

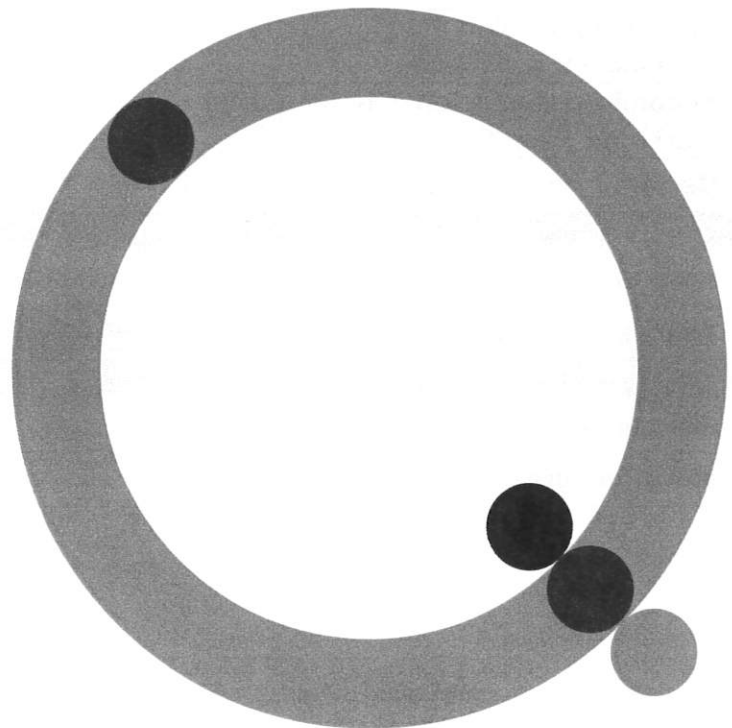
Please write clearly in block capitals.				
Centre number:				
Centre name:				
Learner number (1st 7 digits of CIPD Membership number):				
Learner surname:	AMELIA MATHIAS			
Learner other names:	AMELIA			
Unit code:	3CO04			
Unit title:	Essentials of people practice			
Assessment ID:	CIPD_3CO04_22_01			
Assessment start date:	29 th September 2022			
Assessment submission date:	3 rd January 2023			
First resubmission date for centre marking – if applicable				
Second resubmission date for centre marking – if applicable				
Declared word count	4,521			
Assessor name:	Natasha Davies			
Assessor signature:				
IQA name (if applicable):				
IQA signature (if applicable):				

3CO04

Essentials of people practice

Learner Assessment Brief

Assessment ID / CIPD_3CO04_22_01



Level 3

Foundation Certificate in

People Practice

Version 1- June 2022, the last moderation window for results for this assessment brief is September 2023

Declaration of Authentication

Declaration by learner

I can confirm that this assessment is all my own work and where I have used materials from other sources, they have been properly acknowledged.

Learner name:

Amelia Mathias

Learner signature:

A Mathias

Date*

22/12/22

***This should be the date on which you submit your assessment**

Declaration by Assessor

I confirm that I am satisfied that to the best of my knowledge, the work produced is solely that of the learner.

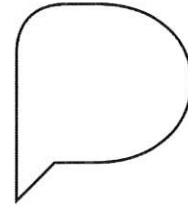
Assessor name:

Assessor signature:

Date:

3CO04

Essentials of people practice



Assessment Criteria marking descriptors.

Assessors will mark in line with the following assessment criteria (AC) marking descriptors, and will indicate where the learner sits within the marking band range **for each AC**.

Assessors must provide a mark from 1 to 4 for each assessment criteria within the unit. Assessors should use the mark descriptor grid as guidance so they can provide comprehensive feedback that is developmental for learners. Please be aware that not all the mark descriptors will be present in **every** assessment criterion, so assessors must use their discretion in making grading decisions.

The grid below shows the range for each unit assessment result based on total number of marks awarded across all assessment criteria.

To pass the unit assessment learners must achieve a 2 (Low Pass) or above for each of the assessment criteria.

The overall result achieved will dictate the outcome the learner receives for the unit, provided **NONE** of the assessment criteria have been failed or referred.

Please note that learners will receive a **Pass or Fail** result from the CIPD at unit level. **Referral** grades can be used internally by the centre.

Overall mark	Unit result
0 to 49	Fail
50 to 64	Low Pass
65 to 82	Pass
83 to 100	High Pass