

Evidence Cover Sheet

The purpose of this document is to highlight the key information relating to the accompanying pieces of evidence. This cover sheet must be completed and submitted alongside all pieces of evidence being submitted to ELS as part of an apprentice's Portfolio of Evidence. Please complete one cover sheet per evidence submission.

Apprentice Details:

Apprentice Name:	
Mentor/Supervisor:	
Training Provider:	
Date:	

Evidence Details:

Evidence Ref. No.	
Evidence Type	
Date Task/Activity Performed	
Brief Summary of Task/Activity	
KSBs Covered	
Mentor/Supervisor Comments	

Signatures:

I can confirm, as the apprentice, that I am content in the submission of this evidence as an addition to my Portfolio and that the evidence being submitted represents my own work.

Apprentice Signature:	
Date:	

I can confirm, as the apprentice's mentor/supervisor, that the evidence provided accurately reflects the task/activity undertaken and is the apprentice's own work.

Mentor / Supervisor Signature:	
Date:	