

ACADEMIC AND EMPLOYABILITY SKILL 4001

STUDENT NAME MARIA CRISTINA

MARUNTELU

ID NO 1921095

LECTURER NAME PETER ALLEN

Table of Contents

Introduction

Ways to Improve Critical Thinking Skills

Time management skills

CV

Reflection model

Conclusion

Reference list

Introduction

The reflect model comprises seven stages :R-recall, E-examine ,F-feelings, L-learn, E-explore, C-create, T-timescale.

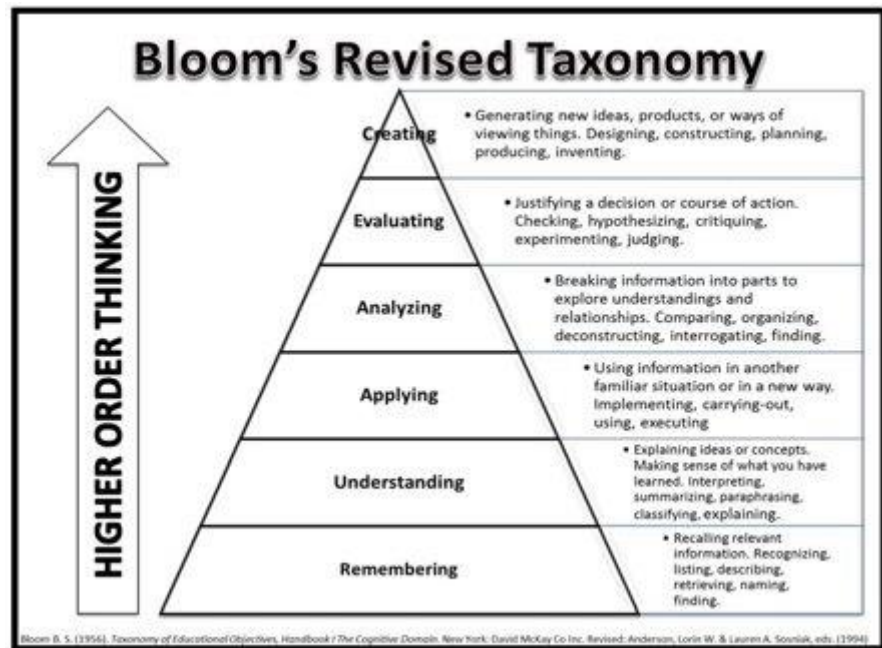
The intention of this written is to understand the science and art ,and demonstrate reflective as a practice . The different types of sustainable development and their future consequences are very well meaningful by proper step by step analysis of this model and making it inclined towards the future prospect. Reflection is a process active for own model of reflection is suggested by Driscoll.

Reflection is a process active for active for own experience model, suggested by Driscoll, is a form of practice seeks to problematise situations, grow and develop their practice.

Ways to improve critical thinking skills.

The examination of evidence in order to make a conclusion is critical thinking and the problem faced in the workplace is complicated and there are many different concepts, including logical, sceptical, impartial analysis or examination of factual facts in general. I think the self-directed, self-driven, self-monitoring, and self-corrective way of thought is critical thinking. It needs clearance for strict excellence criteria and careful monitoring of their application. It requires constructive coordination and resolution of problems, as well as a determination to tackle indigenous self-centeredness and socio-centeredness .

Critical thinking is a vital quality for an employee as managers also admire applicants who can evaluate a problem accurately and find a rational answer. The willingness to think objectively supports and is respected by most managers in their personal and professional lives. I feel if you use it to obtain facts or convince someone that your observations are right, effective communication is important to the process of rational thought. It is important to get people to share their thoughts, knowledge, and logical thought with you. When you make a decision about your career, proper contact with your peers will allow you to obtain the details you need to make the correct choice.



Ways to Improve Critical Thinking Skills

Bloom's Taxonomy

Bloom's taxonomy has three major parts cognitive, affective, and psychomotor. In 1956, under the leadership of educational psychology Dr. Benjamin Bloom, Bloom's Taxonomy was developed to encourage higher ways of thought in school, including the analysis and appraisal of notions, practices, procedures, and values, rather than merely accepted facts. I think it is seen most commonly in the production of educational, schooling, and learning systems. For the cognitive and effectual spheres, the committee created an intricate compilation that excluded the psychomotor area. They clarified that they had no interest in teaching manual skills at the college level. However other researchers have developed three or more psychomotor models.

Time management skills

Not only in industries, but also in our everyday routine, time management performs essential roles. Time management means making appropriate arrangements, setting targets, setting deadlines, taking responsibility, prioritizing work according to its nature and concentrating the exact time on sufficient work activity.

Making effective plans: I would like to prepare in advance for my whole day routine. I would like to prepare a DO list and action schedule to be organized. In relation to the time that must be spent per task, I would mention the critical tasks that need to be completed in a single day. I'm going to put high priority job on the top tailored for those that at the moment do not need my value. Ticking all that I have already done is mandatory. Within the adherent time frame, I will guarantee that I have fulfilled the assignment.

Setting goals: In my view, a company's success without any targets and priorities could be the same as a condition in which a captain loses his course in the sea. But in case I fail to make

objectives or deadlines, I will be carried out. That's why I'm going to set targets and expectations for myself to make sure they are practical and can be accomplished.

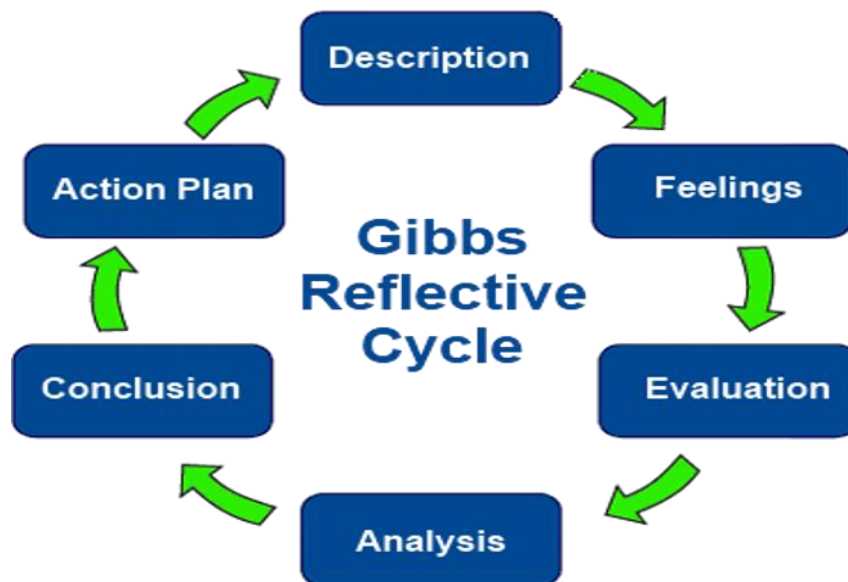
CV

CV which is widely known as the curriculum vitae is used in the application for any job opportunity. The CV is the most valuable employee brief that helps the aspirants to highlight their capability and helps the recruiters to hire the right candidate. CV generally contains the basic information of the candidates such as bio data, education, job experience, and so on. In the initial stage of recruitment CV is used to show he interest and highlight the key potential that make the candidate fit for the applied position. In some cases the CV is conducted with the Cover letter which is used to show the interest for Applying for a specific vacancy.

There are different types of CV which are Technical CV, Creative CV, Teaching CV, Skill Based CV, Academic CV, and so on. The actual length of the CV might be 2-3 pages as the recruiters look for the key points to justify the skills with the actual requirement.

Reflection model of Graham Gibbs

The model of Gibbs is one of the most prominent and very easily used models which are taken into consideration. In terms of getting proper synchronization and their communication with the individual experience, it is needed to cater for future understanding. The different types of stages in their model are very well signified.



Graham Gibbs published his reflective cycle in 1988 book Learning by Doing.

Consider asking questions like these to help describe the situation:

When and where did this happen ?

Why were you there ?

What happened?

What did you do?

What did other people do?

Feelings

What did you feel before this situation took place?

What do you think other people felt during the situation?

What did you feel after the situation?

Evaluation

What was positive about this situations?

What was negative?

What went well, what didn't go so well?

Action

In this stage ,is necessary to come up with a plan.

The first stage describes the proper description of the different types of experiences in the personal stages.

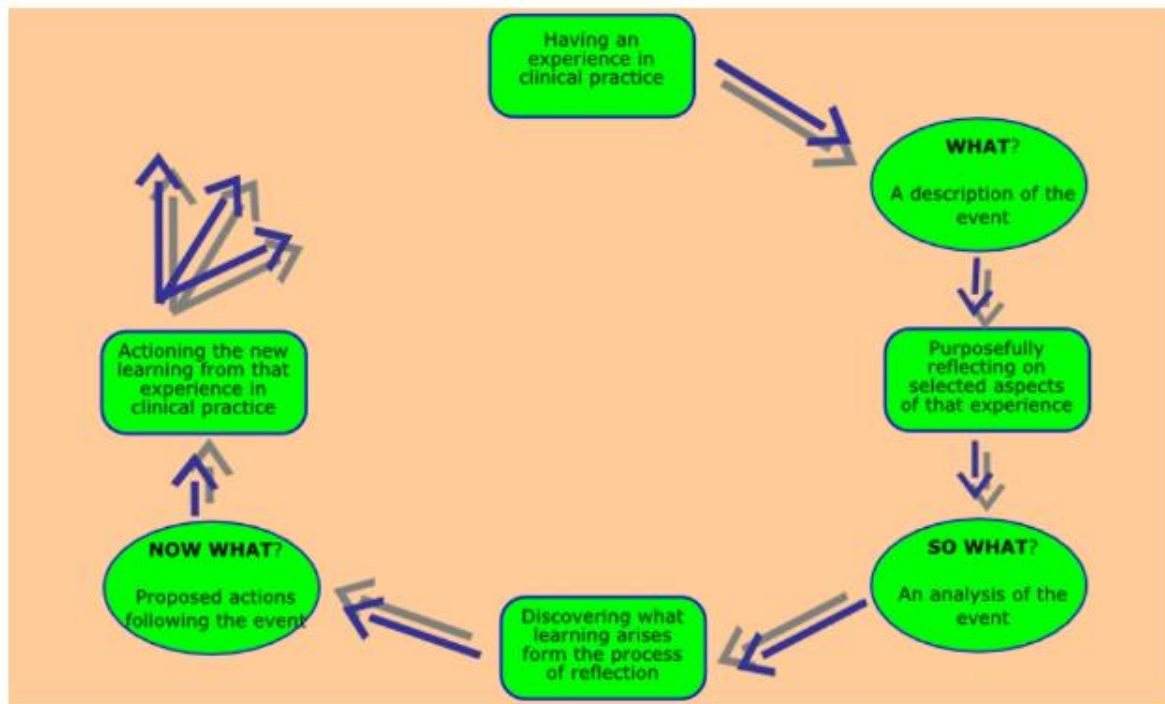
The process of occurring different incidents and their future consequences are taken into consideration for the first stage.

The second stage is based on feelings which are needed to get the proper involvement of actions which are the most important aspect. The individual experiences differ from person to person according to the inbuilt characteristics, which are the most important stage of this reflection model.

The third stage is based on the evaluation of the reflections and experiences which are seen in the proper model. The processes of managing the positive and negative aspects of the situation are needed to be well developed under the aspects. The actions based on each and every circumstance are very well taken into consideration which could be helpful in evaluating their actions in that particular scenario.

The fourth stage is based on the conclusions which are made through the particular analysis and actions taken into consideration. The lessons learnt from the situations in the future significance of the actions and their perspective stages are thus well sensitive in making the actions to be well deserved according to the need .

The fifth stage is based on the Actions which are taken after properly evaluating and making the conclusion from the different actions which are taken from the perspective approach.



Questions arisen due to Reflection by the Driscoll Model

This model had been based on the work done by Borton in the year 1970 which was advocating the practices of reflection based on the three basic questions such as what?, so what? And now what? Etc. the given questions are really useful however they may be argued as to be really ambiguous so the development of Driscoll took the questions of Borton and matched them to the experiential cycle of learning .

Analysis of reflection

According to the Gibbs's reflective model, the different type of sustainable development in analytical thinking skill has been analysed. In the learning period ,stage of the Gibbs model highlights different types of the process that involves future consideration. I have found it essential to track every activity and it is essential to be considered from the prospective engagement in the different segmentation of daily life-based activities which could be helpful in the future. The observation for every particular incident and other significant feature-based analysis is very helpful in engaging the future of personal and behavioural characteristics.

The feeling is associated with the different types of daily activities such as bathing, walking and buying the different goods from the stores are very well considered through the approach of making it properly signified according to the analytical thinking ability and these all factors also comes under time management. The emotions are also different according to my

experience, which helps in getting the different perspectives to be followed under the proper prospect. The incidents which are being observed through the betterment of different procedures of managing consideration in each and everyday activities are very well managed in the particular time and aspect . The activities dependent on every single condition are all around thought about which could be useful in assessing their activities in that specific situation.

The future improvement of every single circumstance is all around and should have been viewed as additional future advantages and their methodologies in this viewpoint, according to the minute observations which are needed for the development of analytical thinking and ability of the proper analysing of each and every day based activities. The best qualities of management based suggestions which are seen through the betterment of these perspectives are very well managed according to the current situations and their quick response to the situation .

Making a reflection using the model of Driscoll would be purely descriptive since the data collected will have to be an outpouring of one's feelings. Someone will have to be self-aware regards the situation to be able to tell why and how they reacted the way they did. This is the phase that will only be achieved if I am without any self-doubts that are critical but I will not achieve this phase since as a human being I too have doubts about myself as a human .

Conclusion

In order to make the future of the comprehensive management of daily observation skills to have highly implemented in the behaviour of people are considered. The personal reflection which has been seen under their comprehensive daily factors and their future consequences to be well catered are very well needed to be signified under the appropriate aspect of gathering the essential skills are also done. The well-deserved significance, which is seen in the very much comprehensive management, is done through the situation and their perspective to make the effective decision made by the particular person.

Reference list

- Agarwal, P.K., 2019. Retrieval practice & Bloom's taxonomy: Do students need fact knowledge before higher order learning?. *Journal of Educational Psychology*, 111(2), p.189.
- Albanese, J. and Patras, J., 2018. The importance of critical thinking skills in disaster management. *Journal of Business Continuity & Emergency Planning*, 11(4), pp.326-334.
- Bahadir, Z., 2018. Reviewing Emotional Intelligence Levels and Time Management Skills among Students of School of Physical Education and Sports. *Journal of Education and Learning*, 7(4), pp.114-121.
- Duran, M. and Dôme, Í., 2016. The effect of the inquiry-based learning approach on student's analytical thinking skills. *Eurasia Journal of Mathematics, Science and Technology Education*, 12(12), pp.2887-2908.
- Hudha, M.N. and Batlolona, J.R., 2017. How are the physics analytical thinking skills of the students taught by using inquiry-discovery through empirical and theoretical overview?. *Eurasia Journal of Mathematics, Science and Technology Education*, 14(2), pp.691-697.
- Morton, D.A. and Colbert-Getz, J.M., 2017. Measuring the impact of the flipped anatomy classroom: The importance of categorizing an assessment by Bloom's taxonomy. *Anatomical sciences education*, 10(2), pp.170-175.
- Sainz, M.A., Ferrero, A.M. and Ugidos, A., 2019. Time management: skills to learn and put into practice. *Education+ Training*.

