
BMPF7013g**Assessment Component No. 1 (Portfolio) Independent Study –****Element 2 – Supervision Diary****Alannah Britz****Student number: 2029338**

Date	What was discussed	Actions to take
11 May (8 – 9pm NZ time)	Assignment outline review meeting: • Shared outline of assignment and discussed Supervisor's feedback and guidance for development. • Discussed choice of reflection model and structure of assignment in applying it.	• Building on feedback and discussion, develop first draft of assignment for review. • Prepare other submission materials • Schedule first draft review meeting.
16 June (6 – 7am NZ time)	First draft review meeting: • First draft had been sent to Supervisor week before for review and Supervisor provided feedback on first draft. • Feedback included structuring thinking to more clearly demonstrate critical thinking, to reduce some descriptive sections; to include greater reflective detail on some practical applications; check referencing.	• Action feedback from first draft review meeting. • Complete summary and action sections. • Complete matrix and Supervision diary.
22 June (8 – 9am NZ time)	Second draft review meeting: • Second draft had been sent to Supervisor week at start of week for review and Supervisor provided feedback for refinement including adding in Appendix and checking referencing	• To refine, check and complete for submission.