

Employability and Career Development

Selection of in-class tasks

Student Name – Ion Boga

Student ID - 2430927

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Task 1

Compare Job Adverts

General Manager of fire safety regulation

General Manager – Fire Safety (Regulation)	
We adopt a 'name blind' approach to shortlisting. Recruiting managers will not have access to personal information, including your name and contact details, until a shortlisting decision has been made - please note that this also includes any CV uploaded. Equality monitoring information is not accessible by recruiting managers at any stage.	
Organisation	Kirklees
Directorate	Place
Service Area	Homes & Neighbourhoods
Hours	37
Number of Jobs	1
Location(s)	Across Kirklees
Position type	Permanent
Grade	Grade 15
Salary	£54,495 - £56,494

Figure 1: Job advert of General Manager of fire safety regulation

(Source: Oleo, 2025)

The general manager of fire safety regulations needs to ensure that regulatory fire safety requirements are met for every council home. Strong communication, problem solving and leadership are the key skills in leading fire safety works capital programmes and risk assessment programs. I have common skills like installation and management of fire-rated partitions, ceilings, and doors, with strong experience in managing passive fire protection and compartment. The other responsibilities of the general manager of fire safety works programs are to align the fire safety works with regulatory requirements, such as the Fire Safety Act and the Building Safety Bill. The areas of knowledge need to be developed by me to ensure every rating is compliant with the Fire Safety Act and the Building Safety Act laws, reducing challenges.

Fire and building safety manager

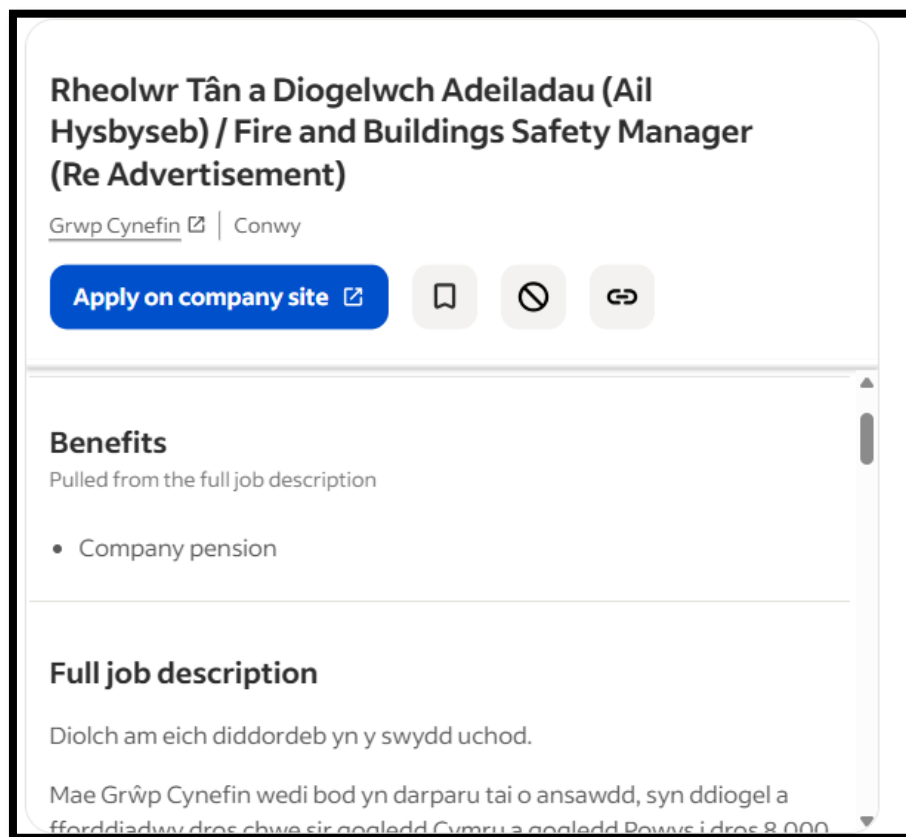


Figure 2: Job advert of Fire and building safety manager

(Source: Indeed, 2025)

The fire and building safety manager has the role to develop a fire and building safety approach in the property estate. I have strong knowledge regarding quality assurance and on-site supervision, project planning and team leadership, which are common skills for this role in working closely with rescue services and key business stakeholders. Fire safety managers have the skills to provide expert guidance to internal teams regarding legislative requirements. According to Owen and Victor (2025), expert guidance on legislative requirements increases the manager's role to ensure regulatory compliance and handle the essential building safety certifications. I have limited knowledge regarding regulatory compliance, like PAS 9980 and BS 9999. I need to gather knowledge regarding fire safety measures, assessment, and development of emergency plans and procedures. These are effective skills and knowledge, I have to improve to proactively manage risks and control essential workplace safety as a fire-rating manager.

Associate director-senior fire engineer

Associate Director-Senior Fire Engineer

Driver Global Construction Consultancy | London

[Apply on company site](#) [Bookmark](#) [No](#) [Share](#)

Skills

Microsoft Word

Microsoft Powerpoint

Microsoft Office

[+ show more](#)

Do you have experience in Microsoft Powerpoint?

Yes

No

Skip

Job details

Here's how the job details align with your [profile](#).

Job type

Permanent

Figure 3: Job advert of Associate director-senior fire engineer
(Source: Indeed, 2025)

Associate director fire engineer refers to a senior leadership position that is responsible for offering leadership to the passive fire functions. According to Thompson *et al.* (2022), fire engineers have a strong knowledge regarding P&L management and forecasting for the department. I need to develop these skills, which are often required for a fire-rating manager to take responsibility for budget management, particularly for the fire safety and rating measurement equipment, training, and maintenance. However, I have gained the key skills as a construction manager, like passive fire protection and compartment and managing cold storage and warehouse. These common skills are required of every passive fire manager in order to ensure legal compliance, business continuity, and minimising damage from fire and smoke.

Building Safety Compliance Manager

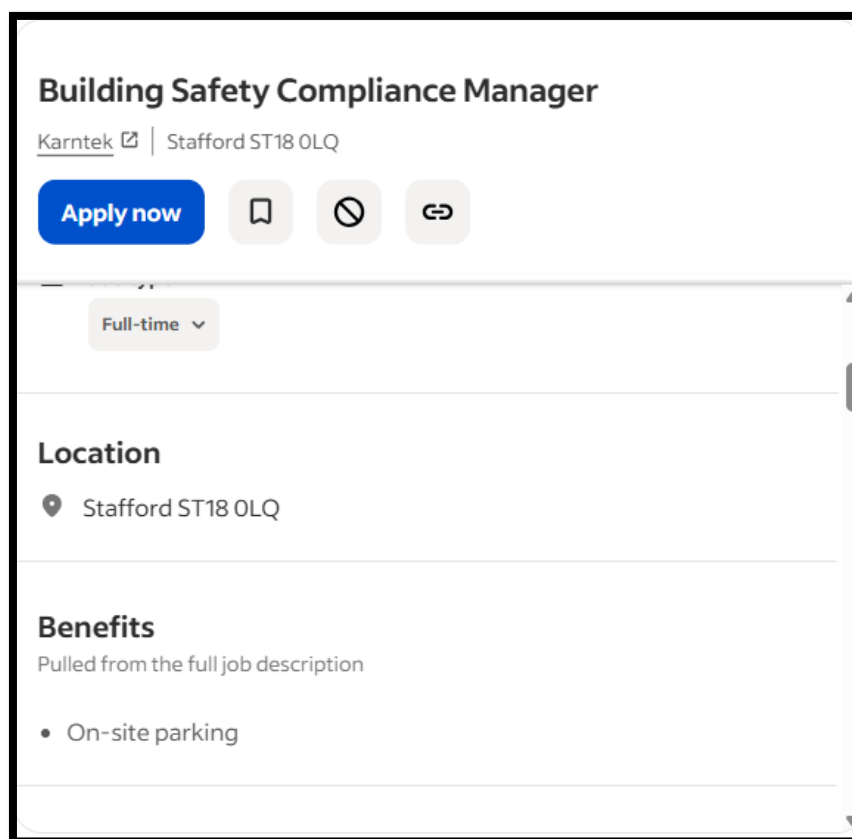


Figure 4: Job advert of Building Safety Compliance Manager
(Source: Indeed, 2025)

A building safety compliance Manager has the role of developing a building safety team in order to deliver the building safety agendas and procedures across the diverse housing portfolio. The required skills of this position are carrying out inspections, ensuring safety checks, offering updates, developing support fire safety strategies and managing accurate digital records. I have key skills gained while working in the construction field in a manager role, like project planning, team leadership and quality assurance and on-site supervision.

These skills are common for the role of a building safety officer for implementing safety protocols for facility maintenance and meeting safety standards and regulations. Additionally, safety compliance manager have skills like technical expertise in legislation. A deep working knowledge of fire-engineered actions, active fire safety provisions, and safety-related legislation enhances the inspection of safety officers and enables them to make effective decisions. These skills need to be developed which are also relevant for the fire rating manager position. These key skills can enhance my fire rating manager role through developing my inspection abilities, leading to making effective decisions to develop overall safety outcomes.

Task 2

Self-assessment

SWOT analysis

Strengths

One of my key strengths include technical and managerial skills as I have been employed as a construction manager for the past six years in the passive fire protection and fire rated systems. Other strengths of mine comprise communication and leadership as I have led different construction teams and communicate with several subcontractors during my project works. Having strong verbal and non-verbal communication skills has allowed me to communicate with project stakeholders effectively. Apart from these, my strengths also include adaptability, technological proficiency, and organisational skills. As I have worked for many different companies, I have been able to gain the ability to adapt myself according to the dynamic nature of the construction workplace and industry. With my organisation skills, I have managed project scope, requirements, schedule efficiently, and ensured their smooth delivery to clients. Likewise, I have technology proficiency using construction software applications, with sound knowledge in fire rated systems, installation, and compartment.

Weakness

Being an experienced construction manager, I have built a number of strengths in my field related to hard and soft skills; however, there are still certain areas of weaknesses that I believe need improvement. One such weakness is lack of knowledge and experience with new and evolving construction related technology and systems. Since new and emerging technologies in the construction industry are coming up, I need to keep myself relevant and up to date to be able to handle new software and modern tools. Another weakness that I have found in myself related to financial planning and management. Though I have engaged with many projects and teams, I never have been involved with financial planning and management for project budgeting and creep. Thus, I have improved my financial acumen around project finance related knowledge and planning techniques.

Opportunities

The key opportunities surrounding my career include technology adoption, up skilling, risk planning, management, and construction sustainability focus. I need to capitalise on learning opportunities for adopting new technology such as AI to improve my decision-making capability. I can invest in myself to build new skill sets, knowledge, and expertise in new construction methods, processes, and technologies. I can also concentrate on building sound knowledge around sustainability, risk planning and management techniques and practices.

Threats

One of the major threats that is faced by every construction manager is health and safety hazards in construction operations and management. Being responsible for on-site safety, occurrence of accidents or injuries can affect the job prospects and career of the construction manager like me. Competition is another threat in the job market for experienced construction managers as there are a number of potential new talents and competent experienced candidates, limiting future career opportunities.

Evidence of readiness

. Person Specification:

- Construction based qualification to a level 6 or above to include; CSCS Site Management, SMSTS, First Aid at Work, Asbestos Awareness.
- A minimum 4 years' experience in a similar role.
- Excellent communication and presentation skills.
- Sound knowledge of building technology.
- Knowledge of PAS 9980:2022 methodology.
- FIRAS, BM Trada, or similar accreditation experience.
- CSCS card (managerial/professional level preferred).
- Ability to plan, coordinate, monitor and record.
- Drive to succeed with a modern growing Company.

Work Experience

Construction Manager - Fire Safety Projects
Various UK Clients | 2019 – Present

- Managed full project lifecycle for installing fire-rated systems in commercial and industrial properties
- Supervised teams in the installation of walls, ceilings, and fire door sets
- Ensured compliance with regulations and safety standards on every project
- Facilitated communication between contractors, clients, and site teams

• Oversaw quality control, material selection, and sign-off
Site Supervisor (Passive Fire Protection)
XYZ Building Solutions 2017 – 2019
• Led fire stopping, intumescent sealing, and fire barrier upgrade projects • Coordinated with architects and engineers in high-risk environments • Conducted site inductions, toolbox talks, and ongoing safety training
Education and Certifications
• Level 6 Diploma in Construction Management • Fire Door Inspection Scheme (FDIS) • Construction Skills Certification Scheme (CSCS) • Site Management Safety Training Scheme (SMSTS)

Figure 5: Evidence comprising work experience, acquired certifications, and educational qualification

Apart from being employed as a construction manager for the last six years, highlight my significant work experience. Apart from being an experienced professional in the industry, I have necessary skills, with acquired certifications in different processes, methodologies, and expertise. My necessary work experience, certifications, and educational qualification signify my readiness for potential employability and personal advancement.

Task 3

Self-employment goals

Short-term employment goal

Goal	To gain proficiency in new and emerging technologies in the construction industry, such as AI, BIM, Digital Twins and methods such as modular construction, advanced materials as well as gain financial management experience.
Importance	This will help me to address my lack of knowledge and experience with evolving technologies and stay relevant with new technological development in the construction sector and methods.
Alignment with career aspirations	This can be considered a foundational skills upgrading step for me to improve career prospects for future job roles. With sufficient financial acumen to manage project budget and control finance, I can effectively perform the responsibilities of Fire Rating Manager position. Similarly, technology proficiency will be instrumental to carry out the projects in the construction industry more efficiently and effectively.

Long-term employment goal

Goal	To secure a fire rating manager position in the reputed global construction organisation
Importance	This goal will help and support me in building a requisite portfolio in a specialized and strategic role of fire rating manager and apply for potential job opportunities in the construction management.
Alignment with career aspirations	This can be said to be the ultimate goal of my career to reach the highest position in construction management or secure a job position in a reputed global construction company. With technology expertise, project leadership, and financial acumen, I can be an all-round performer as a potential candidate for potential job positions in my specific sector.

Personal development plan

Status	Development Objective	Development Activity	What will I be doing differently?	Support Needed?	Date for Achievement
☒ Planned ☐ In progress ☐ Completed ☐ Reflection	To acquire technology proficiency in new emerging technologies such as BIM, digital twins and Artificial Intelligence	In order to achieve this, I will enrol for formal education and training. In addition, I will engaged in software training in relevant construction based platforms and technologies.	For this, I will undertake such as online courses and certifications, along with workshops and webinars. I will aim to achieve professional certifications for building technical competencies in different construction platforms and software from relevant academic institutes.	Resources and support that will requisite in this case include online learning platforms, educational institutions, working on projects with competent industry professional s. Engaging with professional organisations in the construction management and interacting with open-source communities.	Start Date: 1 st December 2025 Review: 1 st July 2025 Completion: 1 st December 2025

✓ Planned ☐ In progress ☐ Completed ☐ Reflection	To again relevant expertise and acumen in financial planning and management for project management	I assess my existing knowledge in financial understanding, followed by setting clear goals for directing my efforts. The most appropriate development activities will comprise taking targeted online workshops and courses. I will seek mentorship and collaboration with financial departments to help me review financial reports.	I will my effectiveness by measuring my ability to draft financial statement and drawing budgeting for specific projects. I will emphasised on improving transparency and communication in financial reporting and developing dashboards in the workplace.	Financial project management tools such as MS Project, Jira, and Oracle can be used for cost budgeting and tracking in the projects. Information resources such as books, financial journals, and access to online libraries will be the crucial additional support.	Start Date: 1st December 2025 Review: 1st March 2025 Completion: 1st July 2025
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