

Effective Team work and Communication

BMSW4002

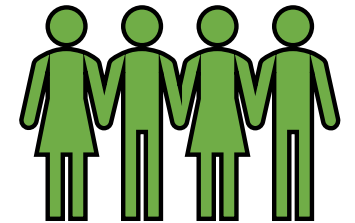
- LARISA ROXANA FECHETE (2023554)
- IULIAN NECULA (2022471)
- RASHID AHMED (2015092)
- MEYSAM COHAN (2022845)

LECTURER: MR.ZEE ZOOK



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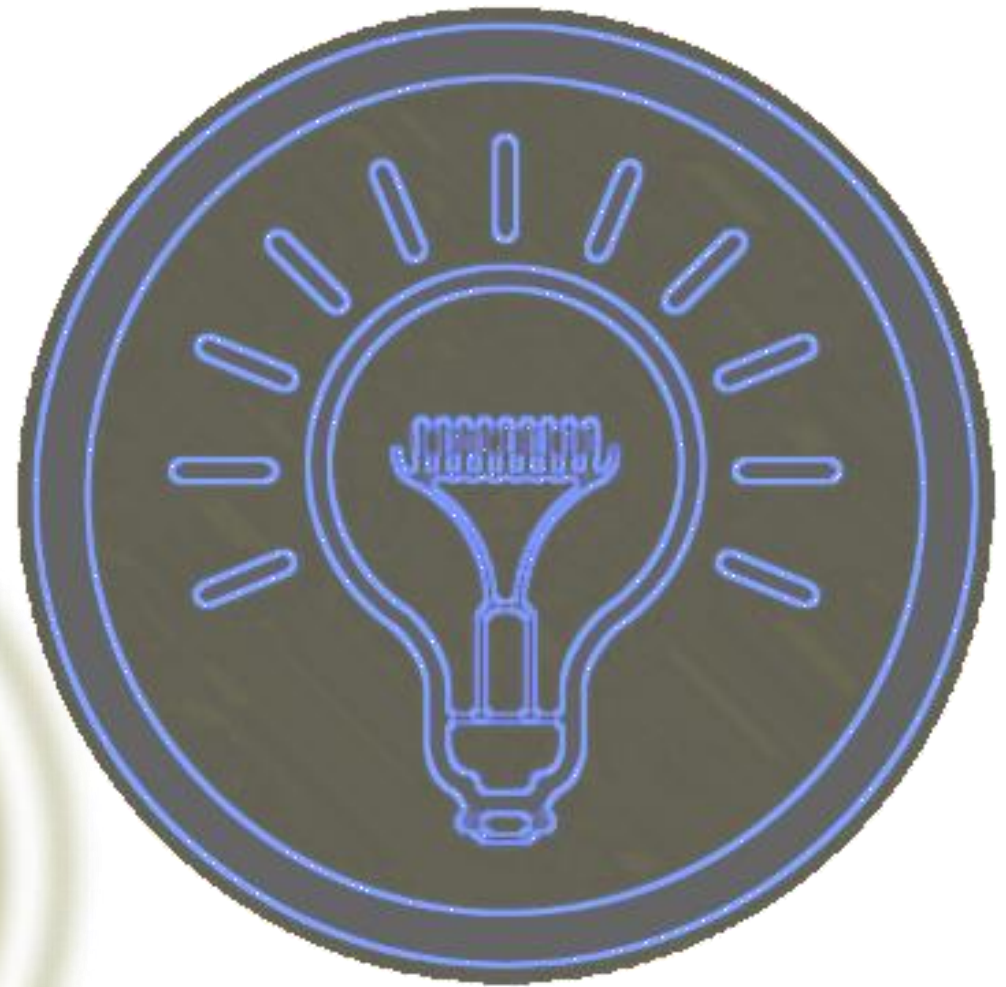




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COMMUNICATIONS



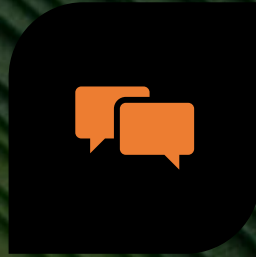
LARISA ROXANA FECHETE

Success of the Communication

- Different Values
- Personalities
- Experiences
- Beliefs and Attitudes
- Communication Skills
- Self-concept

(Guffey and Loewy, 2019)

Communication Factors



SIGNIFICANCE
OF THE
MESSAGE



PRACTICALITY



RECEIVERS'
COMMUNICATION
STYLE



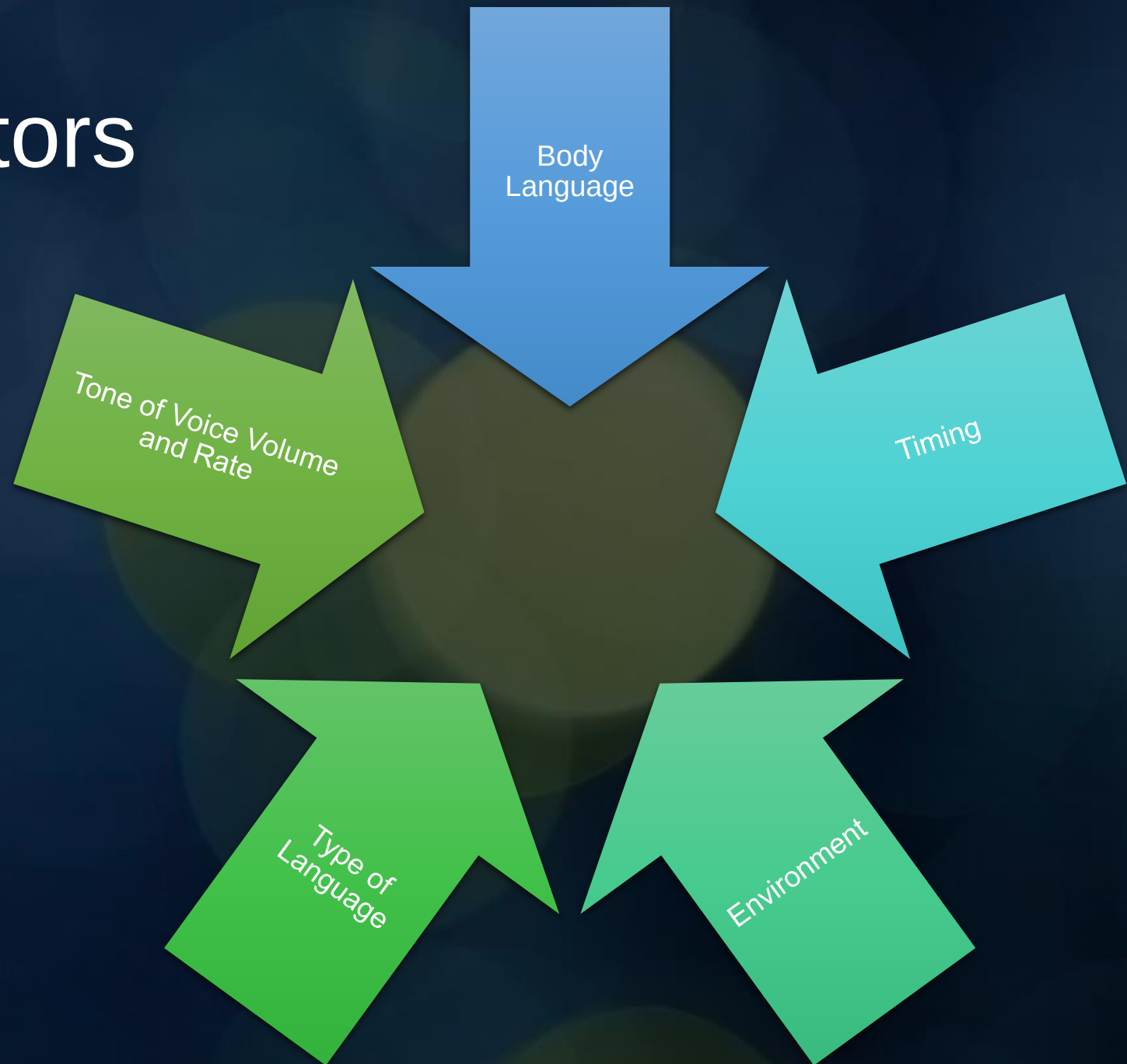
RECEIVERS'
PREFERENCE



NEED FOR
FEEDBACK

(Krizan, 2011)

Contextual Factors

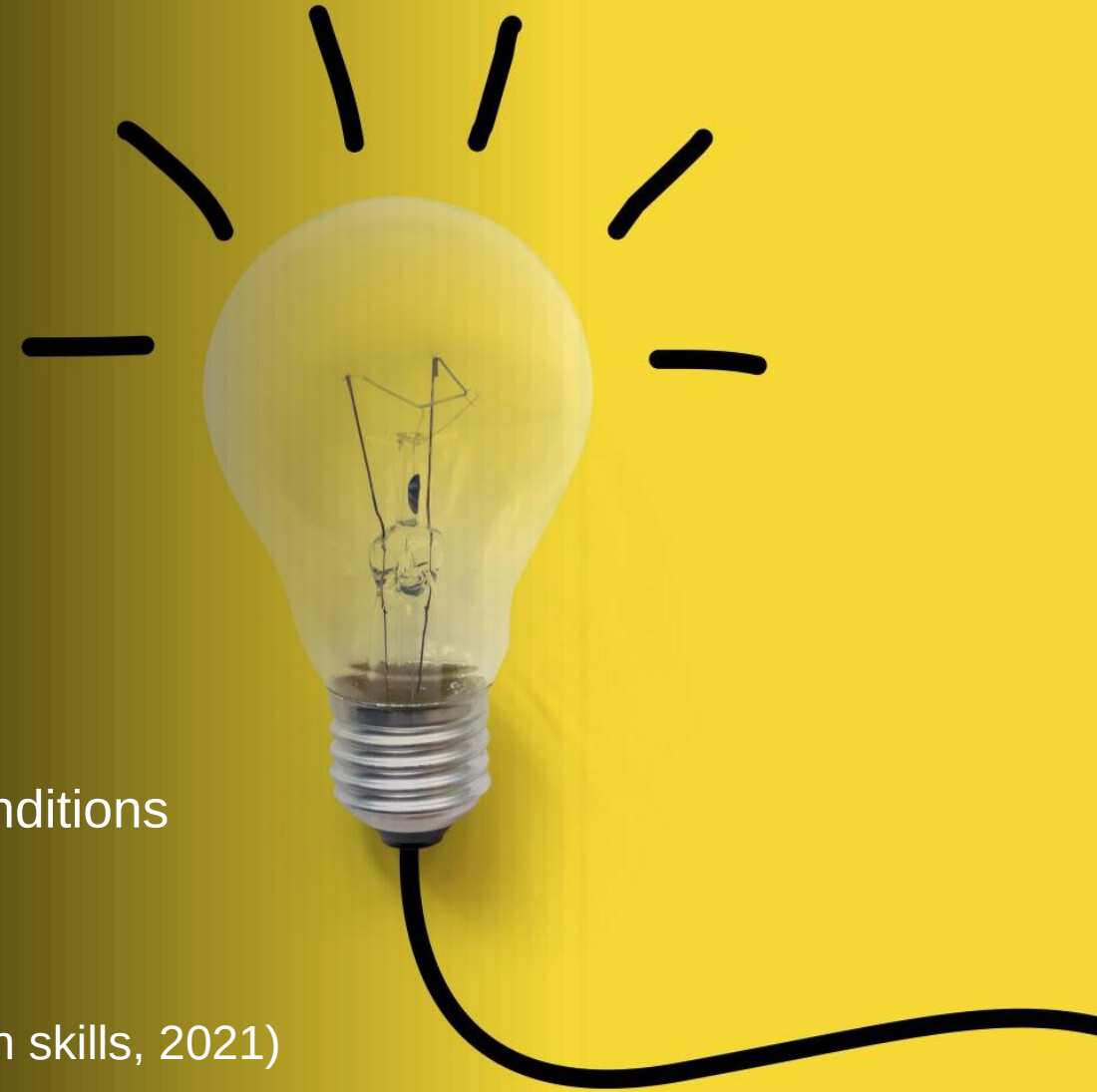


(Ober, 2009)

Message

- Conveying important information
- Motivating the receiver to act in a particular way
- Stimulating discussions
- Entertaining the receiver
- Persuading the receiver to accept specific action or conditions

(The Five Components of Communication Model Communication skills, 2021)



Feedback

Ensure completion
of the
communication

Helps coordination
and problem-
solving

Aids in proper
decision- making

Measures the
efficacy of the
communication

Getting the reaction
of the receiver



BENEFITS OF TEAM WORKING

RASHID AHMED

WHAT IS A TEAM?

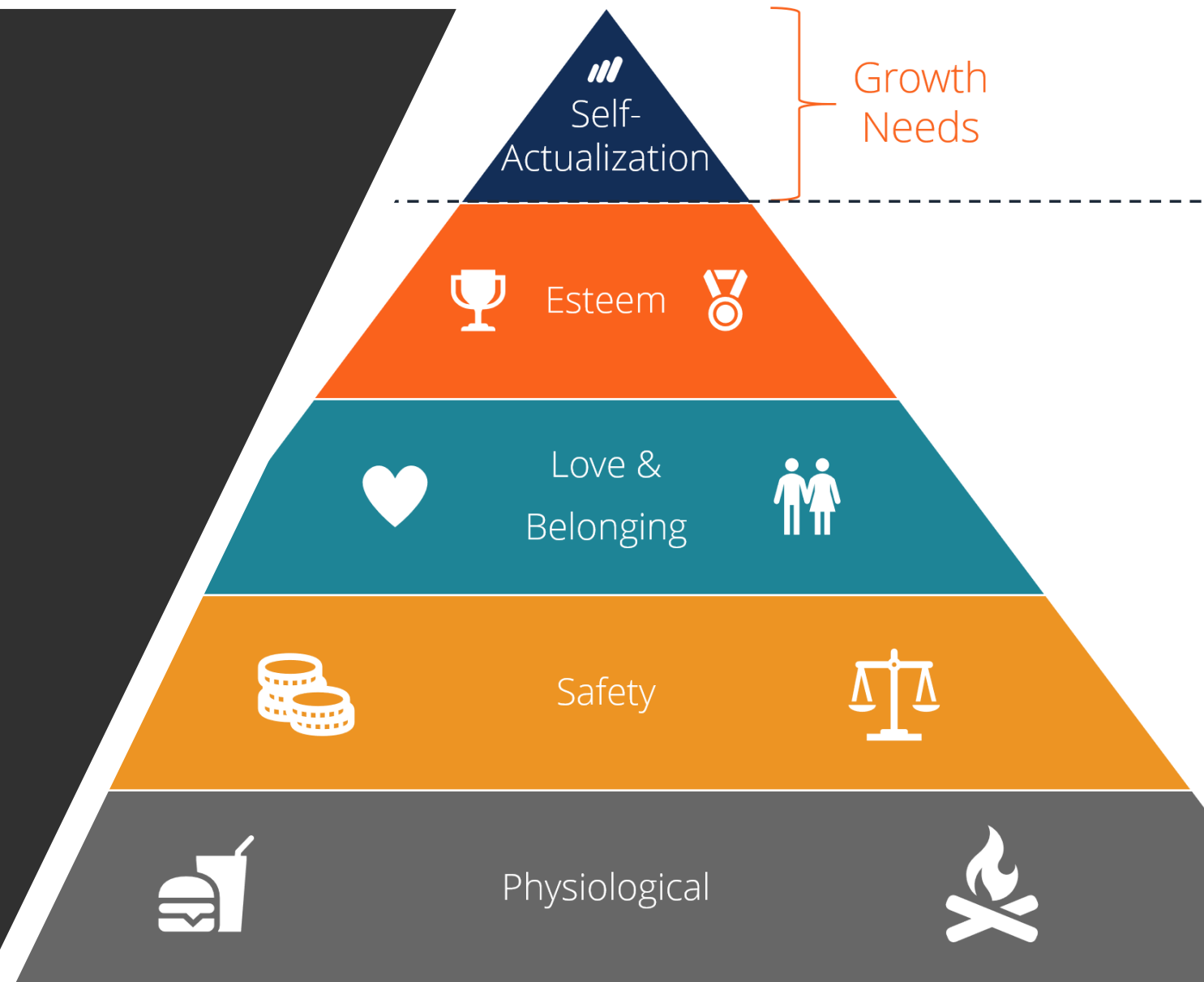
- UNDERSTANDING YOUR ORGANISATIONS WORK FORCE
- Team needs



(confidencecenter.com, n.d.)

Maslow's Hierarchy of Needs

(McLeod, 2020)

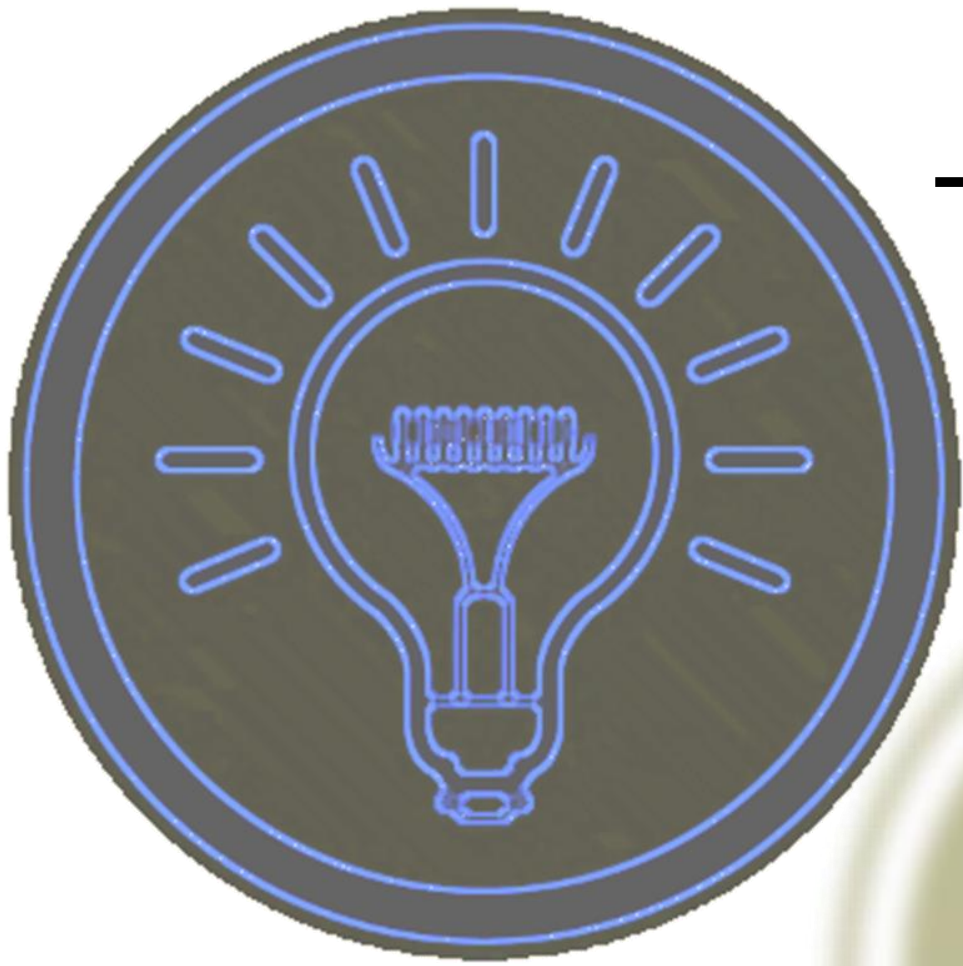




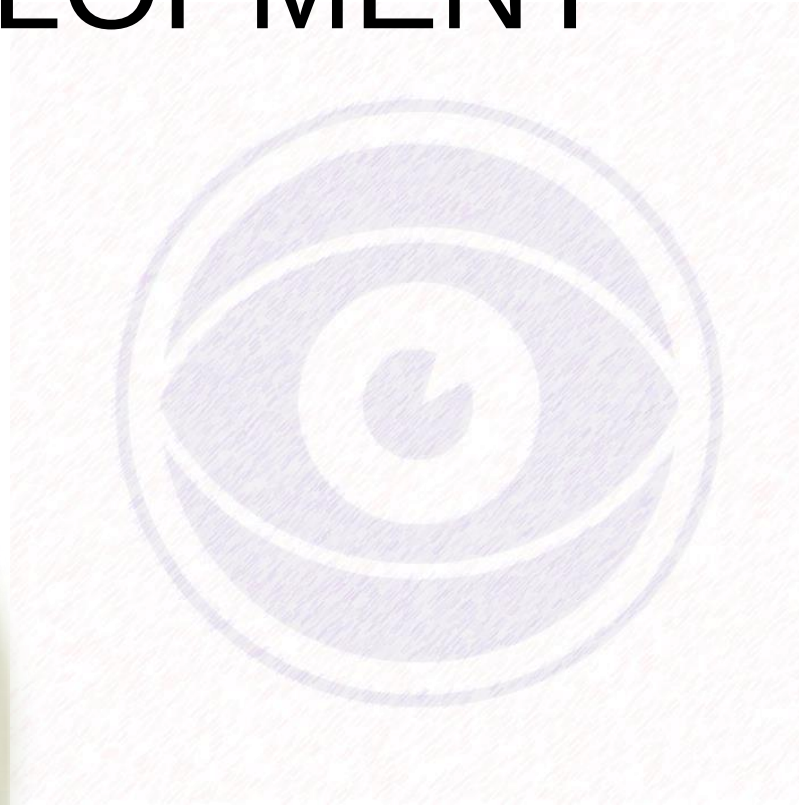
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STAGES TO FORMING YOUR TEAM

(Tuckman, 1965)



TEAM DEVELOPMENT



IULIAN NECULA

Team development helps employees to learn new skills.

It helps in developing the motivation level of employees.

Team development will result in the increase in the productivity.

Enhancement of Trust Ownership and Flexibility

Team member will trust each other if the team is developed better.

The trust among the team members will have positive results for the business.

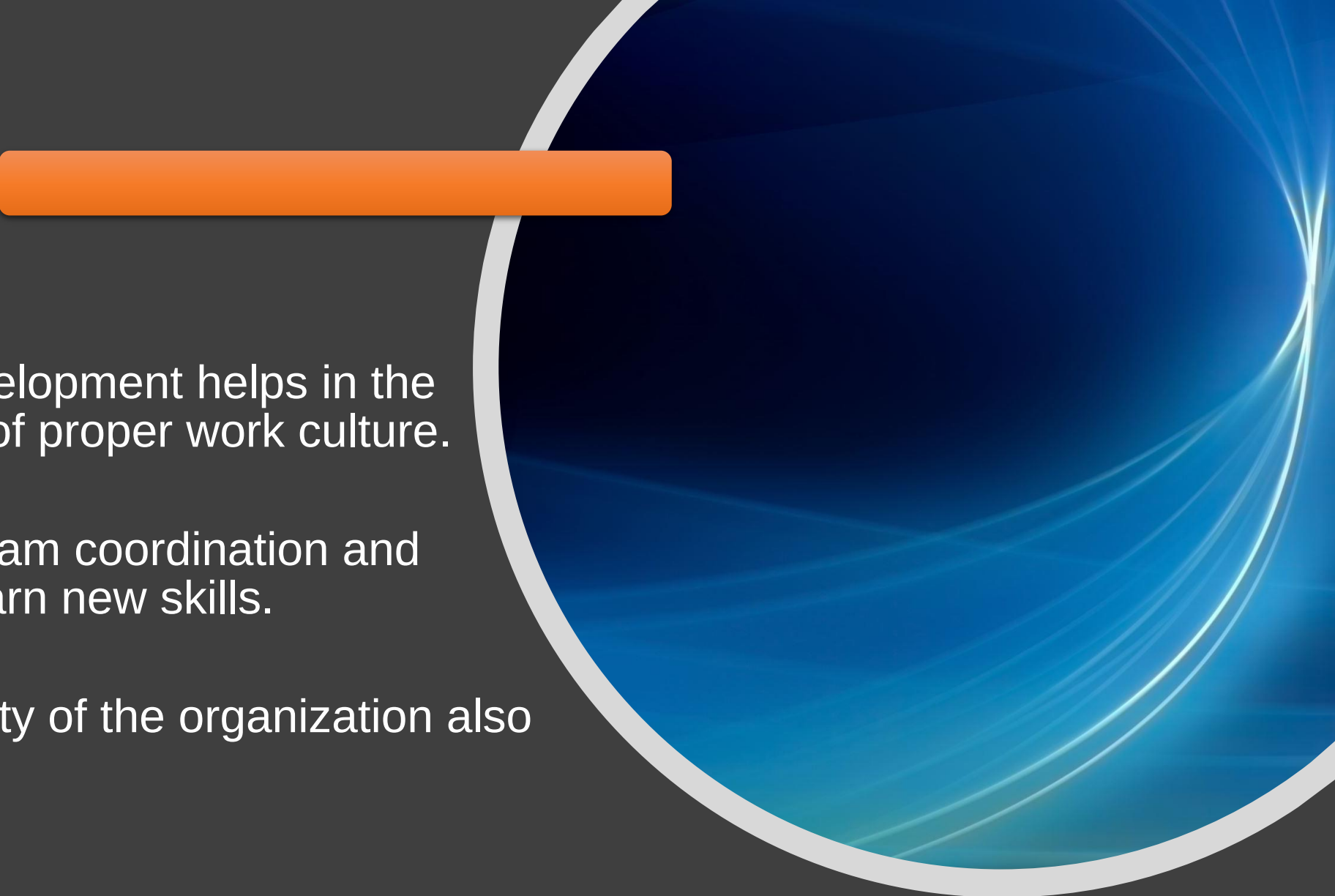
The team development will help the employees to take responsibility.

This will help in employee encouragement and enthusiasm among the employees.

(Driskell, et al .,2018)

Develop innovation, Culture and Productivity

- The team development process helps in making the employees more creative.
- Working of employees with employees of different departments will help them learn new skills.
- The strong and good culture of the organisation will help in making the company grow better.
- The business productivity will increase if the employee are motivated which depend upon the collaboration with other employees and culture.

- 
- A thick orange horizontal bar is positioned at the top of the slide. To its right, a large blue circular graphic with a white border is partially visible, featuring a dynamic, swirling light effect.
- The team development helps in the development of proper work culture.
 - It increases team coordination and employees learn new skills.
 - The productivity of the organization also increases.

(Peralta et al.,2018)

TEAM ROLES

MEYSAM COHAN

Personal Characteristic

An effective team requires a variety of personality types that can play different roles.

(Indeed, 2019)





Thinking Oriented



Action Oriented



Social Oriented



(Belbin, 2019)



Evaluator(Monitor)



Strategic
objective



Lack of dive
Overly critical



Plant



Creative
Problem-solving



Poor
communication



Specialist



Expertise
Special skills



Narrow front
Technicalities



Implementer



Reliable
Practical



Inflexible
Close minded



shaper



Challenging
Overcome obstacles



Easily provoked
Offend others



Completer
Finisher



Conscientious
Diligent



Extra worried
Reluctant



Resource Investigator



Enthusiastic
Explore opportunities



Overly Optimistic
Lose Interest



Co-ordinator



Task Delegation
Goal Visualitions



Manipulative
Work Shy



Team Worker



Perceptive
Diplomatic



Indecisive
Avoid confrontation



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