

BASIC GUIDELINES

In order to make the most of your blended learning experience, you should consider the following when posting on the Discussion Board as part of the EdD:

- Make posts that are on topic and within the scope of the programme material
- Take your posts seriously and review and edit your posts before sending
- Be succinct, while still making a thorough comment
- If you have several points you wish to develop, consider individual focused posts rather than long overly wordy paragraphs
- Always give proper credit when referencing or quoting another source
- Be sure to read all messages in a thread before replying
- Don't repeat someone else's post without adding something of your own to it
- Avoid short, generic replies such as, "I agree." You should include why you agree or add to the previous point – justify your opinions
- Always be respectful of others' opinions even when they differ from your own – recognize and respect diversity and language preference
- When you disagree with someone, you should express your differing opinion in a respectful, non-critical way
- Be cautious when using humour or sarcasm as tone is sometimes lost in an email or discussion post and your message might be misinterpreted

Many of the above naturally also apply to the group skype sessions which form part of the programme and will help you expand your knowledge base and share insights and perspectives with colleagues.

You should also read UWTSD's Data Management pages as elements of the guidance provided are relevant to the above aspects of the programme as well as the wider general management of your research data.

www.uwtsd.ac.uk/library/research-data-management/

