

AS1 Marking Criteria: Reading and Notes

The four assessed criteria are weighted equally at 25% each. Engagement with Literature is not assessed.

Marking criterion	FAIL 0–29%	MARGINAL FAIL 30–39%	SATISFACTORY 40–49%	GOOD 50–59%	VERY GOOD 60–69%	EXCELLENT 70–84%	EXCEPTIONAL 85–100%
Engagement with Literature	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Knowledge and Understanding (25%)	Shows little or no understanding of the text. The main idea and key points are missing, incorrect or unrelated.	Shows limited understanding. The main idea or key points are unclear, inaccurate or repeated.	Shows basic understanding of the main idea and at least one relevant key point. Some misunderstanding or repetition may remain.	Shows clear understanding of the text. The main idea is mostly accurate, and two relevant key points are included.	Shows very good understanding of the text. The main idea is clear, and two different key points are explained accurately.	Shows strong understanding of the whole text. The main idea is accurate, and the two key points are well chosen and clearly connected to the overall message.	Shows exceptional understanding of the whole text. The main idea is precise, and the two key points show a detailed and confident understanding of how the text develops its message.
Cognitive and Intellectual Skills (25%)	Gives no relevant details from the text and does not explain the answers.	Uses very limited or unclear details. Explanations are mostly missing or do not match the point being made.	Uses at least one relevant detail from the text and gives a basic explanation or reason.	Uses relevant details to support most answers and gives clear reasons.	Uses clear, specific details that match the key points and gives a clear reason for the most important part of the text.	Selects strong and accurate details and clearly explains what they show. The judgement about importance is well supported.	Selects highly effective details and explains their meaning with exceptional clarity and insight for this level.
Practical Skills (25%)	The mind map is missing, extremely limited or does not show use of the taught note-making method.	The mind map contains very few relevant notes and shows weak organisation.	The mind map contains basic notes and shows some use of the taught structure, but important information may be missing.	The mind map is mostly clear and includes the main idea, relevant key points and some business examples, although the connections between the ideas are not always clear.	The mind map is clear and well organised, with the main idea, different key points and some specific business examples that clearly support or help explain the key points.	The mind map is detailed, selective and very well organised, with clear connections between the main idea, key points and several well-chosen business examples from the text.	The mind map is exceptionally clear, purposeful and well organised, using carefully selected business examples to show detailed and confident understanding of how the ideas in the text connect.
Transferable Skills for Life and Professional Practice (25%)	Much of the task is incomplete or very difficult to understand. The reflection is missing or unrelated.	Several answers are incomplete, unclear or not written as required. The reflection is very limited.	Most parts are completed. Answers are understandable, although clarity may be uneven. The reflection identifies a basic challenge or form of help.	The task is fully or almost fully completed. Answers are mostly clear full sentences, and the reflection explains a challenge and what helped.	All parts are completed clearly and concisely. The reflection explains the challenge, why it was difficult and what helped.	Communication is consistently clear, focused and appropriate. The reflection shows strong awareness of the student's learning process.	Communication is exceptionally clear and controlled for this level. The reflection is concise, specific and highly thoughtful.

Student marking guide

Each assessed area is worth the same amount.

- **Knowledge and Understanding:** Have you explained the main idea of the whole text and included two different key points?
- **Cognitive and Intellectual Skills:** Have you used specific details from the text to show or explain your key points, and explained why you chose the most important part?
- **Practical Skills:** Does your A3 mind map include the main idea, key points and specific information about businesses from the text? The links between your ideas should be clear, but you can organise your mind map in the way that works best for you.
- **Transferable Skills:** Have you followed the instructions, written each answer as one clear full sentence, and explained what you found difficult, why it was difficult and what helped you?
- **Engagement with Literature:** This is not assessed because you do not need to find or reference other sources for this task.

Important: Small grammar or spelling mistakes will not reduce your mark if your meaning is clear. Do not repeat the same answer for the main idea and a key point.