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Module Code: LCHS4001

Module: Academic and Employability Skills

Lecturer: ARIF AHMAD

Submitted on: 26/11/2025

Complete the template below (use the prompts in the Task 2 information document to help)

- Take your time, there is no limit – you have until Friday of Week 8 to submit
- Use any notes you have already made to help
- The boxes will expand when you type

Section	Your response (Use your own words!)
1. Research	When I initiated my research for this assignment, I began by collecting a diverse array of online resources and subsequently refined them using the CRAAP test. This approach proved beneficial as it heightened my awareness of how to assess credibility, particularly when certain websites appeared trustworthy at first glance but were, in fact, outdated or biased. A positive aspect was my ability to gather sufficient information to grasp my topic; however, I initially struggled with keeping my notes organized. As I progressed, I grew more confident in utilizing various types of sources and verifying their reliability. For the presentation phase
2. Presenting	I prepared by establishing a clear outline and rehearsing multiple times. I aimed to concentrate on articulating my findings rather than merely reading from my slides. A notable success was my unexpected confidence while speaking, although I still encountered challenges with timing and occasionally rushed through certain points
3. Challenges you faced	If given another opportunity, I would practice more with a timer in hand. Some obstacles I encountered included discerning which information was most pertinent, as I frequently gathered more than necessary. Additionally, I found it perplexing when different sources provided slightly varying responses
4. Actions to improve	Feedback from my peers was instrumental in helping me identify unclear aspects of my explanation, prompting me to simplify essential points. In the upcoming term, I aspire to enhance my ability to summarize information and deliver it more fluidly. I believe that cultivating better note-taking practices and commencing my work earlier will alleviate stress.

5. Further steps needed to Prepare for Task 3	To prepare for Task 3, I need to concentrate on three key areas: evaluating sources more effectively, refining my planning, and honing my presentation style. I now possess a much clearer understanding of my objectives and feel more assured as I move forward.
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