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Introduction

In this report I will be explaining to you my project that I have plan for by business, I am going to be working on my fish and chip restaurant, the name of my company is Five Star Restaurant which will start of with just a small team, I have experience from place that I work for before on and off over the past six year and have gain a lot of knowledge. As a project manager I have to have my agenda lay out some of which are tracking progress, project personnel, risk management, real time example etc. Timing is every important in a project, I must try and keep within my budget and time so I can show the stakeholder that I can accomplish my project successfully, and by doing so I have to have good and the fastest communication channel which is by email and phone, by having a learning objectives it will help me to designed the work and the work system to ensure the organization runs effectively, am going to by using a tool like a SWOT analysis to identify my strength and weakness in my project and by using a self-assessment plan to show you how am going to develop the relevant skill that is needed my timeframe on this project would by about twelve weeks but unfortunately due to the pandemic of COVID-19 the time frame and budget going to be longer and more expensive, the government as set out several guidelines that only essential business should be open until further notice has been announced, but after the go ahead there are still some measures need to be taking place at all work places, there was a lot of setback such as delivery, staffing, communicating with stakeholders, stock and for staffing to abide by the social distancing role by the government guideline in the time of the pandemic.