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Introduction:

I would like to discuss my reflective statement in this report. In this paper, I share my experience and opinion. I want to select three topics for writing my reflective statements. Moreover, this reflective statement follows a model because it will assist me in sharing my experience properly and effectively. The selecting three topics' names are academic writing skills, finding information or researcher skills and referencing skills. All three topics are extremely significant to write my reflective statements properly and successfully. Here, I want to select Gibbs's reflective model (1988). This model is very useful for my reflective statement writing because I understand it. This model consists of six stages such as description, feelings, evaluation, analysis, conclusion, and action plan. Reflective statement is a written document, where you can give your personal statement about what you have complete and how you have met the criteria to gain it (Monaghan, 2012). An individual needs to write reflective statement when you submit audit in RPE days.

Topic-1 Academic writing skills:

Description: No doubt, academic writing skills are very significant for writing an academic assignment. A better grade highly depends on better academic writing skills. To develop my academic writing skills, firstly, I focused on grammar sections because they play a vital role in getting better grades. Tense, parts of speech and voice change were fundamental parts of increasing my academic writing. Voice changes (Active and passive) voice was a significant part of improving my academic writing skills. When the first assignment was assigned at my University, I observed that I had many problems with academic writing. I did not know formal words, which were very significant for better academic writing. During this time, I learned more words that are formal so that I could apply these words to my academic writing. English Grammar in Use, Practical English Usage, The Elements of Style, and Oxford Grammar Course were effective surceases for improving my grammar areas (Bacha, N.N., 2012). Furthermore, the Oxford Dictionary, Merriam-Webster Dictionary, and Oxford Dictionary English Idioms Pocket Book assisted me in improving my vocabulary range. Moreover, tutor class notes, and YouTube channels such as BBC Learning English. VOA Learning English and EnglishClass101 were very useful resources for improving my academic skills (Bacha, N.N., 2012).

Feelings: No doubt, it was so much challenging task for me because I passed heavily tough situations. Additionally, I was heavily struggling when I learned formal words and grammatical rules. However, I felt great when I could successfully learn grammatical rules and new academic word meanings.

Evaluation: I felt good when I learned grammatical rules and words successfully. It was a nice experience when I could write academic writing error-free and could apply all grammatical rules successfully in my academic writing. However, it was too much bad experience when I learned firstly grammatical rules and new words because of many challenging issues.

Analysis: I did not remember new vocabulary, which was a very bad situation. I followed different types of strategies but every time I forget the new word. I face still now this problem. It is very monotonous (Petric, B., 2012). I do not give full attention to my study for a long time. It is another boring matter. I forget new rules; I am more struggling, so it is another big problem. However, I have improved myself more than before. I can write an error academic paper, which helps to carry a better mark. Now I can understand my mistakes that are very significant for academic writing. I try to solve these mistakes as soon as possible.

Conclusion: In conclusion, it was a very challenging and tough journey because it was not an essay task for me. I made a lot of mistakes in academic writing so I could not get good marks on my academic paper. Therefore, I decided to improve my academic writing at any cost so I learned grammatical rules, and new vocabulary so that I could improve myself. At present, I am gradually developing myself. It is a possible sign in my academic writing. However, I am still now struggling with new vocabulary learning, applying formal words, and grammatical mistakes. I need to improve these areas as soon as possible because these areas are considered core areas of improving good academic writing (NumanKhazaal, E., 2019).

Action plan: To improve my lacking areas, I need to make an action plan I will make 6 months action plan to improve myself. I find out my problems with grammatical rules, vocabulary, and sentence structure. Therefore, I make sign monthly action plan to improve myself.

Topic-2 Finding information / Research skills:

Description: Finding information or research skills is very significant to write a better assignment. I need to write a lot of assignments in university life. I have already written approximately 20 assignments in my university life. I needed information that was more valuable to write these assignments successfully. To collect the necessary and relevant information, I just need better research or finding information skills. At first, I did not find out the necessary and connecting information to write the assignment because I did not know how to find the necessary information. I was extremely troubled to find the necessary information (Fitzmaurice, M. and O'Farrell, C., 2013).

Feelings: At first, it was a big bad feeling when I did not address the necessary and connect topic-related information to write an assignment. I carried poor Mark on my first assignment because the information was irrelevant. It did not match with my topic that's why I got a poor mark on my first assignment. However, I understood my problem in my second assignment. I knew how to find out topic-related information on the website, so it was a very felicitous feeling.

Evaluation: It was too very bad experience when I got a very poor mark on my first assignment. After that, I learned how to get topic-related information on websites. I easily find out relevant and topic-related information on websites and students' papers. It assists me in writing better academic writing. I got the highest mark for my 10th assignment, so it was a great experience.

Analysis: I have the better research skills. Now, I can collect huge information from websites, and note newspapers on any topic. I learn tips and techniques to find out topic-related information. It is very important to better academic writing. Additionally, my tutors delivered some strategies on how can find out the topic-related information on the website, so it was very useful to find out the necessary information, which was very significant for my better result.

Conclusion: Although I have better research skills, I am still now suffering in finding out information on some significant topics. I have already addressed my weak areas. I face difficulty in searching topic topic-related information on some topics. I need to solve my weaknesses as soon as possible (Rafik-Galea, S 2012).

Action plan: I need to make an effective action plan to solve my problems. The action plan assists in solving my action plan. I make two two-month action plans to solve my problems. I think that this time is enough to solve my problem. I will use different sources to solve my problems (Rafik-Galea, S. 2012).

Topic- 3 Referencing skills:

Description: No doubt, referencing skills are another fundamental part of assignment writing. To achieve better results, you must have good referencing skills. I need to collect the necessary information to complete assignments on time and successfully. For this reason, you need better referencing skills. There are many referencing skills such as Harvard, APA, and MLA referencing, which are used in referencing skills. At first, I did not have any idea of referencing skills and I did not apply referencing properly in my first assignment. Additionally, I did not have any knowledge about citations, which are used in the assignment.

Feelings: I have better skills in different types of referencing such as Harvard, APA, and MLA. Now, I can use different referencing styles according to assignment demands. It helps to carry out the better results. Therefore, it gives me better feelings when I get a better result on my assignment (Dawe, L., Stevens, J. 2021).

Evaluation: I had a bad experience when I knew only Harvard referencing style. I did not apply other referencing styles. It was a bad experience. However, I had a very good experience when I learned different referencing styles from my teachers and classmates.

Analysis: Now, I can apply any referencing styles, which are very important for academic writing. I have good knowledge of Harvard style, APA style, and MLA style so these styles assist me to apply my assignments, which were assigned at different times in my university life.

Conclusion: In conclusion, I learned different referencing styles. However, I need to know more referencing styles. It will help to use different referencing styles. Firstly, I will know different styles and I will apply these styles in my academic writings.

Action plan: I will make a monthly action plan to learn new referencing styles. I will get better results when I learn many referencing styles (Wahyuningsih, S., 2018).

Conclusion:

In conclusion, I try to illustrate three topics which are more significant for academic writing. These three topics must be known to get better academic results. Finally, I want to say that three topics assist the student in gaining better results in their assignment in university life.

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