

Using the online library & Google scholar

The online library can be found by going to UWTSD quick links and clicking on the 'Library and learning resources' tab

← → ↻ 🏠 <https://www.uwtsd.ac.uk/quick-links/>



Once you have clicked on the library tab, on the left-hand side of the page is a list of options. Second on the list is 'catalogue', this is the one I would choose: -

Library and Learning Resources

► Library and Learning Resources
Homepage

► Catalogue

► Our Libraries

► Library Guide

► Online Library



Once you have clicked this, you will be presented with yet another option to click:

[UWTSD Home](#) / [Professional Services](#) / [Library and Learning Resources](#) / [Catalogue](#)

Catalogue

► Library and Learning Resources
Homepage

► Catalogue

► Our Libraries

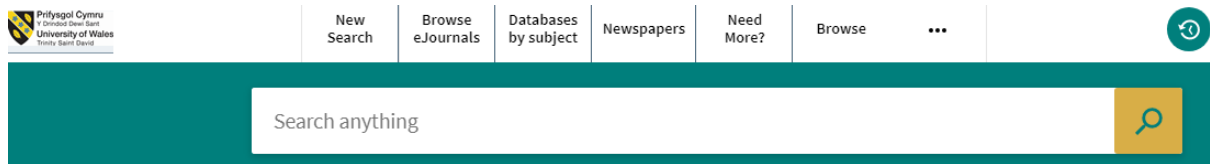
Search for books, journals, e-books, articles and more:

[Search our catalogue](#)

[Library account](#)

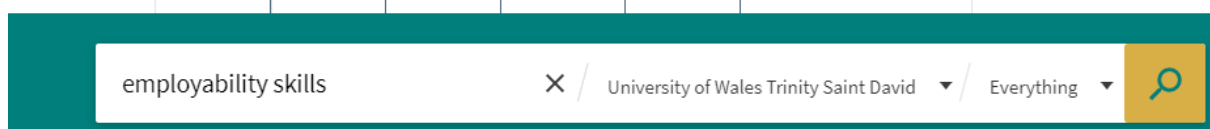
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Clicking on ‘Search our catalogue’ will take you to a standard looking search engine layout, quite like Google:



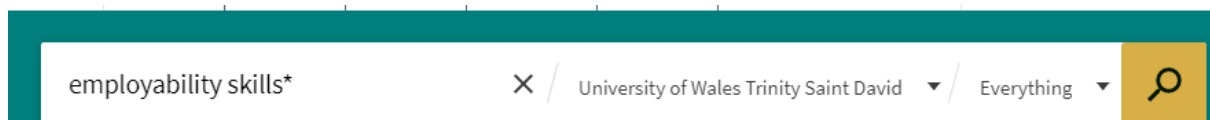
This is where things start to get a little bit interesting, where we start carrying out “Boolean searches”. This is just a technical term for searching phrases or multiple words.

The basic way is to just write the phrase:



Writing it this way will return the most results. Why? It searches for the words individually, so any article that includes the word ‘employability’, any that include ‘skills’ and any article that includes both words either separately or as a phrase.

Adding an asterisk (*) or the word “AND” changes things:



What difference does this make? Well, it searches out articles that contain all the key words. Word of note, it works better if “AND” is in capitals.

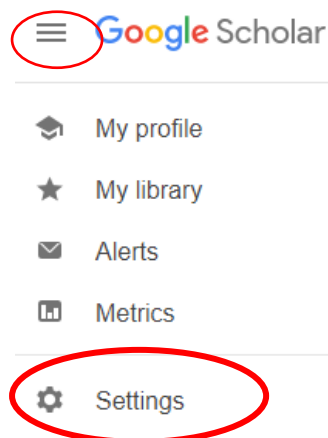
If, however, you are searching for specific phrases or words in sequence, then the inclusion of “speech marks” will give you the results:



These Boolean searches work exactly the same in Google and [Google scholar](#).

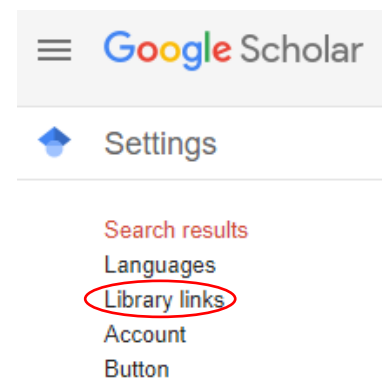
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Google Scholar operates the same as Google but searches out academic papers and case law. Being as it is a publicly available service, many of the papers you find may not be available or require payment. You can link up your university library to Google Scholar and this will tell you if the article is accessible through the university and provide the appropriate link for. To set this up just follow these steps:



In Google Scholar click on the three horizontal lines located to the left of the page.

Then, click on **settings**. Once in the settings you have another list: In this follow up list, click on “**Library links**”



In the next window that opens up type: “**trinity saint David**” and make sure the two boxes are **ticked as below**



Now, when you carry out a search on Google Scholar, if the article is available on the university library, you have the following link(s):

Building **employability skills** into the higher education curriculum: a university-wide initiative
S Fallows, C Steven - Education+ training, 2000 - emeraldinsight.com
Today's challenging economic situation means that it is no longer sufficient for a new graduate to have knowledge of an academic subject; increasingly it is necessary for students to gain those **skills** which will enhance their prospects of employment ...
☆ 99 Cited by 442 Related articles All 6 versions

[View It @ UWTSD Library](#)

The blue line of information at the bottom of these links can be very useful and we will cover these next.

Using the online library & Google scholar



This icon will “bookmark” the article and add it to your library so you find it easier next time by clicking on “my library” in the top right corner of the page.



Another important icon, clicking on this will produce the **full reference** in which you can just copy and paste to your document (remember to choose **Harvard!**).

-
Cited by 442

This one is self explanatory, it tells you how many other people have used the article in their work.

Related articles

Another good option, clicking this will return articles which are of a similar subject.

And remember!

Use the options down the left-hand side of both the university library and Google Scholar to filter your results.

The university library has the better filtering options. Make sure you select:

Availability ^

- ☒ Full Text Online (6,689)
- ☐ Open Access
- ☒ Peer-reviewed Journals (4,909)
- ☐ Physical Items (5)

These are the two main areas I would always check. The

creation date is a little bit flexible depending on what you are searching for but, ideally you would be searching for articles that are less than five years old.

Creation Date ^

From	To
☒ 2014	2019

We hope this document helps with your searches and makes conducting research less arduous