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Y Drindod Dewi Sant
University of Wales
Trinity Saint David

LLYFRAU a RHAGOR
BOOKS & BEYOND

Welcome to UWTSD!

Digital Skills Induction 2024

www.uwtsd.ac.uk/library

@UWTSDlib

library@uwtsd.ac.uk

Your Digital Skills Advisor

Stuart Gill
Digital Skills Advisor
WISA
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E-mail: digitalskills@uwtsd.ac.uk

Website: digitalskills.uwtsd.ac.uk

Book us: bit.ly/UWTSD-DSA-Booking-form

5

What does the term Digital Skills mean to you?

Showing Results

Join at: **vevox.app** ID: **149-381-546**

digital info and app

anything online

understanding online

computer literacy

using computers

accessibility

offline

technology

skill work digitally

5

Showing Results

What are digital skills?

Join at: **vevox.app** ID: **149-381-546**

Skills needed to work in the digital industry	0%
Skills related to using technology	100%
Skills only useful for IT professionals	0%
Skills for traditional pen-and-paper work	0%

RESULTS SLIDE

5

Why are digital skills important in today's society?

Showing Results

Join at: **vevox.app** ID: **149-381-546**

They are not important at all — 0%

They help in effective communication — 100%

They are only relevant for young people — 0%

They are only useful for entertainment purposes — 0%

RESULTS SLIDE

5

Showing Results

Which of the following is an example of a digital skill?

Join at: **vevox.app** ID: **149-381-546**

Baking cookies	0%
Playing basketball	0%
Using Microsoft Excel for data analysis ✓	100%
Writing a letter by hand	0%

RESULTS SLIDE

5

What are some ways to improve digital skills?

Showing Results

Join at: **vevox.app** ID: **149-381-546**

Never using technology	0%
Taking online courses	100%
Ignoring new technology trends	0%
Avoiding any challenges related to technology	0%

RESULTS SLIDE

5

How can digital skills benefit individuals in the workplace?

Showing Results

Join at: **vevox.app** ID: **149-381-546**

They have no impact in the workplace — 0%

Improving communication and efficiency — 100%

Making work more difficult — 0%

Limiting job opportunities — 0%

RESULTS SLIDE

Introduction and agenda for today

Digital Skills Team

Who we are

How we can support you

Get Connected

Get connected website

Connect to Eduroam

Digital Capabilities

JISC Digital Capabilities Framework

JISC Discovery tool

The DigiCentre

Resource Finder

Events calendar

LinkedIn Learning

Sign up

Tips

How we can support you

1 to 1

Group training sessions

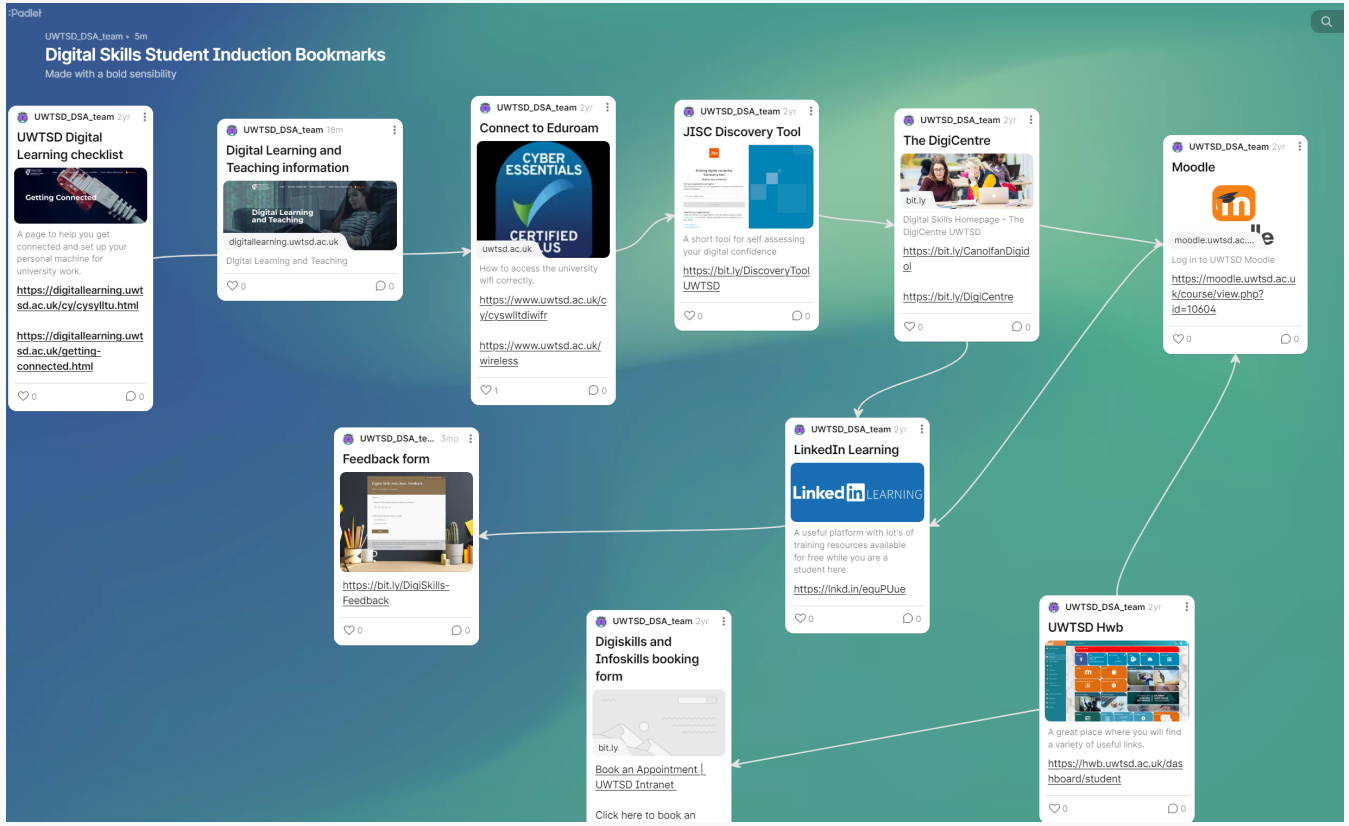
LinkedIn Learning

Digital tools

Self development

Links for the session

bit.ly/ds-padlet



How to get set up?

“

Connect to Eduroam

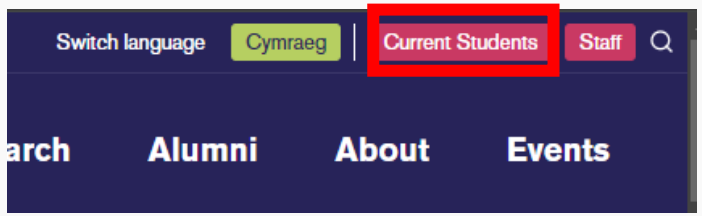
uwtsd.ac.uk/wireless

eduroam

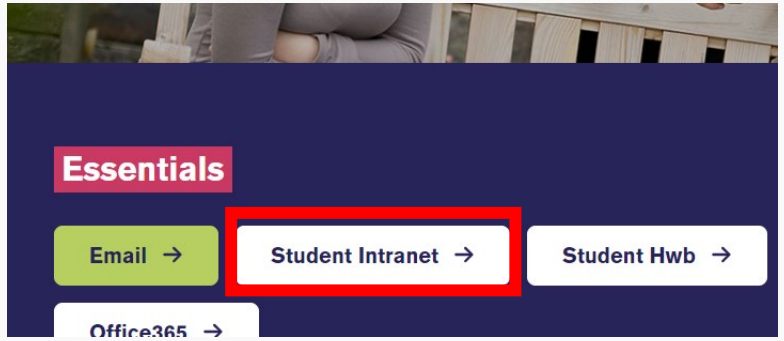
Accessing the intranet

Important note – If you have an intranet link and you haven't logged in, you will need to log in then go and click on the link again to take you to the correct page.

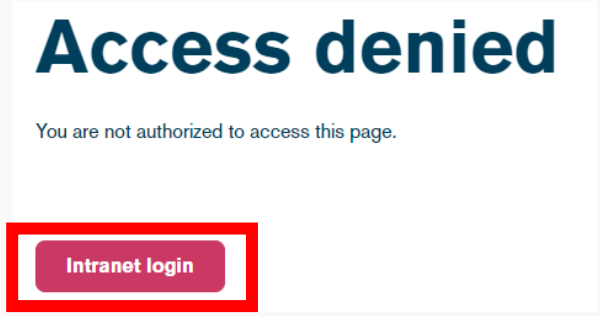
Step 1 – On the UWTSD homepage, click on Current students



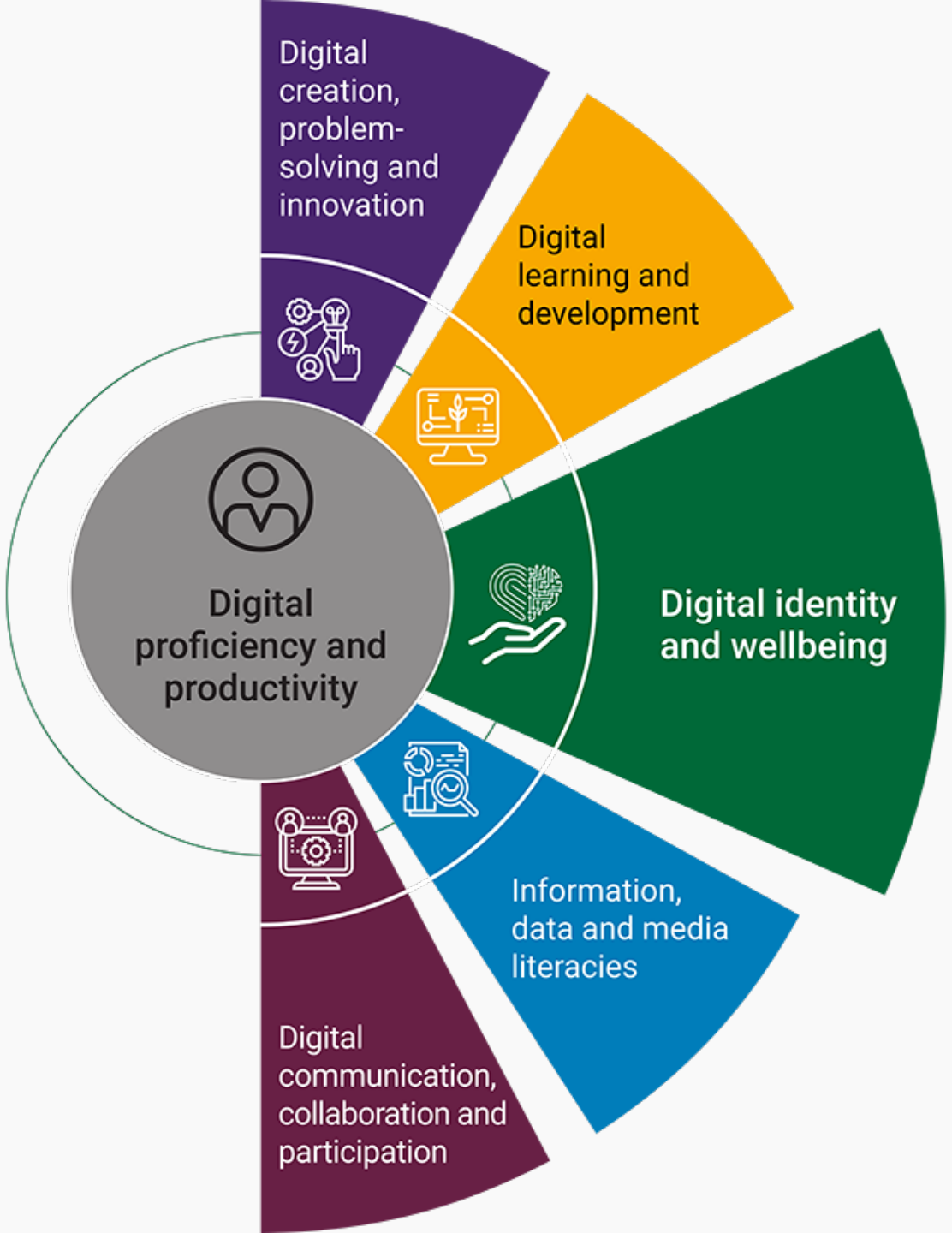
Step 2 – Select Student Intranet



Step 3 – Click on the Intranet login button. You will need to input your student login information if you haven't done so already.



JISC Digital Capabilities framework



JISC Digital Capabilities assessment tool

What is it?

- A self – assessment questionnaire, to assess your current digital skills level
- Completion of the questionnaire allows you to identify your own strengths and weaknesses and enables you to gain more confidence in the areas that you need.
- Your results will be aligned with the six elements of digital capability as defined by JISC (*shown on the previous slide*).

JISC Discovery tool - https://bit.ly/DiscoveryToolUWTSD

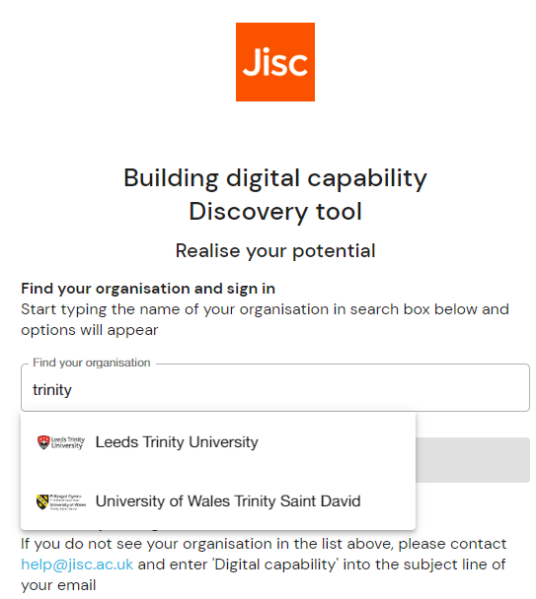
Assessing your digital skills

JISC Discovery tool

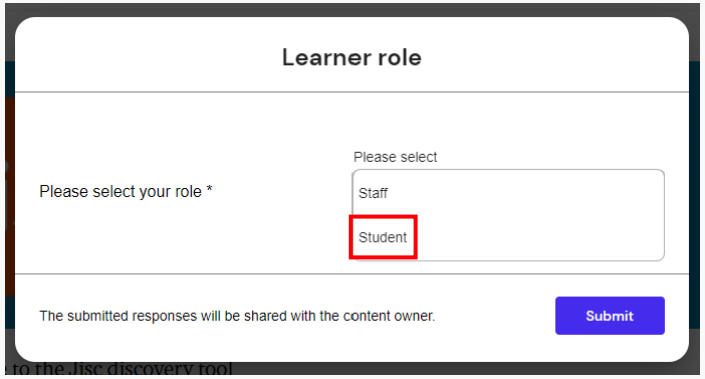
10 Minutes

Discovery Tool Login 1

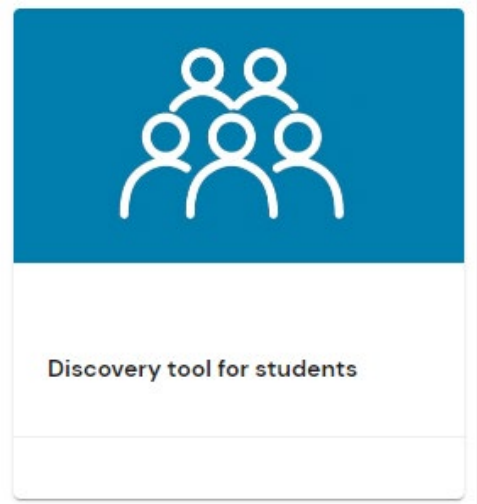
Step 1



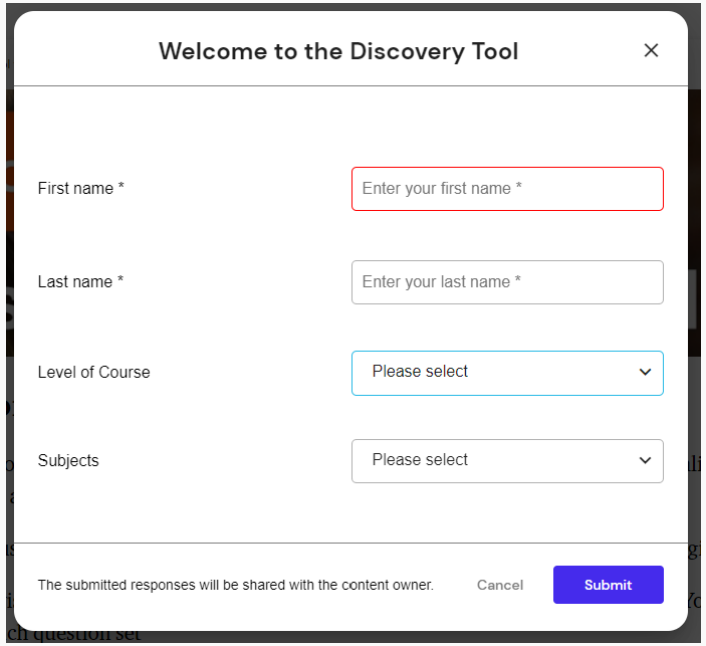
Step 2



Step 3

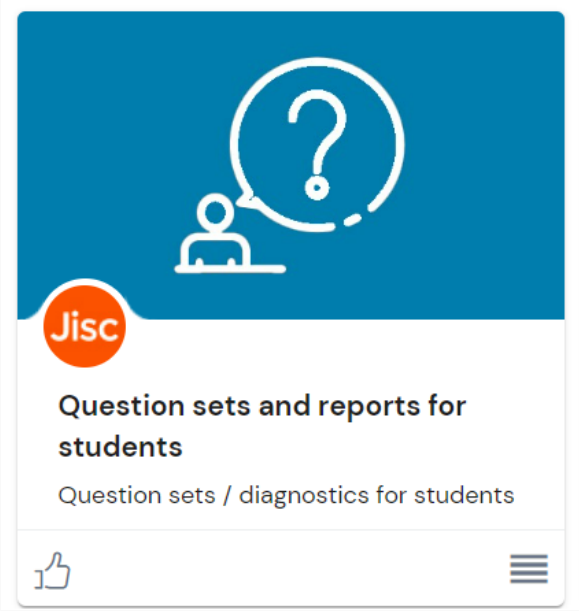


Step 4

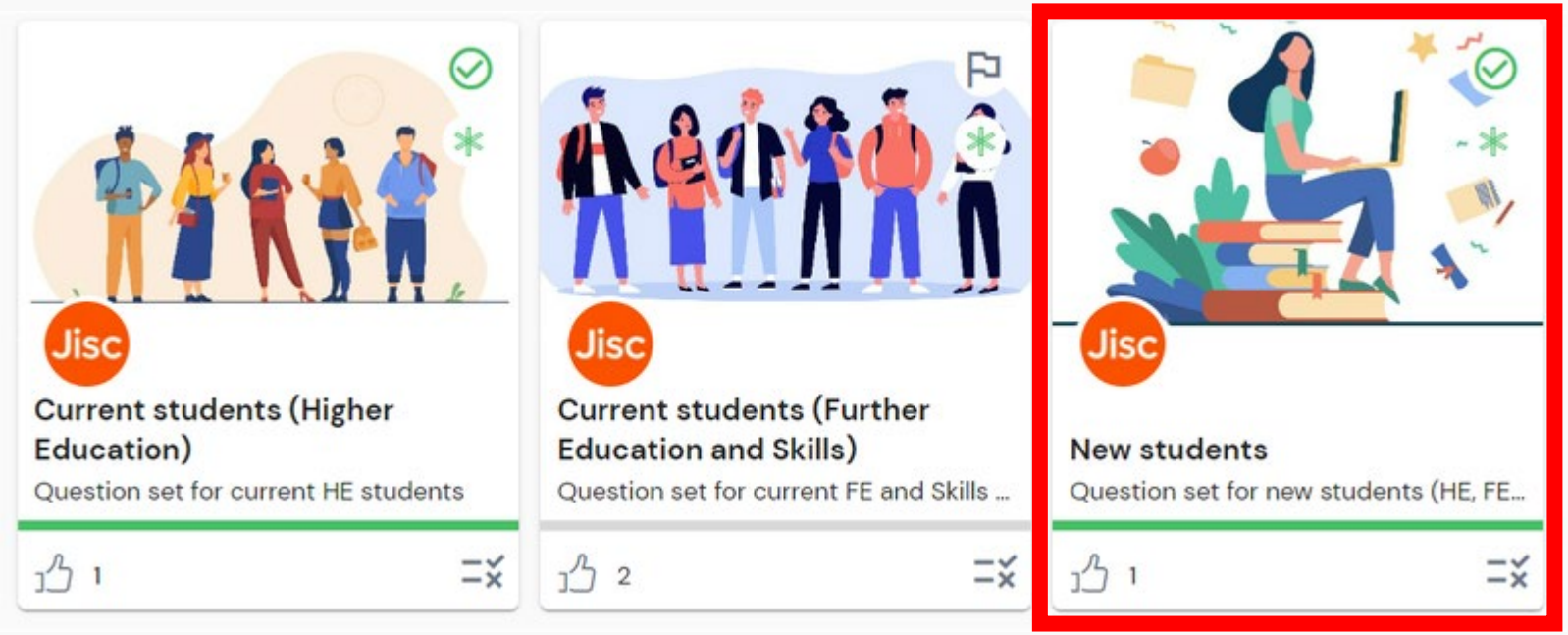


Discovery Tool Login 2

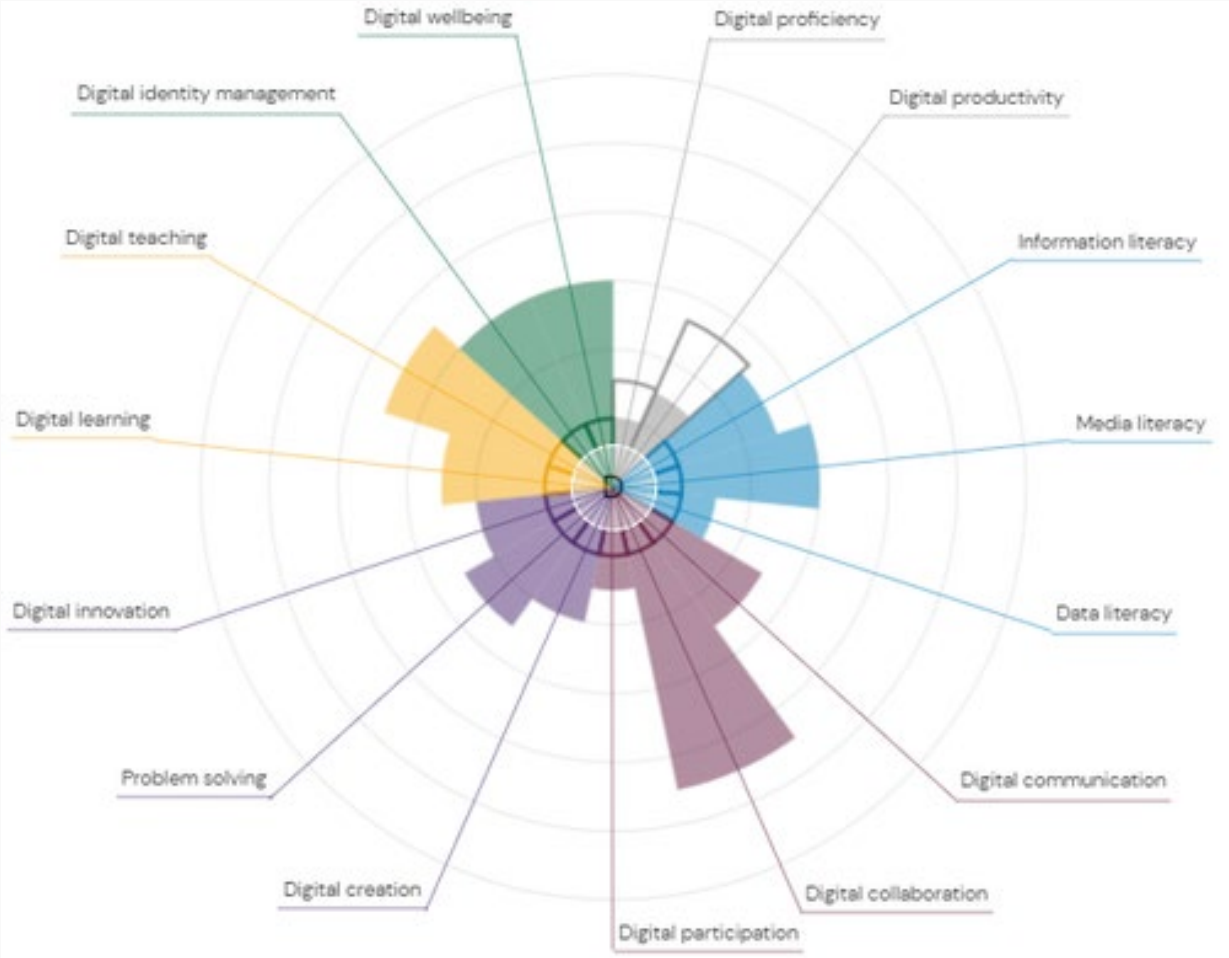
Step 5



Step 6



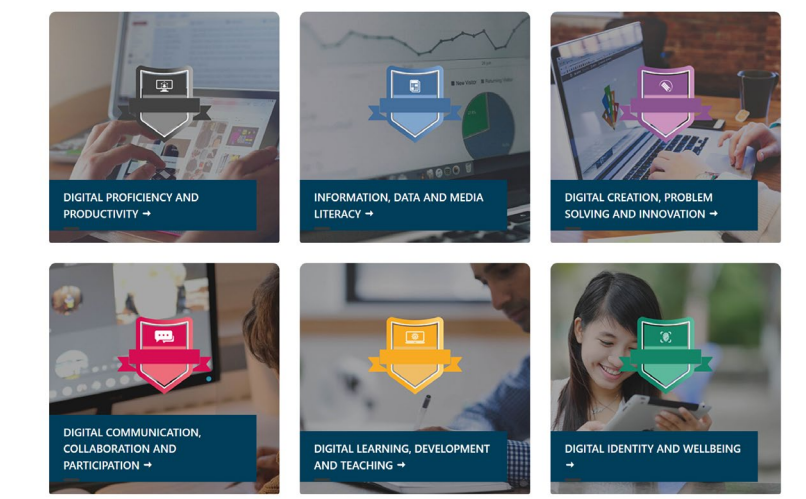
Results Wheel example



What is the DigiCentre?

https://bit.ly/DigiCentre

https://bit.ly/CanolfanDigidol



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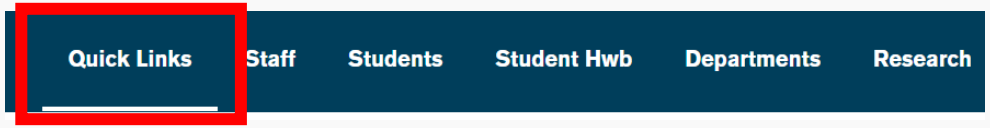
How to get to the DigiCentre and student section?

- On the student intranet page go to quick links which is located at the top:



- When you are on the page, find the icon for the DigiCentre, which looks like this:

- Then scroll down a little and find the icon for Student that looks like this:

The Resource Finder

In the DigiCentre, you will find the “Resource Finder” tab at the top.

You can filter your results using the left section.

Alternatively, you can use the search box at the top to find specific resources tailored to what you're looking to learn.

Note: You will have to use the Update Results button after selecting different filters.

Resource Finder

DigiCentre Home | Cymraeg

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Staff | Students | Badges | Training | Resource Finder

Resource Finder

Refine your results

Search by keyword

Not sure which digital capability to choose? Use the free JISC Discovery tool, to help you find out which digital capabilities you like to explore further...

UPDATE RESULTS

If your search doesn't return the results you're looking for, please try clearing all the filters.

Role

- ☐ Teaching Staff
- ☐ Student
- ☐ Professional Services
- ☐ Researcher
- ☐ Leader

Digital Capability

- ☐ Digital communication, collaboration and participation
- ☐ Digital creation, problem-solving and innovation
- ☐ Digital identity and wellbeing
- ☐ Digital learning and

1 Minute CPD on Digital Learning and Self Development

15 minutes

Online learning material and guidance

Follow the 1 minute CPD blog for a range of resources covering a variety of tools that can help you develop your d...

32 of the Best Productivity Tools You'll Ever Need (Blog)

30 minutes

Online learning material and guidance

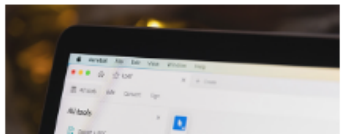
There are countless productivity tools out there — how does one choose? Here are some of the best time managemen...

35 Incredible Dataviz Tools

30 minutes

Online learning material and guidance

Take the hard work out of creating charts and infographics with these tools.



Claim your virtual badge – attach it to your LinkedIn profile

- It is possible to achieve virtual badges through the DigiCentre using the Moodle platform.
- Complete four or more resources to gain your digital badge
- Display it on Moodle and LinkedIn to show to future employers

How to claim your Virtual badge - reminder

- Once in The DigiCentre, navigate to the relevant tile, then to Moodle.
- Select **‘enrol me’** to have full access.
- Scroll to the capability you need to improve from your report.
- Then choose **standard** (recommended as a starting point)
- Complete **four** or more resources.
- Then write a short **blog** post to claim your digital badge.

What is LinkedIn Learning?

LinkedIn learning is a part of LinkedIn. When you complete courses, you will be able to showcase your achievements on your LinkedIn profile. This will look great for prospective jobs.

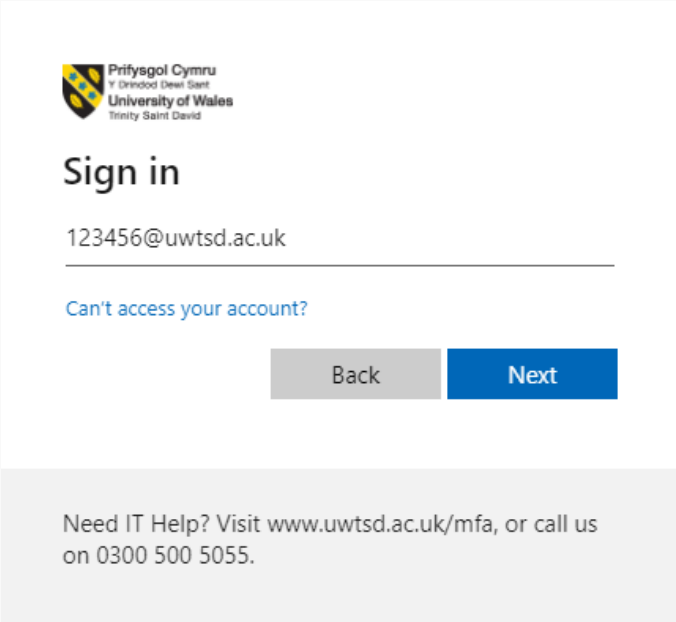
https://lnkd.in/equPUue

How to access Linkedin Learning on the DigiCentre

You will find the LinkedIn Learning page under the training menu. Scroll to the bottom of the Linkedin Learning page and click on the “Register for free” button.

Username & password

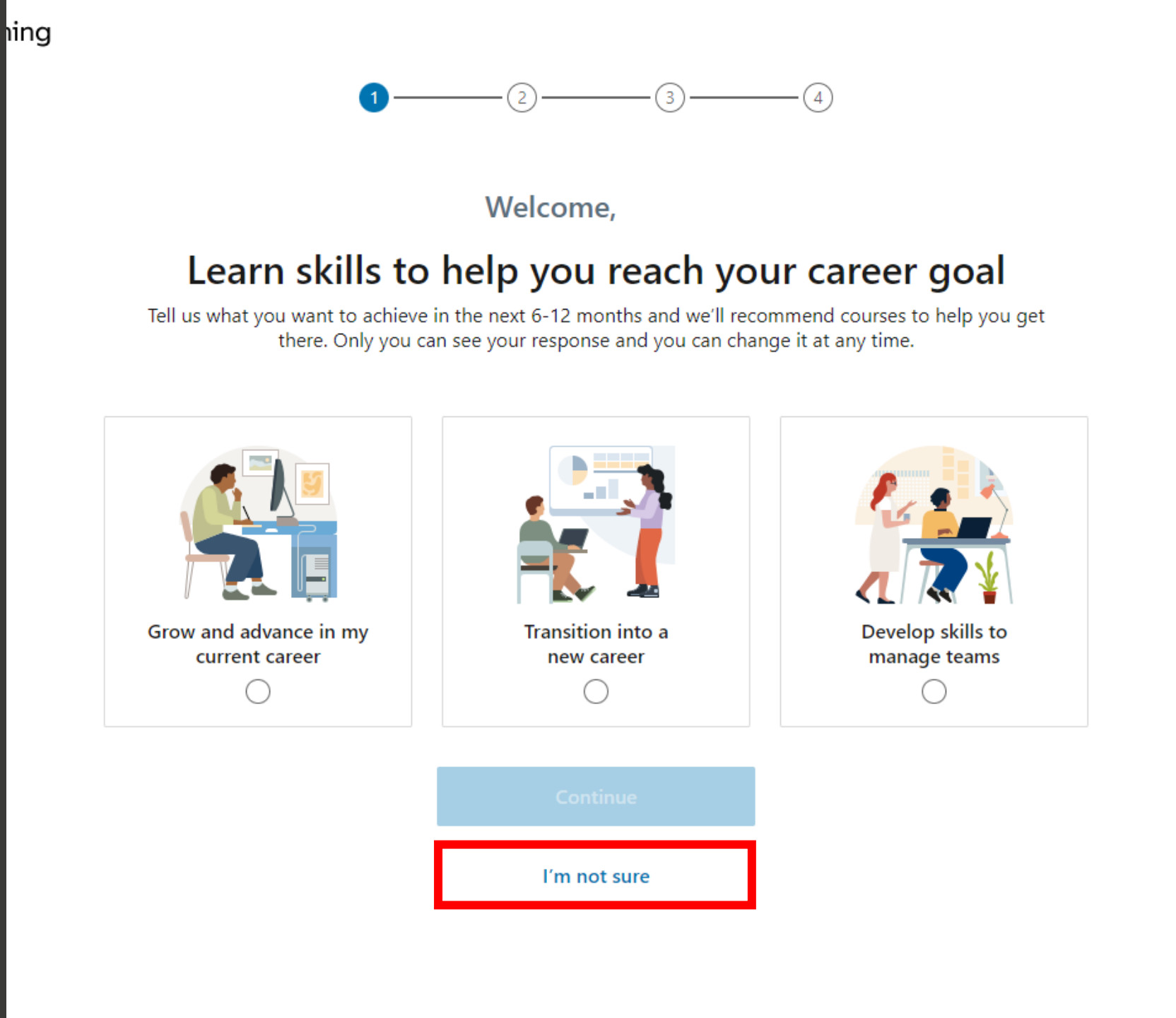
- Next you will see this page open. You will be required to put in your login details. It is important that you use this style of login - 123456@student.uwtsd.ac.uk



- Then put in your password

Follow these 4 simple steps to get registered

Don’t worry about choosing one of the items here. You can do it at another time. Just click the “I’m not sure” button.



If you have a LinkedIn account, you can connect the 2 accounts together.

(if you don't, no worries you can still connect at a later date)

Learning

1 — 2 — 3 — 4

Connect to your LinkedIn profile

It's the fastest way to get started, and connecting gives you these exclusive benefits and more.

	Unconnected	Connected account
Access to **15,000+ courses** taught by professionals	✓	✓
Interactive learning with exercise files and course quizzes	✓	✓
Personalized recommendations based on your profile		✓
Explore **internal jobs** within your company		✓
Share **learning certificates** to your profile		✓

Your organization will only be able to see limited profile information (e.g. name, title, photo). You always can choose what Learning activity to share with your network. Learn more

Connect LinkedIn profile

Skip for now

Here you will be given top skills, or you will have to choose skills from a list.

in Learning

In this section if you do not see boxes highlighted in Blue, please click on some boxes you find most interesting. (you need to choose a minimum of 1)

Top business topics

Microsoft Excel | Microsoft Power BI | Diversity & Inclusion | Management
Project Management | Leadership | Personal Development | Business Analysis
Entrepreneurship | Customer Service | Human Resources (HR) | Finance | Sales
Marketing | Training and Development (HR) | Accounting | Career Development

Top technology topics

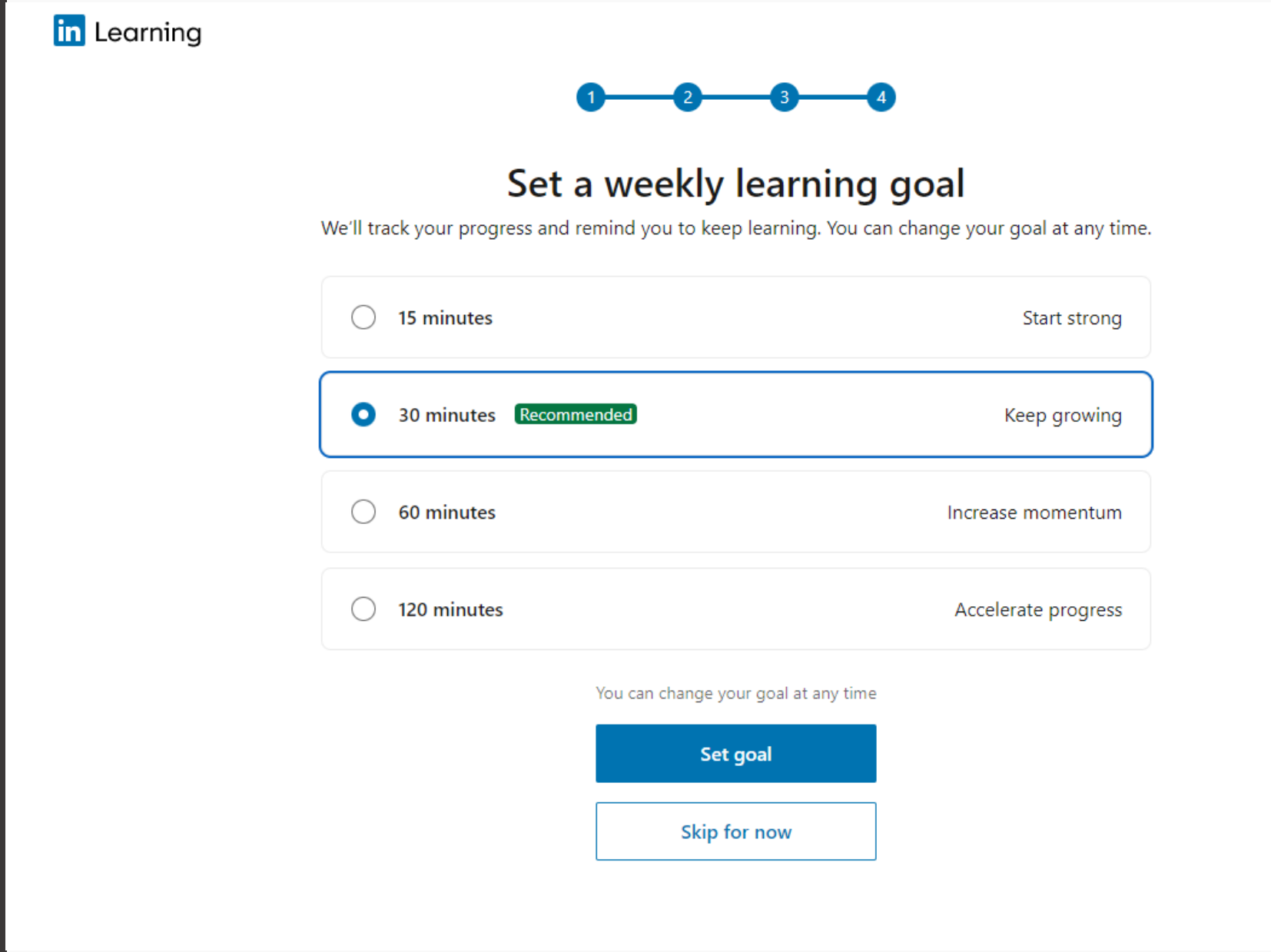
Python (Programming Language) | SQL | Data Science | DevOps
System Administration | Software Development | Cloud Computing | Databases
Web Development | Technical Support | Mobile Application Development

Top creative topics

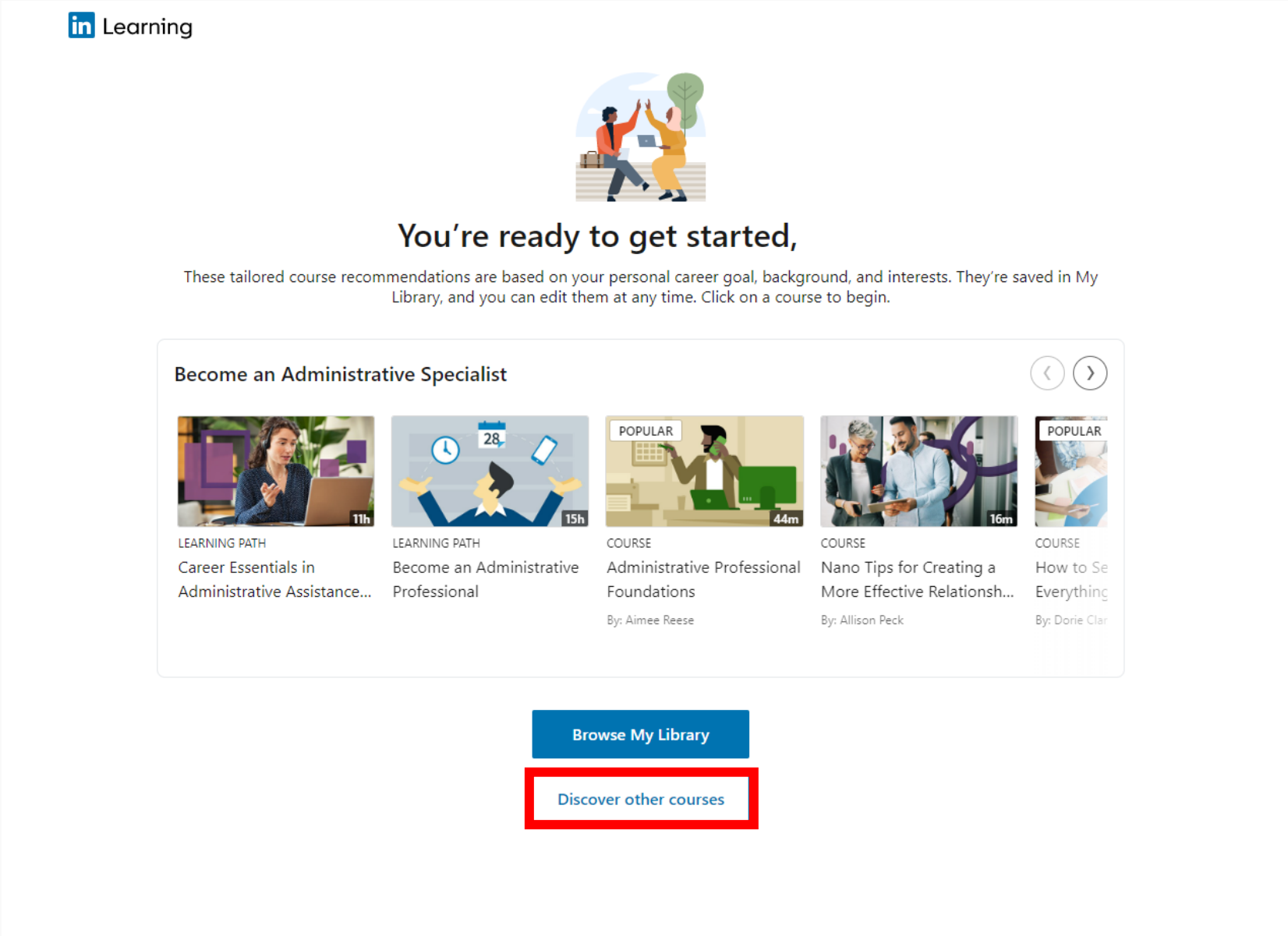
Select at least one skill to continue

Continue

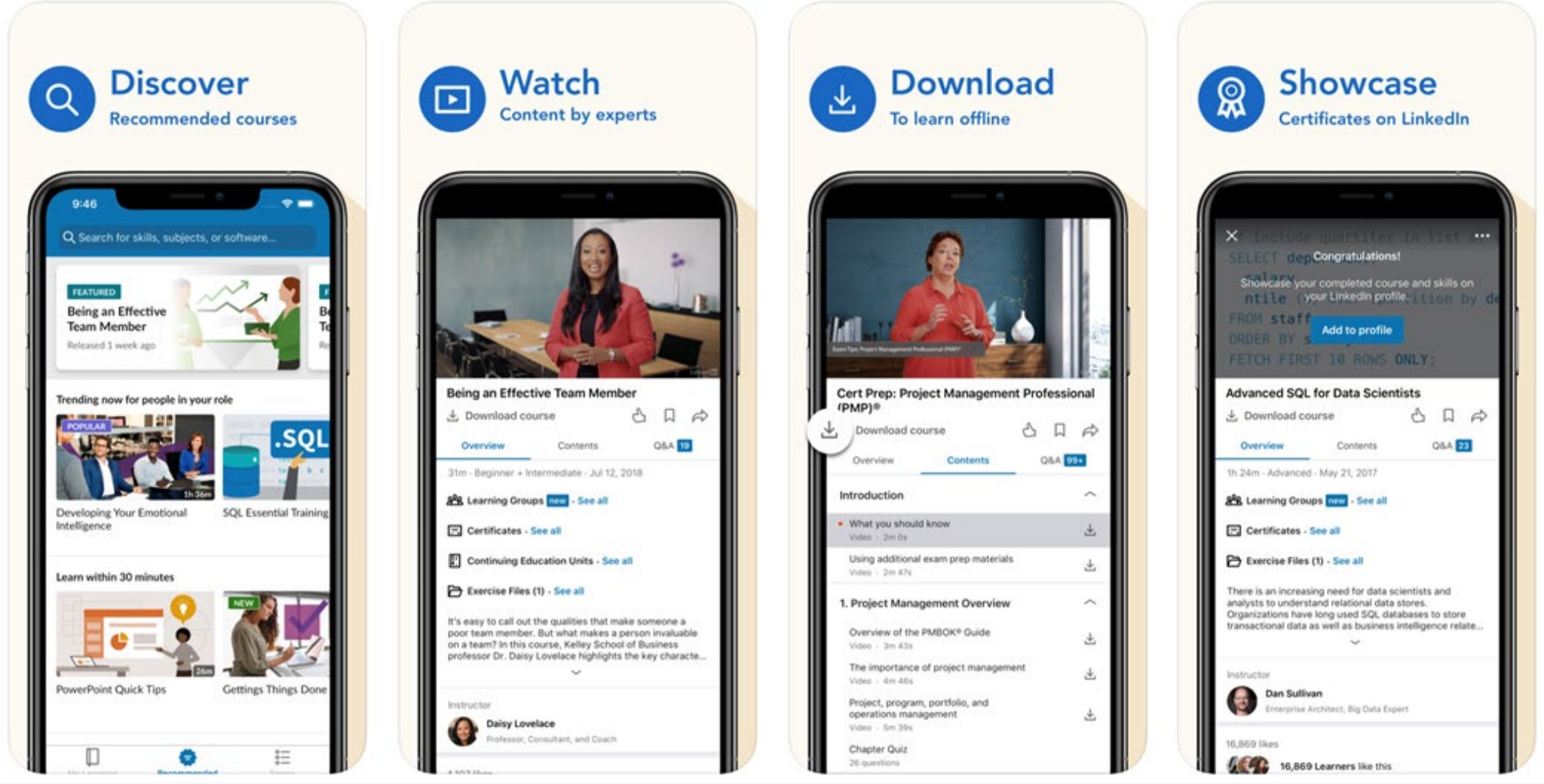
This section you can choose a weekly goal for yourself, otherwise just skip this step.



You have set up the account, all you have to do now is click on "Discover other courses".



The mobile app



5

Which digital tool would you like to develop your skills in?

Showing Results

Join at: **vevox.app** ID: **149-381-546**

excel

media relationship

tba

problem solving

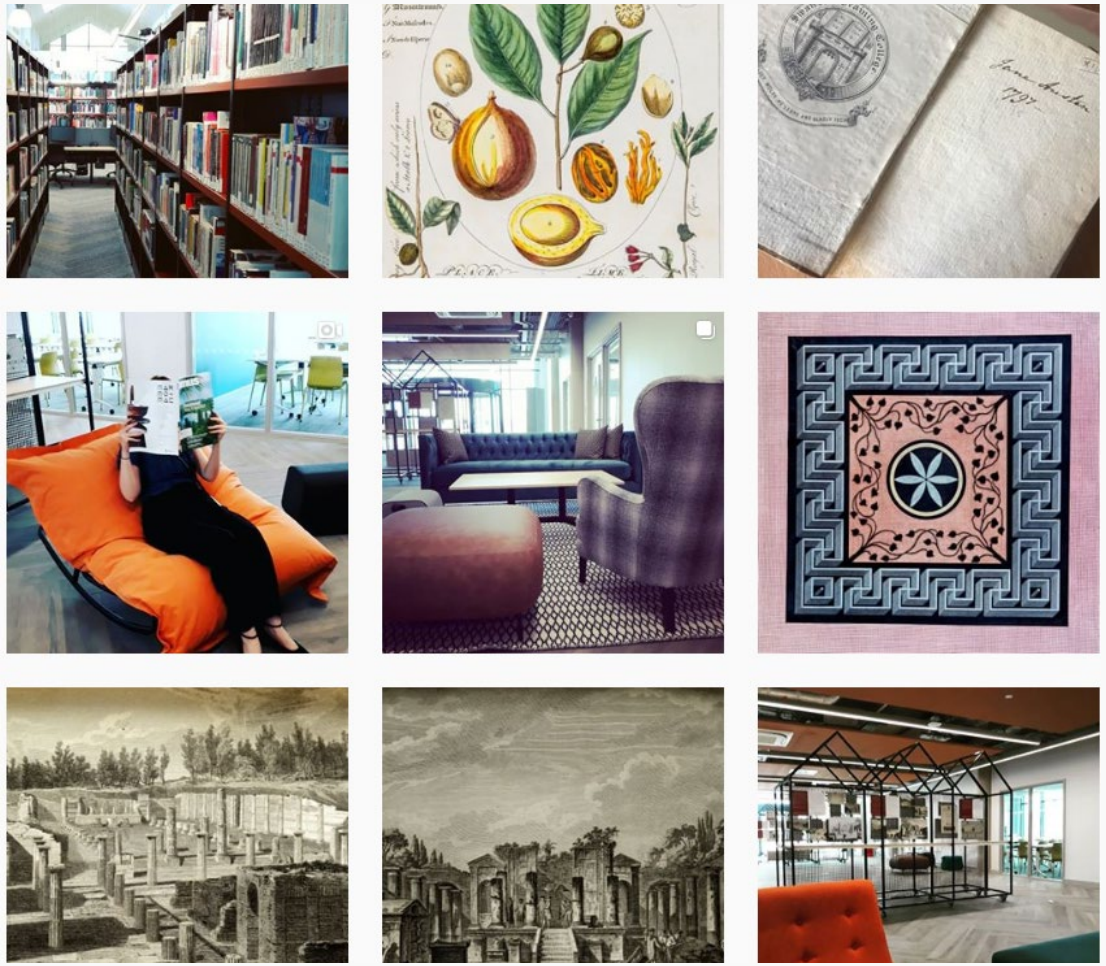
digital creativity

Find us on social media!

We are on **Facebook**, **X** and **Instagram**!

@UWTSDlib

- Follow us to find out what's new!
- Share what you're reading!



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Let us know how we did

If you have 5 minutes, please scan the QR code and fill out our feedback form.

Link to Form

UWTSD DigiCentre
The One stop shop for all your Digital needs

SCAN ME

Gain all the badges to show future employers your digital skills

The DigiCentre UWTSD

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Thank you for listening. Any questions?

Digital Skills Induction Autumn 2023

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