

DS 1 Template

My Screenshots/Photos

- Please add 4–6 screenshots or photos of your digital life.
- You can use your phone or laptop.
- For each screenshot, write one or two sentences explaining what it shows.

Screenshot/Photo 1



Since starting my business course at U.W.T.S.D, I have found myself on the Moodle app daily. In all honesty I believe it to be a great tool, that has given me a lot more confidence in my ability to rejoin education at such a late age in my life. Everything needed for my course is all in the same place and I truly think I would be lost without it.

Screenshot/Photo 2



I feel that Facebook has been a very good digital tool for myself and i have used it for many different reasons both within and out of the workplace. I have used it to create promotional videos of myself doing charity work in the community which grew my business page to 30,000+ followers and netted me over 1.2 million views, and I have also used the platform to reconnect with people from my past.

Screenshot/Photo 3



I have found WhatsApp to be a very useful digital tool within the day to day running of my business. The app allows me to lease with both customers and contractors either on a one to one basis or within a group chat. It also allows me to send media files both quickly and with ease.

Screenshot/Photo 4



My Gmail account has also become a very big part of my businesses daily digital life. It both allows me to sent quotations/estimates over to customers on a more secure level, as well as being a way for me to lease with stock holders, contractors, accountants and many other vital people I have to deal with daily.

Screenshot/Photo 5



Another very essential digital tool that I use within my business on a day to day basis is my co-operative banking app. This allows me to send and receive payment securely. keep track of what has and has not been paid, allows me to set up standing payments for vehicles as well as provides me with a level of financial protection.

Screenshot/Photo 6



and last but not least my phone. This is quite possibly the most important tool that I utilise, because without this I would either have to carry around a bulky laptop to access all of the other digital skills that I have previously displayed. It allows me to back everything up and access it when needed through my google account so that changing from phone to phone or losing a phone dose not effect any of my work.

My Short Reflection

- Write 5–8 simple sentences about your digital life.
- You can use the sentence starters below if helpful.

Sentence starters

- I use digital tools to ...
- I feel confident when I ...
- I want to improve ...
- I often use these tools: ...
- I sometimes feel nervous about ...
- I hope this module will help me ...
- Digital skills are important for me because ...

You can write more if you want.

Submission Checklist

Before you submit, please check:

- ☐ I added 4–6 screenshots
- ☐ I wrote short sentences for each screenshot
- ☐ I wrote my short reflection
- ☐ My work is my own
- ☐ My file opens correctly
- ☐ My file opens correctly