

Example

In-text citation

Described as 'a great entry to the world of photography' (Hall, 2018) ...

Reference list

Hall, P. (2018) *Nikon D3500 review*. Available at: <https://www.techradar.com/uk/reviews/nikon-d3500-review> (Accessed 1 November 2018).

E10 The internet

When referencing information you have retrieved from the internet, you must distinguish what you are referring to. The internet is made up of journal articles, organisation internet sites, personal internet sites, government publications, images, company data, presentations – a vast range of material. Examples of how to reference individual sources, such as journal articles, ebooks and images, are given with the entries for those sources. In this section, you will find examples of how to cite and reference internet sites or **web pages** produced by individuals and organisations.

The nature of what you are referring to will govern how you cite or reference it. You should aim to provide sufficient information for a reader to be able to locate your information source. As material on the internet can be removed or changed, you should also note the date when you accessed/viewed the information – it might not be there in a few months' time.

Remember to evaluate all internet information for accuracy, authority, currency, coverage and objectivity. The ability to publish information on the internet bears no relation to the author's academic abilities.

The defining element in referencing a web page is its uniform resource locator, or

URL. This should be included in your reference list, but do not include the URL in your **in-text citation**, unless this is the only piece of information you have.

Generally, web pages do not have page numbers. To help your reader locate where you have quoted or paraphrased from a website, you can number the paragraphs on the page and include the paragraph in your in-text citation.

Example

In-text citation

Lomotey (2018, para. 4) said 'the children remained calm like professionals'.

Reference list

Lomotey, D. (2018) *Behind the scenes of One Girl's Journey*. Available at: <https://www.actionaid.org.uk/blog/news/2018/10/22/behind-the-scenes-of-one-girls-journey> (Accessed: 27 October 2018).

E10.1 Web pages with individual authors

Citation order:

- ◆ Author
- ◆ Year that the site was published/last updated (in round brackets)
- ◆ Title of web page (in italics)
- ◆ Available at: URL (Accessed: date)

Example

In-text citation

Burton (2012) provided information for the visit.

Reference list

Burton, P.A. (2012) *Castles of Spain*. Available at: <http://www.castlesofspain.co.uk/> (Accessed: 14 October 2018).

E10.2 Web pages with organisations as authors

Example

In-text citation

After identifying symptoms (National Health Service, 2018) ...

Reference list

National Health Service (2018) *Check your symptoms*. Available at: <http://www.nhsdirect.nhs.uk/checksymptoms> (Accessed: 17 October 2018).

E10.3 Web pages with no authors

Use the title of the web page.

Example

In-text citation

Illustrations of the houses can be found online (*Palladio's Italian villas*, 2005).

Reference list

Palladio's Italian villas (2005) Available at: <http://www.boglewood.com/palladio/> (Accessed: 23 August 2018).

E10.4 Web pages with no authors or titles

If no author or title can be identified, you should use the web page's URL. It may be possible to shorten a very long URL, as long as the route remains clear, but it may be necessary to give the full URL, even in your citation. If a web page has no author or title, you might question whether or not it is suitable for academic work.

Example

In-text citation

Video files may need to be compressed (<http://www.newmediarepublic.com/dvideo/compression.html>, 2018).

Reference list

<http://www.newmediarepublic.com/dvideo/compression.html> (2018) (Accessed: 14 July 2018).

E10.5 Web pages with no dates

If the web page has no obvious date of publication/revision, use the author (no date) and the date you accessed the page. You might question how useful undated information is to your research as it may be out of date.

Example

In-text citation

Compression may be required (New Media Republic, no date).

Reference list

New Media Republic (no date) *Compression*. Available at: <http://www.newmediarepublic.com/dvideo/compression.html> (Accessed: 16 June 2018).

You should not use web pages for academic work that have no obvious author, title or date.

E10.6 Blogs/vlogs

Blogs (weblogs) and vlogs (video logs) are produced by individuals and organisations to provide updates on issues of interest or concern. Be aware that because blogs/vlogs are someone's opinions, they may not provide objective, reasoned discussion of

an issue. Use blogs/vlogs in conjunction with reputable sources. Note that due to the informality of the internet, many authors give first names or aliases. Use the name they have used in your reference.

Citation order:

- ◆ Author of message
- ◆ Year that the site was published/last updated (in round brackets)
- ◆ Title of message (in single quotation marks)
- ◆ Title of internet site (in italics)
- ◆ Day/month of posted message
- ◆ Available at: URL (Accessed: date)

Example

In-text citation

Nick Robinson (2014) had noted the 'Cameron Direct' phenomenon.

Reference list

Robinson, N. (2014) 'Cameron Direct', *Nick Robinson's newslog*, 4 June. Available at: <http://www.bbc.co.uk/blogs/nickrobinson/> (Accessed: 11 October 2018).

E10.7 Wikis

Wikis are collaborative websites in which several (usually unidentified) authors can add and edit the information presented. What you read today may have changed by tomorrow. There have also been instances of false information being presented, although wiki editors try to ensure that the information is authentic. If you are going to use information from a wiki, make sure that it is thoroughly referenced. As with other websites, if no authors or references are given, the information is unlikely to be suitable for academic work. Evaluate wiki information against sources of proven academic quality such as books and journal articles.

Citation order:

- ◆ Title of article (in single quotation marks)
- ◆ Year that the entry was published/last updated (in round brackets)
- ◆ Title of wiki site
- ◆ Available at: URL (Accessed: date)

Example

In-text citation

Telford introduced new techniques of bridge construction ('Thomas Telford', 2018).

Reference list

'Thomas Telford' (2018) Wikipedia. Available at: http://en.wikipedia.org/wiki/Thomas_Telford (Accessed: 11 September 2018).

E10.8 Social networking websites

See also Section E22.5.

Note that because these sites require registration and then acceptance by other members, it is suggested that the main web address be used. You may wish to include a copy of the member-to-member discussion you are referring to as an appendix to your work, so that readers without access to the original can read it.

E10.8a Instagram posts/stories

See also E20.7c Photographs in online collections.

Citation order:

- ◆ Author (Instagram account holder/poster)
- ◆ Year posted (in round brackets)
- ◆ Title of post (in single quotation marks)
- ◆ [Instagram]
- ◆ Day/month of posted message
- ◆ Available at: URL (Accessed: date)

Example

In-text citation

He offered her a slice of cake (Tusk, 2018) ...

Reference list

Tusk, D. (2018) 'A piece of cake perhaps?' [Instagram]. 20 September. Available at: <https://www.instagram.com/p/Bn8Luwbjz9/> (Accessed: 7 February 2019).

E10.8b Facebook

Citation order:

- ◆ Author (if available; if not, use title)
- ◆ Year that the page was published/last updated (in round brackets)
- ◆ Title of page (in italics)
- ◆ [Facebook]
- ◆ Day/month of posted message
- ◆ Available at: URL (Accessed: date)

Example

In-text citation

The campaign had over 7,000 members in less than one week (*Tynemouth outdoor pool*, 2015).

Reference list

Tynemouth outdoor pool (2015) [Facebook] 29 August. Available at: <https://www.facebook.com> (Accessed: 31 August 2018).

NB For images seen through social networking sites, see Section E20.

E10.8c Facebook Messenger

Citation order:

- ◆ Author (if available; if not, use title)
- ◆ Year that the page was published/last updated (in round brackets)

- ◆ Title of page (in single quotation marks)
- ◆ [Facebook Messenger]
- ◆ Day/month of posted message
- ◆ Available at: URL (Accessed: date)

Example

In-text citation

The image from the class whiteboard (Sanchez, 2018) ...

Reference list

Sanchez, F. (2018) 'Physics class notes' [Facebook Messenger] 29 October. Available at: <https://www.facebook.com> (Accessed: 31 October 2018).

E10.8d Twitter

Citation order:

- ◆ Author
- ◆ Year tweet posted (in round brackets)
- ◆ full text of tweet (unless it is very long, then use ellipsis to shorten)
- ◆ [Twitter]
- ◆ Day/month tweet posted
- ◆ Available at: URL (Accessed: date)

Example

In-text citation

Laura Kuenssberg (2018) tweeted on the party conference.

Reference list

Kuenssberg, L. [@bbclaurak] (2018) anyone might imagine that inside he's a tiny bit pleased [Twitter] 25 September. Available at: <https://twitter.com/bbclaurak/status/1044553972277817344> (Accessed: 19 December 2018).

E10.8e Periscope

Citation order:

- ◆ Author
- ◆ Year posted (in round brackets)
- ◆ Title of video (in single quotation marks)
- ◆ Title of channel (in italics)
- ◆ [Periscope]
- ◆ Day/month posted
- ◆ Available at: URL (Accessed: date)

Example

In-text citation

The two leaders hugged each other (Siddiqui, 2018, 03:32) ...

Reference list

Siddiqui, M. (2018) 'PM @narendramodi at Yamanashi with Japanese PM @AbeShinzo', *CNN-News18* [Periscope] 28 October. Available at: <https://www.periscope.tv/w/1zqJVOQwDoMxB?channel=news> (Accessed: 28 October 2018).

E10.8f WhatsApp

Citation order:

- ◆ Author (if available; if not, use title)
- ◆ Year that the page was published/last updated (in round brackets)
- ◆ [WhatsApp]
- ◆ Day/month of posted message



Example

In-text citation

Williams (2018) messaged with the meeting agenda.

Reference list

Williams, J. (2018) [WhatsApp] 4 August.

E10.8g Snapchat

Citation order:

- ◆ Author (if available; if not, use title)
- ◆ Year that the page was published/last updated (in round brackets)
- ◆ [Snapchat]
- ◆ Day/month of posted message

Example

In-text citation

The meeting was arranged by Kelvin (2018).

Reference list

Kelvin, D. (2018) [Snapchat] 14 August.

E11 CD-ROMs or DVDs

Citation order:

- ◆ Title of publication (in italics)
- ◆ Year of publication (in round brackets)
- ◆ [CD-ROM] or [DVD]
- ◆ Producer (where identifiable)
- ◆ Available: publisher/distributor

Example

In-text citation

The student made extensive use of an authoritative source (*World development indicators*, 2002) ...

Reference list

World development indicators (2002) [CD-ROM]. The World Bank Group. Available: SilverPlatter.

E12 Computer/video games, computer programs and mobile apps

E12.1 Computer/video games

These may be physically purchased games (played on platforms such as PlayStation, Xbox and smartphones/tablets), apps, or other programs downloaded directly from the internet.

Citation order:

- ◆ Company/individual developer
- ◆ Release year (in round brackets)
- ◆ Title of game (in italics and capitalise initial letters – include edition if relevant)
- ◆ [Video game]
- ◆ Publisher

If accessed online:

- ◆ DOI or Available at: URL (Accessed: date)

Examples

In-text citations

Two of the most popular online games, *FIFA 16* (EA, 2015) and *Halo 5: Guardians* (343 Industries, 2015) ...

Reference list

343 Industries (2015) *Halo 5: Guardians – Digital Deluxe Edition* [Video game]. Microsoft Studios. Available at: <http://www.xbox.com/en-gb/Search?q=Halo+5> (Accessed: 28 March 2018).

EA (2015) *FIFA 16 – Deluxe Edition* [Video game]. Electronic Arts.

E12.2 Computer programs

Citation order:

- ◆ Author (if given)
- ◆ Date – if given (in round brackets)

- ◆ Title of program (in italics and capitalise initial letters)
- ◆ Version (in round brackets)
- ◆ [Computer program]
- ◆ Availability (that is, distributor, address, order number (if given))

If accessed online:

- ◆ DOI or Available at: URL (Accessed: date)

Example

In-text citation

Camtasia Studio (TechSmith, 2017) can be used to record tutorials.

Reference list

TechSmith Corporation (2017) *Camtasia Studio* (Version 3) [Computer program]. Available at: <http://www.techsmith.com/download.html> (Accessed: 21 June 2018).

E12.3 Mobile apps

Use the name of the developer of the app if available. If not, use the title of the app as the first element.

Citation order:

- ◆ Developer
- ◆ Year of release/update (in round brackets)
- ◆ Title of app (in italics and capitalise initial letters)
- ◆ Edition and/or version number (in round brackets)
- ◆ [Mobile app]
- ◆ (Accessed: date)

Example

In-text citation

With *Video MP3 Converter* (FunDevs LLC, 2018), you can convert, resize and trim your videos ...

Reference list

FunDevs LLC (2018) *Video MP3 Converter* (Version 1.6.28) [Mobile app]. (Accessed: 26 November 2018).

E13 United Kingdom legal sources using the Harvard (author-date) style

As in the previous tenth edition of *Cite them right*, we give examples for citing legal sources in author-date (Harvard) format. In earlier editions, we employed the referencing systems used in many UK law schools, but many other disciplines use legal sources in their research and do not apply the same conventions for publication abbreviations and punctuation as the law schools. Providing examples for citing legal sources in author-date (Harvard) format will ensure that scholars in other disciplines who already use author-date referencing for non-legal sources, and their readers, can identify legal sources using methods that are familiar to them.

The author-date format uses the elements of references common to other sources as the in-text and reference list documentation: speakers recorded in *Hansard* are treated as authors; law reports are treated as journal articles, with the case name used as the article title.

UK legislation is available on BAILII (<http://www.bailii.org/>), Legislation.gov.uk (<http://www.legislation.gov.uk/>) and subscription

services, including LexisLibrary and Westlaw.

E13.1 Papers: House of Commons and House of Lords

Citation order:

- ◆ Parliament. House of ...
- ◆ Year of publication (in round brackets)
- ◆ Title (in italics)
- ◆ Paper number (in round brackets) – for House of Lords papers, the paper number is also in round brackets to distinguish it from identical House of Commons paper numbers (see examples below)
- ◆ Place of publication: Publisher

Examples

In-text citations

Parliamentary reports for the year included the criminal justice system (Parliament. House of Commons, 1999) and renewable energy (Parliament. House of Lords, 1999).

Reference list

Parliament. House of Commons (1999) *Criminal justice: working together, Session 1999–2000*. (HC 1999–2000 29). London: The Stationery Office.

Parliament. House of Lords (1999) *Electricity from renewables: first report from the Select Committee on the European Union*. (HL 1999–2000 (18)). London: The Stationery Office.

E13.2 House of Commons Library reports

Citation order:

- ◆ Author or organisation
- ◆ Year of publication (in round brackets)
- ◆ Title of report (in italics)

- ◆ Title of publication series and number (in round brackets)
 - ◆ Place of publication: Publisher
- If accessed online:
- ◆ DOI or Available at: URL (Accessed: date)

Example

In-text citation

McGuinness (2017) outlined ...

Reference list

McGuinness, F. (2017) *Youth unemployment statistics* (House of Commons Library briefing paper 5871). Available at: <http://researchbriefings.files.parliament.uk/documents/SN05871/SN05871.pdf> (Accessed: 17 January 2018).

E13.3 Official records: House of Commons and House of Lords

E13.3a *Hansard*

Hansard is the official record of debates, speeches, oral and written answers/statements, petitions, and Westminster Hall discussions in the Houses of the UK Parliament. A fully searchable version of *Hansard* from 1988 for the Commons and from 1995 for the Lords is available online at <http://www.parliament.uk/business/publications/hansard/>. Historical records for *Hansard* from 1803 to 2005 are available online at <https://hansard.parliament.uk/>.

Citation order:

- ◆ Name of speaker/author
- ◆ Year of publication (in round brackets)

- ◆ Subject of debate or speech (in single quotation marks)
- ◆ *Hansard*: Name of House of Parliament (in italics)
- ◆ Debates/written statement/Westminster Hall or petitions (in italics)
- ◆ Day and month
- ◆ Volume number, column number or page number
- ◆ Available at: URL (Accessed: date)

Example

In-text citation

Hywell Williams MP (2015) questioned the impact of sanctions in Wales.

Reference list

Williams, H. (2015) 'Benefit sanctions', *Hansard: House of Commons debates*, 16 September, 599, c.1032. Available at: <http://www.publications.parliament.uk/pa/cm201516/cmhansrd/chan45.pdf> (Accessed: 17 September 2018).

E13.3b *Written questions and answers and Written ministerial statements*

Before September 2014, *Written questions and answers* and *Written ministerial statements* were recorded in *Hansard*.

Citation order:

- ◆ Name of author
- ◆ Year of publication (in round brackets)
- ◆ Subject of question, answer or statement (in single quotation marks)
- ◆ *Hansard*: Name of House of Parliament (in italics)
- ◆ Debates/written statement/Westminster Hall or petitions (in italics)
- ◆ Day and month

- ◆ Volume number, column number or page number
- ◆ Available at: URL (Accessed: date)

Example

In-text citation

Lansley (2012) welcomed the forum.

Reference list

Lansley, A. (2012) 'NHS future forum', *Hansard: House of Commons written ministerial statements*, 10 January, 7WS. Available at: <http://www.publications.parliament.uk/pa/cm201212/cmhansrd/cm120110/wmstext/120110m0001.htm#12011044000132> (Accessed: 23 October 2018).

Since 12 September 2014, *Written questions and answers* have been published in the *Written questions and answers* database (<http://www.parliament.uk/business/publications/written-questions-answers-statements/written-questions-answers/>) instead of *Hansard*. This means that the column reference is no longer used. Questions and answers in the database are given a number to include in their citation.

Citation order:

- ◆ Name of author
- ◆ Year of publication (in round brackets)
- ◆ Subject of question, answer or statement (in single quotation marks)
- ◆ Parliament: written questions and written answers (in italics)
- ◆ Day and month
- ◆ Question number
- ◆ Available at: URL (Accessed: date)

Example

In-text citation

Baroness Lister (2015) wrote to query the number of carers affected.

Reference list

Lister, Baroness (2015) 'Social security benefits: carers', *Parliament: written questions and written answers*, 7 September, HL 1298. Available at: <http://www.parliament.uk/business/publications/written-questions-answers-statements/written-questions-answers/> (Accessed: 17 September 2018).

E13.4 Bills: House of Commons and House of Lords

Citation order:

- ◆ Title (in italics)
- ◆ Year of publication (in round brackets)
- ◆ Parliament: House of Commons or Lords
- ◆ Bill number
- ◆ Place of publication: Publisher

Example

In-text citation

Mr Vaz introduced the *Food Labelling (Sugar Content) Bill* (2013).

Reference list

Food Labelling (Sugar Content) Bill (2013). Parliament: House of Commons. Bill no. 23. London: The Stationery Office.

E13.5 UK statutes (Acts of Parliament)

Before 1963, an Act was cited according to the regnal year (that is, the number of years since the monarch's accession). You

may see references to legislation in this format in early publications – for example, *Act of Supremacy 1534* (26 Hen 8 c1). However, for all Acts (including pre-1963), you should use the short title of the Act with the year in which it was enacted. Most Acts and parts of Acts are now available as PDFs or web pages to be viewed online, so reference the website where you located the Act.

NB As the date appears in the title of the Acts, there is no need to repeat the date in round brackets after the title.

If you are referencing documents from more than one country (jurisdiction), include the country (jurisdiction) in round brackets after the title of the documentation (see examples in Section E15).

Citation order:

- ◆ Title of Act, including year and chapter number (in italics)
- ◆ Country/jurisdiction (only if referencing more than one country's legislation)
- ◆ Available at: URL (Accessed: date)

Example: whole Act

In-text citation

Recent social care legislation (*Health and Social Care Act 2012*) ...

Reference list

Health and Social Care Act 2012, c. 7. Available at: <http://www.legislation.gov.uk/ukpga/2012/7/contents/enacted> (Accessed: 17 September 2018).

Or if you use the PDF version:

Available at: http://www.legislation.gov.uk/ukpga/2012/7/pdfs/ukpga_20120007_en.pdf (Accessed: 17 September 2018).

Example: section of an Act

In-text citation

As defined in section 10(2) of the Act (*Children Act 2004*) ...

Reference list

Children Act 2004, c. 31. Available at: <http://www.legislation.gov.uk/ukpga/2004/31/contents> (Accessed: 17 September 2018).

E13.6 Statutory Instruments (SIs)

Citation order:

- ◆ Name/title, including year (in italics)
- ◆ SI year and number (in round brackets)
- ◆ Available at: URL (Accessed: date)

Example

In-text citation

Referring to the *General Dental Council (Constitution) (Amendment) Order 2012* ...

Reference list

General Dental Council (Constitution) (Amendment) Order 2012 (SI 2012/1655). Available at: <http://www.legislation.gov.uk/uksi/2012/1655/contents/made> (Accessed: 17 September 2018).

E13.7 Legislation from UK devolved legislatures

NB Legislation from UK devolved legislatures is available online at <http://www.legislation.gov.uk>.

E13.7a Acts of the Scottish Parliament

For Acts of the post-devolution Scottish Parliament, replace the chapter number with 'asp' (meaning Act of the Scottish Parliament).

Citation order:

- ◆ Title of Act, including year (in italics)
- ◆ asp number (in round brackets)
- ◆ Available at: URL (Accessed: date)

Example

In-text citation

In the legislation (*Budget (Scotland) Act 2015*) ...

Reference list

Budget (Scotland) Act 2015 (asp 2).
Available at: <http://www.legislation.gov.uk/asp/2015/2/contents> (Accessed: 17 September 2018).

E13.7b Scottish Statutory Instruments (SSIs)

Citation order:

- ◆ Title of SSI, including year (in italics)
- ◆ SSI year/number (in round brackets)
- ◆ Available at: URL (Accessed: date)

Example

In-text citation

In the SSI of 2005 (*Tuberculosis (Scotland) Order 2005*) ...

Reference list

Tuberculosis (Scotland) Order 2005 (SSI 2005/434). Available at: <http://www.legislation.gov.uk/ssi/2005/434/contents/made> (Accessed: 17 September 2018).

E13.7c Acts of the Northern Ireland Assembly

Citation order:

- ◆ Title of Act (Northern Ireland), including year (in italics)
- ◆ Available at: URL (Accessed: date)

Example

In-text citation

... which was discussed in the legislation (*Pensions Act (Northern Ireland) 2015*).

Reference list

Pensions Act (Northern Ireland) 2015.
Available at: <http://www.legislation.gov.uk/nia/2015/5/contents> (Accessed: 17 September 2018).

E13.7d Statutory Rules of Northern Ireland

The Northern Ireland Assembly may pass Statutory Instruments. These are called Statutory Rules of Northern Ireland.

Citation order:

- ◆ Title of Rule (Northern Ireland), including year (in italics)
- ◆ SR year/number (in round brackets)
- ◆ Available at: URL (Accessed: date)

Example

In-text citation

The rules relating to flavourings (*Smoke Flavourings Regulations (Northern Ireland) 2005*).

Reference list

Smoke Flavourings Regulations (Northern Ireland) 2005 (SR 2005/76).
Available at: <http://www.legislation.gov.uk/nisr/2005/76/contents/made> (Accessed: 17 September 2018).

E13.7e National Assembly for Wales legislation

The National Assembly for Wales may pass Assembly Measures (nawm), which are primary legislation but are subordinate to UK statutes.

Citation order:

- ◆ Title of Assembly Measure, including year (in italics)
- ◆ (nawm number)
- ◆ Available at: URL (Accessed: date)

Example

In-text citation

The 2008 Measure (*NHS Redress (Wales) Measure 2008*) ...

Reference list

NHS Redress (Wales) Measure 2008 (nawm 1). Available at: <http://www.legislation.gov.uk/mwa/2008/1/2008-07-09> (Accessed: 17 September 2018).

The National Assembly for Wales may also pass Statutory Instruments. As well as the SI number and year, Welsh Statutory Instruments have a W. number.

Citation order:

- ◆ Title of Wales Statutory Instrument including year (in italics)
- ◆ SI year and number (W. number) (all in round brackets)
- ◆ Available at: URL (Accessed: date)

Example

In-text citation

The legislation (*The Carbon Accounting (Wales) Regulations 2018*) ...

Reference list

The Carbon Accounting (Wales) Regulations 2018 (SI 2018/1301 (W.255)). Available at: <http://www.legislation.gov.uk/wsi/2018/1301/contents/made> (Accessed: 17 December 2018).

E13.8 Law Commission reports and consultation papers

Citation order:

- ◆ Law Commission
- ◆ Year of publication (in round brackets)
- ◆ Title of report or consultation paper (in italics)
- ◆ Number of report or consultation paper, Command Paper number (if given) (in round brackets)
- ◆ Place of publication: Publisher

Or, if accessed online:

- ◆ DOI or Available at: URL (Accessed: date)

Examples

In-text citation

The report (Law Commission, 2001) recommended that retrial after acquittal should be permitted in cases of murder, if new evidence became available.

Reference list

Law Commission (2001) *Double jeopardy and prosecution appeals* (Law Com No 267, Cm 5048). London: The Stationery Office.

Or

Law Commission (2001) *Double jeopardy and prosecution appeals* (Law Com No 267, Cm 5048). Available at: <http://lawcommission.justice.gov.uk/areas/doublejeopardy.htm> (Accessed: 17 September 2018).

E13.9 Command Papers, including Green and White Papers

Citation order:

- ◆ Department
- ◆ Year of publication (in round brackets)
- ◆ Title of report or consultation paper (in italics)

- ◆ Command Paper number (in round brackets)
- ◆ Place of publication: Publisher

Or, if accessed online:

- ◆ DOI or Available at: URL (Accessed: date)

Examples

In-text citations

In her essay she cited proposals on the Minimum Wage (Department for Business, Innovation & Skills, 2015) and Trade Practices (Secretary of State for Prices and Consumer Protection, 1979).

Reference list

Department for Business, Innovation & Skills (2015) *Regulations implementing the National Minimum Wage – a report on the Apprentice Rate* (Cm 9061). Available at: <https://www.gov.uk/government/publications/national-minimum-wage-report-on-the-2015-apprentice-rate> (Accessed: 17 September 2018).

Secretary of State for Prices and Consumer Protection (1979) *Review of Restrictive Trade Practices Policy* (Cmnd. 7512). London: HMSO.

E13.10 Law reports

E13.10a Law reports (cases) before 2002

Citation order:

- ◆ Name of case (in single quotation marks)
- ◆ Year (in round brackets)
- ◆ Title of law report (in italics)
- ◆ Volume number
- ◆ Page numbers

Example

In-text citation

The earlier case ('R v. Edward (John)', 1991) ...

Reference list

'R v. Edward (John)' (1991) *Weekly Law Reports*, 1, pp. 207–208.

E13.10b Law reports (cases) from 2002 with neutral citations

From 2002, cases have been given a neutral citation that identifies the case without referring to the printed law report series in which the case was published. This helps to identify the case online – for example, through the freely available transcripts of the British and Irish Legal Information Institute (www.bailii.org) and databases including Westlaw and LexisLibrary. If you are using the neutral citation, also provide the publication in which the case was reported or the database or website that you used.

Citation order:

- ◆ Name of parties involved in case (in single quotation marks)
- ◆ Year (in round brackets)
- ◆ Court and case no.
- ◆ Database or website (in italics)
- ◆ DOI or
- ◆ Available at: URL (Accessed: date)