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Academic and Employability skills Presentation

Introduction

- I pride myself on being a hardworking person ,self-motivated and a good team-player looking for new opportunities .
- I am currently studying at University of Wales Trinity Saint David
- I have experience in Costumer Service,Retail,Administration and as a Healthcare Assistant and I am currently working full time for Amazon Warehouse within Shipping Department team.

Type of Skills

- Skills are the abilities required to take care of a responsibility or task. Job abilities permit you to make a specific showing and fundamental abilities help you through regular undertakings.
- Example of skills:
 1. . Soft skills are used to different jobs and industries
 2. Academic skills that are developed studying
 3. Life skills used in our everyday activities
 4. Job skills developed through training and learning(Sagepub.com)

SWOT Analysis

- Ambitious
- Easy going
- Hard worker
- Honesty
- Patience
- Dedication

- New training
- New management position advertise in Amazon
- Business Management course at University of Wales Trinity Saint David



- Self-critical
- Lack of confidence
- Lack of experience
- More focused

- Competition
- Economic regression

My career Plan

- First step in my career was to enrolled at University of Wales Trinity Saint David for Business and Management course
- During this course I am hoping to gain Academic and Employability skills in order to be a good candidate for Team Manager at Amazon Warehouse

Employability skills

- A set of achievements that makes candidates more suitable for employment
- Employability skills can be develop through training and education.
- Generally speaking, the reason for the advanced education projects would be to furnish graduates with beginning employability abilities and to advance a culture of long lasting learning.(Morgan, P 2017).

Personal development plan

- Personal Development Plan(PDP) is an organized and upheld measure embraced by a person to think about their own learning, execution as well as accomplishment and to anticipate their own, instructive and vocation turn of events.(QAA,2000)

PDP-Team Manager

JOB: TEAM MANAGER	How	How Long	Obstacles
Skills:			
Leadership and Management skills	Business and Management skills	4 years	Unemployment
Communication skills	Taking an internal training at work and also through school	1 year	Not being able to attend them all
Time Management	Learning about time management in my course	1 year	Not being able to attend (families or health problems)

Conclusion

- In order to be a good candidate for this position I need to concentrate on my performance and attendance at work, undertake any related on site training and most important to develop my academic and employability skills through education.

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