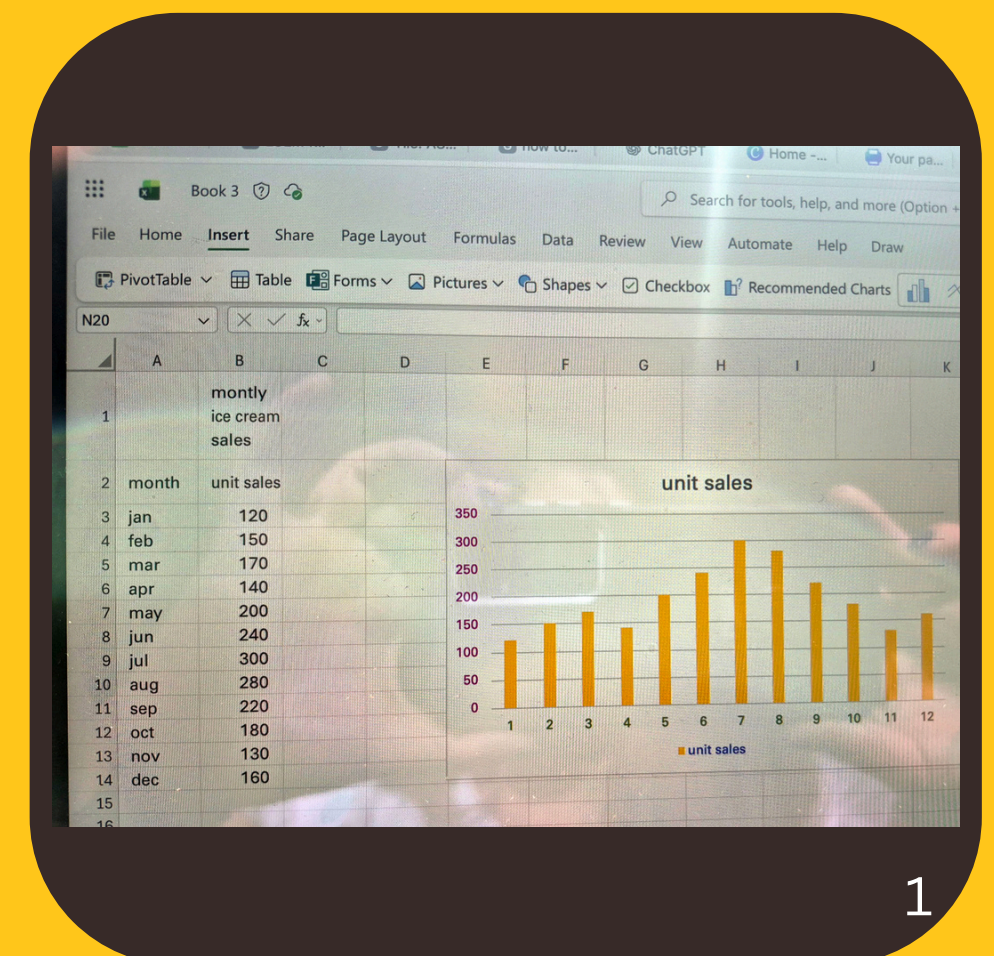
Select your data range,



Navigate to the insert tab



Choose a chart type from the charts
group or click recommended charts.



Choose a chart type from the charts
group or click recommended charts.