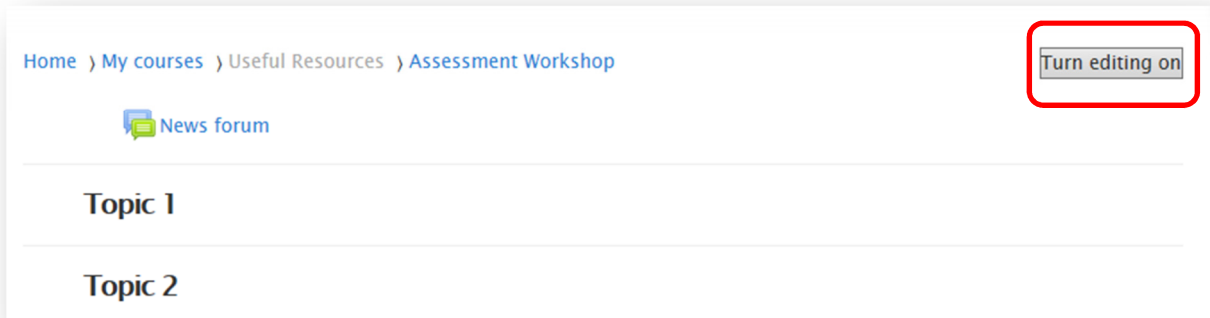
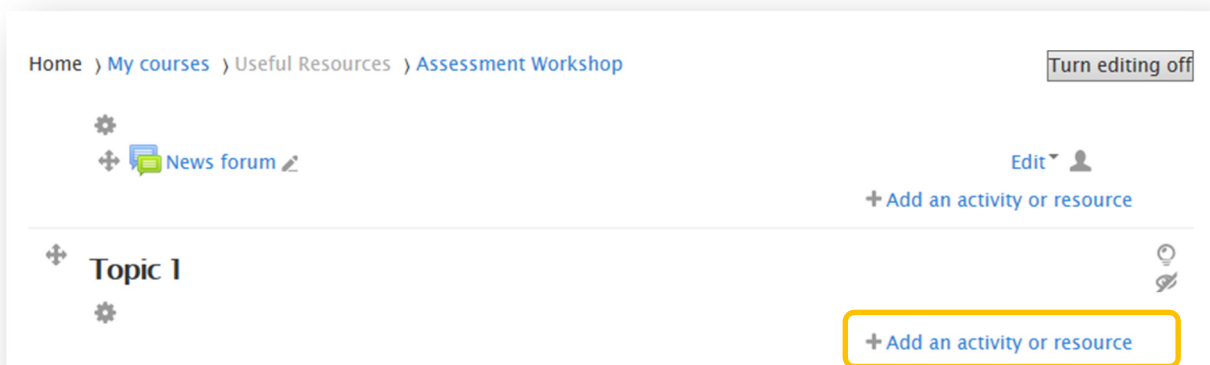


HOW TO CREATE TURNITIN SUBMISSION LINKS

1. Go to the Module Page and TURN EDITING ON
2. Create a LABEL on the Module page first: SUBMIT YOUR ASSIGNMENT UNDER THIS LINK

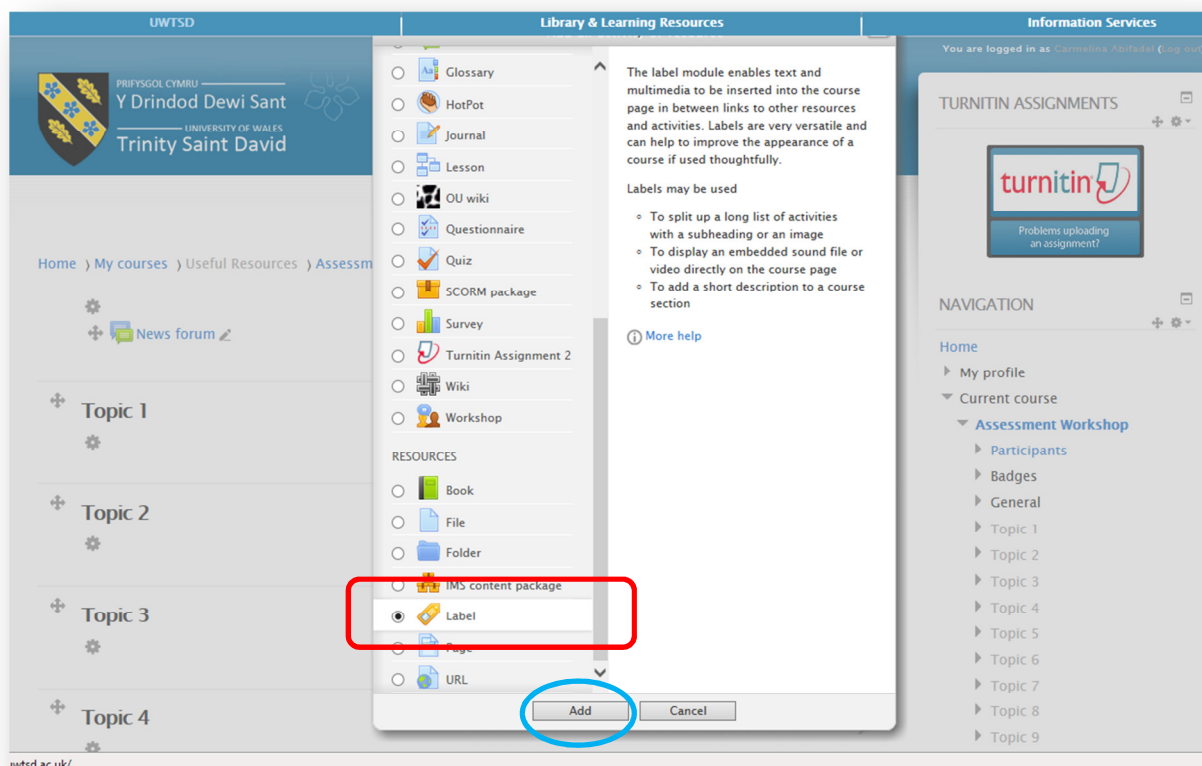


The Following page will be displayed:

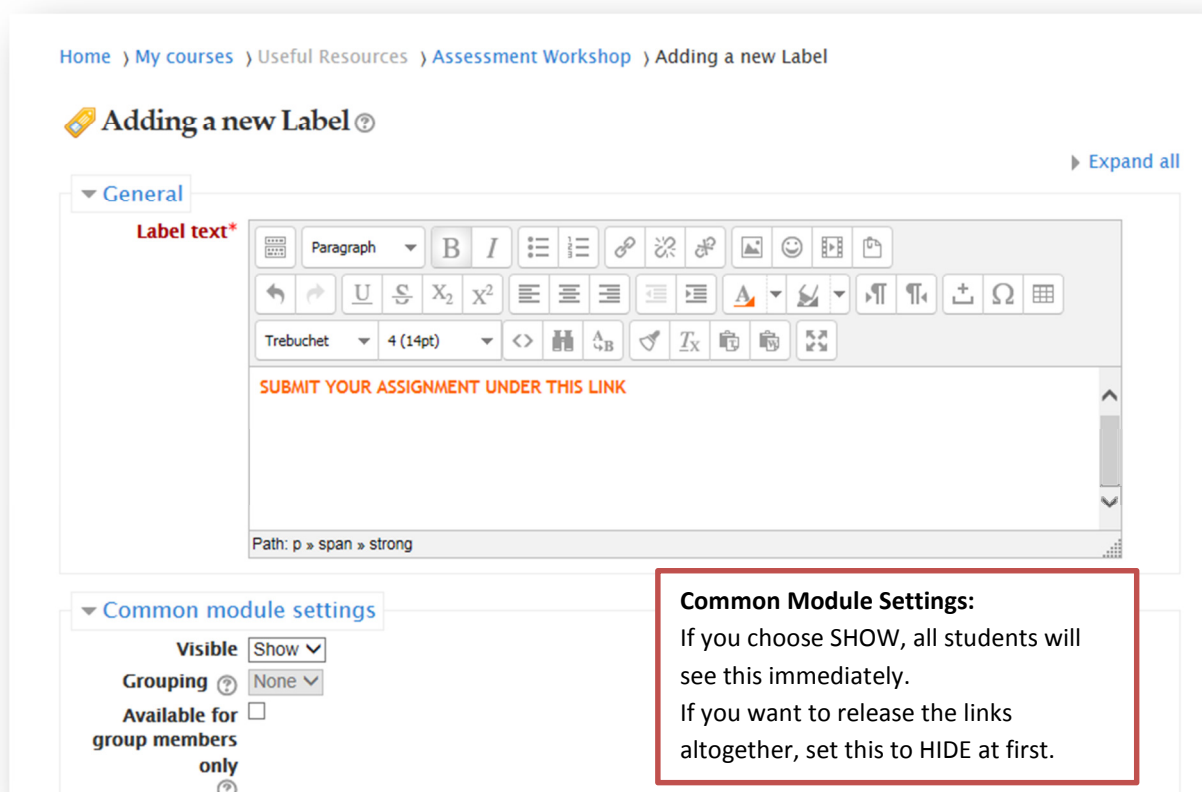


3. Click on ADD AN ACTIVITY OR RESOURCE
 - a. Scroll down to RESOURCES and click on LABEL
 - b. Click ADD

The following page will be displayed:



4. Name your label as SUBMIT YOUR ASSIGNMENT UNDER THIS LINK
 - a. Follow the standard setting up in the screens below then click on SAVE AND RETURN TO COURSE



Restrict access

Activity completion

Completion tracking Do not indicate activity completion

Expect completed on 28 July 2015 ☐ Enable

Save and return to course Cancel

There are required fields in this form marked *.

5. Create the submission link required
 - a. From the screen below, click on ADD AN ACTIVITY OR RESOURCE

Home > My courses > Useful Resources > Assessment Workshop

Turn editing off

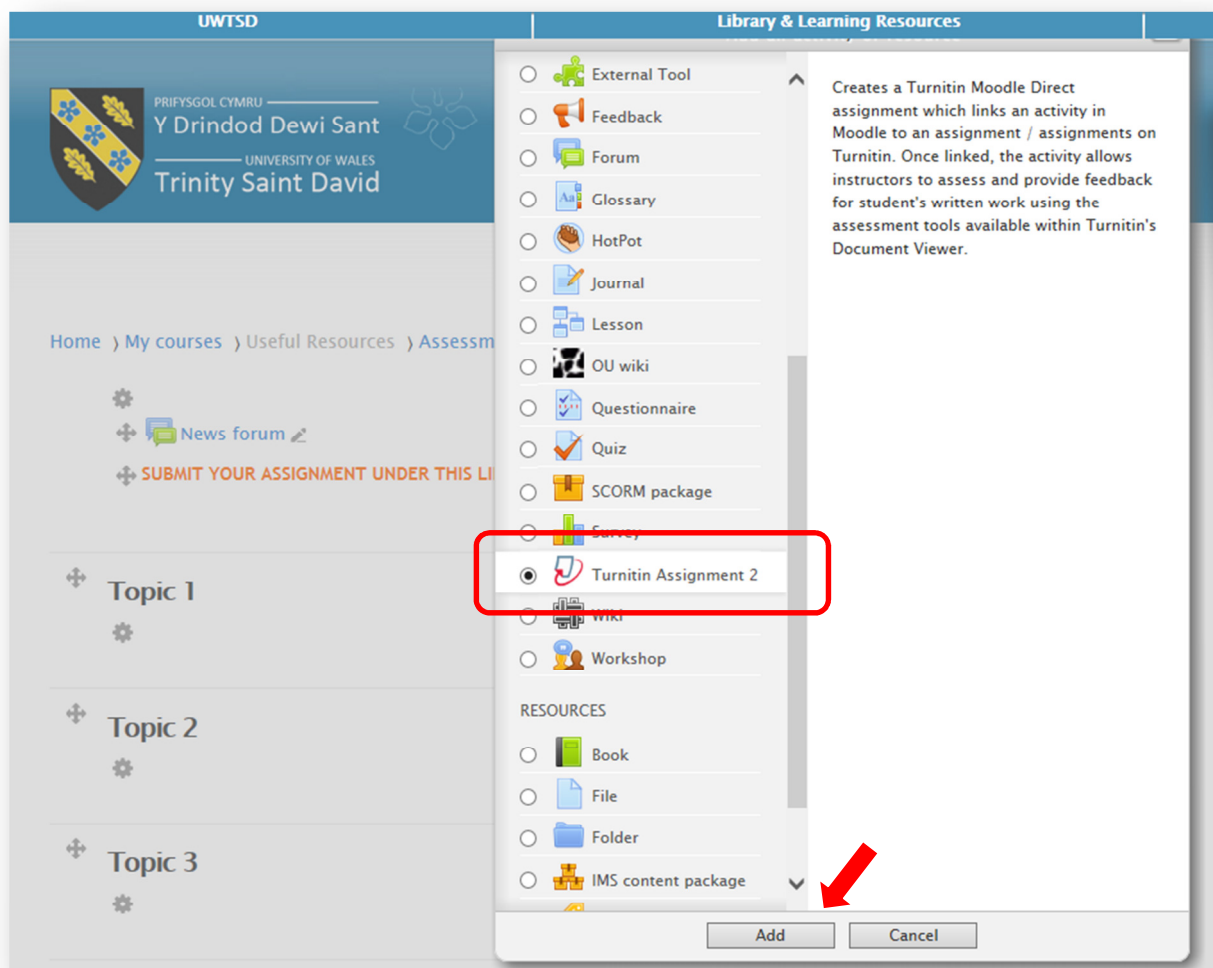
News forum

SUBMIT YOUR ASSIGNMENT UNDER THIS LINK

Topic 1

+ Add an activity or resource

6. The following screen will be displayed
- Scroll down to find TURNITIN ASSIGNMENT 2, select it and then click on ADD



7. The following page will be displayed
 - a. Follow the settings on the pages displayed below and any notes on each screen

Home > My courses > Useful Resources > Assessment Workshop > Adding a new Turnitin Assignment 2

Adding a new Turnitin Assignment 2 ?

General

Turnitin Assignment Name* SBUS5000 REM A1 Jun15

Summary*

Please refer to the file "How to upload assessments to Moodle" available on the Students' Hall page, on Moodle should you need any help.

Formats accepted: Word and PDF

You may re-submit your work as many times as you want before the deadline of your assessment (always at 4PM). You CANNOT DELETE an assessment which has already been submitted.

Path: p » span

Display description on course page ☐

Submission Type File Upload

Number of Parts 1

Insert the instructions but DO NOT tick to display its description.

Name the Assignment as per Module indicating its number and term;

Maximum File Size Course upload limit (20MB)

Overall Grade 100

Anonymous Marking No

Allow submission of any file type? No

Display Originality Reports to Students Yes

Auto Refresh Grade Yes, automatically refresh originality scores and grades

☐ Set these values as assignment defaults

Should be set as shown;

▼ Assignment Part 1

Name*

Start Date

Due Date

Post Date

Max Marks

Name the assignment: e.g. Assignment 1
Start date: as from when students can submit – usually it is set as the date you create the link – not to worry;
Due Date: the actual deadline – Always at 4PM;
Post Date: When students will be able to see their grade and feedback. To be set for the date results will be announced;
Available marks: always 100 unless otherwise stipulated;

▼ Originality Report Options

Allow

Submissions after the Due Date

Report

Generation Speed

Store Student Papers

Check against stored student papers

Check against internet

Check against journals, periodicals and publications

Check against Institutional Repository

Exclude Bibliography

Exclude Quoted Material

Exclude Small Matches

Words

Should be set as shown;

▼ Gradermark Options

Attach a rubric to this assignment [Launch Rubric Manager](#)

Note: students will be able to view attached rubrics and their content prior to submitting.

8. You will need to include the GRADEFORM with the marking criteria created for the assignment in question so Lecturers can mark the Assignment and Students can be given a Feedback (above):

- If the gradeform is already available (created or available from previous terms), click on the drop down menu so you can select it
- If the gradeform is NOT available, click on LAUNCH RUBRIC MANAGER which will guide you through it (separate instructions available)
- It is easier if all gradeforms are created BEFORE the submission links*

9. Set the module settings as per screen below:

Common module settings

Visible: Hide ▾

ID number:

Group mode: No groups ▾

Grouping: None ▾

Available for group members only: ☒

Visible: Either Show or Hide;

Group Mode: Usually to be set as VISIBLE GROUPS

Grouping: The group to take this assignment;

ALWAYS tick Available for group members only! That way only those to take the assignment can see the link;

10. Set the Activity Completion section as follows:

Activity completion

Completion tracking: Do not indicate activity completion ▾

Require view: ☐ Student must view this activity to complete it

Require grade: ☐ Student must receive a grade to complete this activity

Expect completed on: 28 ▾ July ▾ 2015 ▾ ☐ Enable

Buttons: Save and return to course, Save and display, Cancel

There are required fields in this form marked *.

11. Click on SAVE AND RETURN TO COURSE

12. The submission link has been created!

Home > My courses > Useful Resources > Assessment Workshop

News forum

SUBMIT YOUR ASSIGNMENT UNDER THIS LINK

SBUS5000 REM A1 Jun15