

2118801- Geanina- Elena Tronaru

Job advertisement

Trophy store- prepping and packing

Tamworth, Staffordshire

Permanent

£10 per hour- all training included

In desperate need for a prepper/packer, a role has come up in our fast paced and growing business where we need someone who is willing to commit themselves and can work effectively in a team but also someone who can work independently as well. This role will give the right candidate great skills for relevant jobs that are in the business and are wanting to climb the ladder to success. In this job the candidate is needed to prep and pack orders like trophies medals from our warehouse and get them ready to be shipped out to our customers on time and in good condition.

The ideal candidate we are looking for Is someone who is a good team player and can work in a pressured and fast paced environment to keep up with the vast number of orders we are receiving.

The role:

- Picking orders from warehouse to be packaged
- Packing the parts and labelling up correctly to be shipped to the customer
- Expansion and progression into other roles i.e., Engraving and assembling

The person:

- Have prior experience of warehouse work
- Happy to work within a team
- Can communicate effectively and have good English skills
- Pressured environment and can work quickly when needed

Curriculum Vitae

Skills

- Hard worker
- Very organised and tidy with my work
- Quick learner
- I put my all to any task presented to me
- Good communication skills
- Team player
- Willing to work

Work experience

plastics factory 2016-2021

machine operator/ quality control

when I first started this job, I was a machine operator where I packed and assembled mouldings coming from a conveyor belt, so I had to be quick to keep up with the job in hand. I had many jobs around the factory that I could do so I was very versatile.

While working there I was also quality control where I had to check, measure and pass of mouldings to a suitable standard. From this job I have the skill of searching and looking for defective parts as there are many parts that had to be checked. This is a good skill that can be utilised anywhere.

Picker/packer 2022 January- April

I have experience in picking parts and getting them ready to be packed either to be put in boxes or other ways of packaging. From this job we had to use scanners and complete the orders that were given to us and prepare them for the customers. I can work quick and under pressure as this was a fast-paced job.

Education

University of Wales trinity saint David

Level 4 Business skills for the workplace 2021- January-present

Cover letter

7/10/22

Addressed to Personal manager

I am applying for this job because I think I have the skills that is required for the application due to working as a picker/ packer and assembling parts in another job. I am a good team worker but also can work independently effectively if needed. I have experience in checking quality of parts as one of my jobs before was quality control. I am a hard worker and very committed to the job or task that in hand.