



Prifysgol Cymru
Y Drindod Dewi Sant
University of Wales
Trinity Saint David

LEARNING IN THE DIGITAL ERA - ACCA4025

ASSIGNMENT 2: PROFESSIONAL DEVELOPMENT PLAN (PDP)

DR MARTIN SVEJDA
ID: 1234567

CERTHE COMPUTING SKILLS FOR WORKPLACE

DATE-OF-SUBMISSION (I.E. 8/10/2026)

REFLECTION & GOALS

Reflect on your first term using a reflection model **YOU CHOOSE** from any of these:

- <https://borek2323.github.io/reflective-cycles-uwtsd/>
- Choose ANY one model
 - Follow it thinking of ONE situation from class
- End up with a few SMART development goals for the PDP table below?
- Another useful tool for Strengths/Weaknesses discovery (Moodle):
- <https://bebetemmy.github.io/self-assessmenttool/selfassessmenttool.html>



Self-Reflection Help HERE

Fig. 1: Link to self reflection tool **above** tiles on Moodle.



Self-Assessment Tool

Fig. 2: Link to Self-assessment tool. Also **above** tiles on Moodle.

PDP PLAN

Tab. 1: **SMART** development goals in the PDP table.

What are your long-term goals?	What are your specific career goals?	What are the key skills needed for each one of your goals?	What skills do you need to work on?	What actions are you going to take?	When are you going to complete your training by?
EXAMPLE - A computer scientist - Must be SMART goals	Improve computing skills	Word processing, Spreadsheets, Presentations, Microsoft Office [1]	Presentations, Microsoft Office	Complete level 4 program and do time management, so I can do more works at home on my own	12 months
	Learn about cyber security	Knowledge of operating systems, Coding, Cloud Security, Problem solving skills, Attention to detail [2]	A understanding of hacking, fundamental coding skills, Problem solving skills	Take extra time to study on my own through youtube, open university etc. Assessments and modules at university	27 months
	Learn about web development	Computer literacy, strong numeracy skills, strong creative ability, a logical approach to work, HTML, XML and JavaScript skills [3]	Numeracy skills, HTML, XML and JavaScript skills	Focus more on math tasks, writing and reviewing codes for sites, do assessments and modules at university	45 months
	Job employment	Job searching skills, Passion, Determination, Resilience, Communication, Teamwork skills, Self management skills [4]	Communication and team work skills	Listen more and focus on body language. Having positive mindset, share enthusiasm and ability to display resilience under stress.	60 months

GOAL PROGRESS

- Add 3 – 4 badges from any of the homework badges completed in **Weeks 2 - 4** (or any other learning you did this term (LinkedIn Learning)).

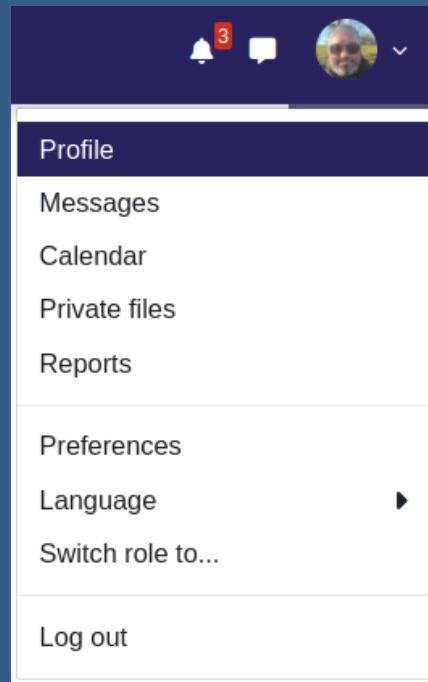


Fig. 3: Find your Moodle profile.

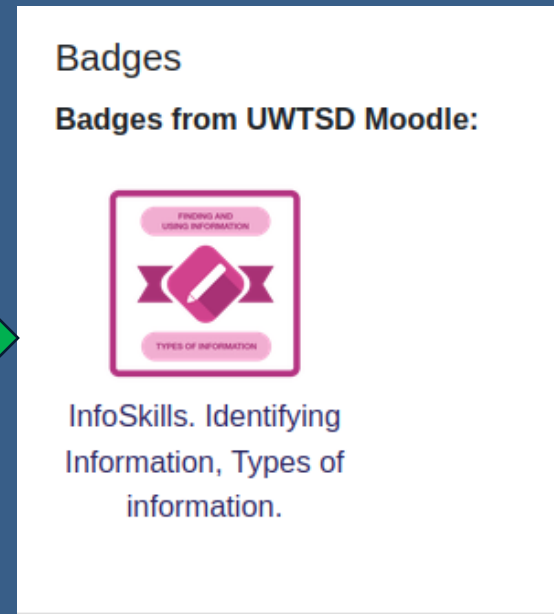


Fig. 4: Badges in my Moodle profile.

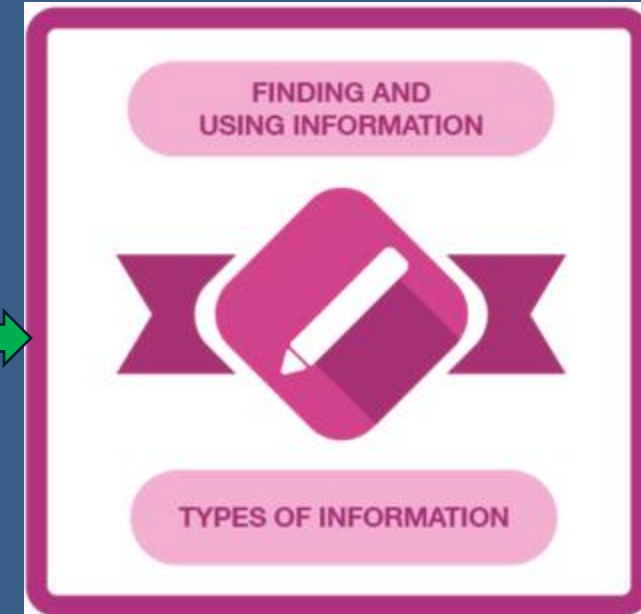


Fig. 5: Finding and Using Information badge.

MOODLE UNIT 4 - TOPIC SUMMARY

- In your own words summarise any one (1) of the topics covered in:
 - **Unit 4 'Becoming a Lifelong Learner'**
- You choose, and summarise using your own brain :-).



Fig. 6: Unit 4, Becoming a Lifelong Learner.

REFERENCES

- [1] M. Price, *Microsoft 365 in easy steps*. Warwickshire, England: In Easy Steps Limited, 2021.
- [2] N. Ukeje, J. Gutierrez, and K. Petrova, "Information security and privacy challenges of cloud computing for government adoption: a systematic review," *International journal of information security*, vol. 23, no. 2, pp. 1459–1475, Apr. 2024, doi: 10.1007/s10207-023-00797-6.
- [3] C. K. Riesbeck, Lin Qin, B. K. Weusijana, J. T. Walsh, and M. Parsek, "Learning technologies to foster critical reasoning," *IEEE engineering in medicine and biology magazine*, vol. 22, no. 4, pp. 55–117, July 2003, doi: 10.1109/MEMB.2003.1237502.
- [4] N. Bhajaria and linkedin.com, Carpenteria, CA. *Tech Career Skills: Searching, Interviewing, and Landing a Job.*, (2020). [Online Video]. Available at: <https://www.linkedin.com/learning/tech-career-skills-searching-interviewing-and-landing-a-job?u=77966930&auth=true>

An abstract geometric design on the left side of the slide. It features a dark blue background with various geometric shapes and patterns. A white circle is positioned near the top left. Below it, a light gray semi-circle is visible. To the right of the semi-circle, there is a pink triangle with diagonal lines. Further down, there is a pink square with a pattern of concentric lines. At the bottom, there is a pink triangle with a pattern of concentric lines. The overall design is modern and minimalist.

**THANK YOU FOR
LISTENING**