

Strategies for Effective Teamwork

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Strategies for Effective Teamwork

- What is the difference between a group and a team? Let's discuss and record your ideas.
- Effective teamwork strategies can help to bring groups of people together, to work to a common cause.
- Benefits include the effective sharing of ideas and collaborating to achieve a goal.
- Teamwork can take place in all sorts of places e.g. organisations, schools, sports teams, community.

Roles

- Everyone working within a team acquires a role (whether consciously or not).
- Some people like to lead.
- Others prefer to be more passive participants.
- Defining roles, along with a clear goal, is an important strategy for creating a successful teamwork environment.
- Clearly defined goals, matched with specific tasks, will help team members decide which role is best suited to their personality and abilities.

Communication

- Essential to effective teamwork strategy.
- Need to share thoughts, ideas and progress.
- Let's consider different ways to communicate:
 - Skype, Phone, Email, Social Media etc
- Why are face to face meetings important (where possible)?
- Why is a structured approach to meetings essential?
- Why are written communications beneficial?

Reward & Recognition

- Why is it important to reward and recognise when a team have done a good job?
 - Let's discuss why this is important.
- What are your experiences of working in a team?
 - Good, Okay, Poor