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Module: Academic and Employability Skills (Reflective Activity)

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Topics	My Responses
1. Research	• I approach researching my role by finding suitable sources to correlate with my findings. These researches were conducted on the Library Catalogue and Google Scholar. • I find that approaching the elements to researching went well. • I find it difficult to find a source that ties in with my CRAAP Test and to cross-reference it with the information provided in the CRAAP Test. • I am confident in using websites to conduct my research and find sources. • The CRAAP Test was helpful in guiding me to distinguish between reliable and unreliable sources.
2. Presenting	• I prepared for my presentation by inserting my work into a Word document, adding my notes onto Cue Cards, and highlighting key points with coloured pens. • I believe the approach and preparation went smoothly. • The difficulties were speaking openly, feeling nervous, and struggling to speak fluently. • I would approach it differently by giving myself adequate time and more thorough preparation.

3. Challenges you faced	• I am confident in using the website to search for specific topics and present my findings. However, I feel less confident in utilising the library catalogue to its full potential. • I find citing and referencing difficult and struggle with it due to inadequate skills, along with locating content within the library catalogue. • Feedback from my lecturer on how I executed my presentation would help me improve. Inform what steps I will need to take in future.
4. Actions to improve	• I want to improve my presenting skills, articulate my words clearly, and become proficient and confident in managing my assignments. • Mastering the researching process will help me get better. Additionally, resolving my challenges will enhance my presenting skills.
5. Further steps needed to Prepare for Task 3	• I intend to continue by improving and challenging myself. • I will create a plan of action for my TASK 3 assignment, researching and documenting my findings. • My main focus will be on developing and explaining my strategies to support my assignment. • I will refine my information search approach by narrowing down my search and targeting key points. • My final endpoint remains uncertain, as I need to define the full scope of how I will proceed with my assignment.

