



Library and Learning Resources



Prifysgol Cymru
Y Drindod Dewi Sant
University of Wales
Trinity Saint David



BSc HSC Level 6 Term 1 Info Skills

LondonLibrary@uwtsd.ac.uk

Mon-Sun 9am-5pm

Megan and Ivana

Digital Skills Support:

t.johal@uwtsd.ac.uk **Tarandeep**



www.uwtsd.ac.uk/library



@UWTSDlib



library@uwtsd.ac.uk

Covered in this session:

- The Research Process: Info vs Academic Skills
- **The Research Process: Identifying and Searching for information**
- Library InfoSkills module (access via Moodle or intranet)
- How to access library resources – Hwb & intranet
- **Referencing: RefWorks**
- Digital and Info skills links



The Research Process: InfoSkills vs Academic Skills

1. **Identify** key terms from assignment.
2. **Search:**
 - Online Resource List
 - Library catalogue search (eBooks, journal articles)
 - Google Scholar
3. **Evaluate** results to use as evidence.
4. **Process Evidence:**
 - Note source (author, title, URL...)
 - Paraphrase/summarise/quote
5. **Organise** the points and write them in requested format (report, essay, presentation....)
6. **Format** the sources (evidence) as in-text citations and List of References according to assigned style (Harvard or IEEE)

Searching for relevant information

- Online Resource List
- Library catalogue (broad net)
- Google Scholar (linked to the UWTSD catalogue – best for journal articles)
- Databases (more precise search)
- Browse eJournals

For identifying information, see on *Moodle Library Info Skills: Searching for information* (access also by intranet)



But first...

Identifying relevant information

- Types of information
- Stages of information

From the module *Library Info Skills*: Finding and Using Information:
Identifying Information (access via Moodle or intranet)



But first...

Identifying relevant information

- Types of information
- Stages of information

From the module *Library Info Skills: Finding and Using Information: Identifying Information*

Task: in Moodle find the above module and enrol.

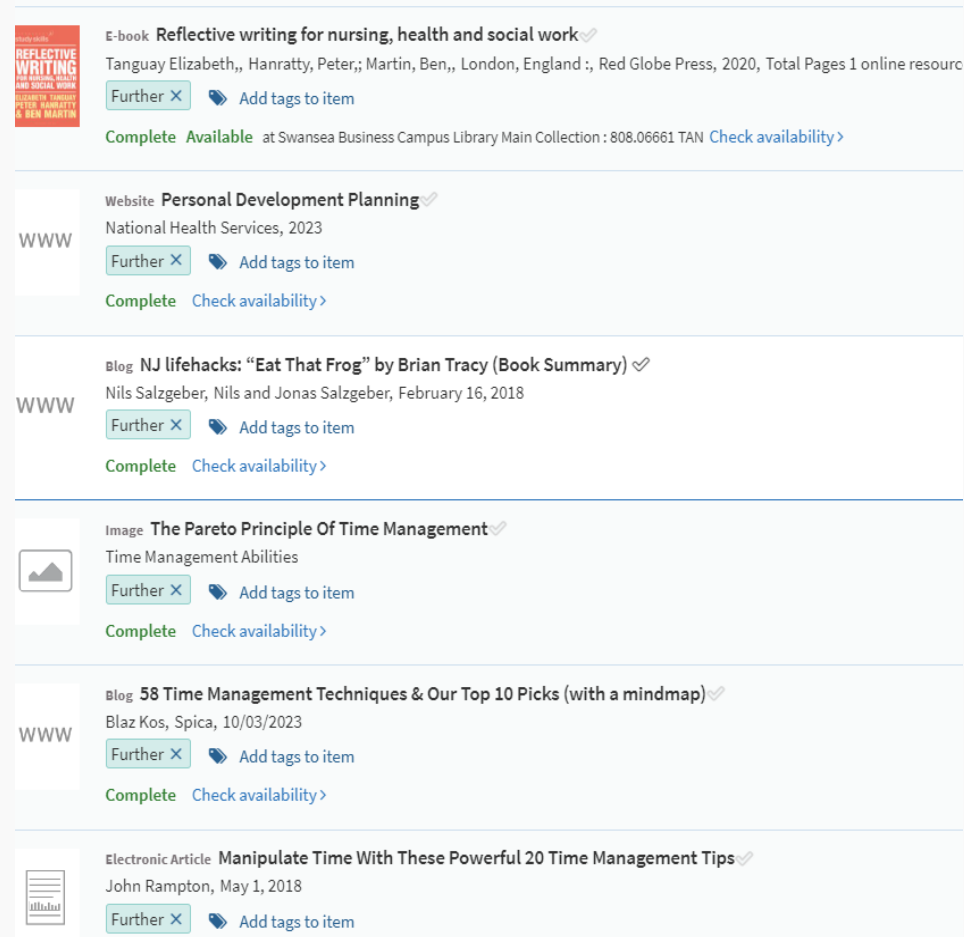
From the module *Library Info Skills*: Finding and Using Information: Identifying Information

■ Types of information: Academic & Professional

- Textbooks
- Academic books
- Studies
- Pieces of research
- Academic articles
- News / magazine articles
- Audio and visual media
- Trade magazines

■ Types of information: Popular

- Websites
- Blogs
- Social media
- News



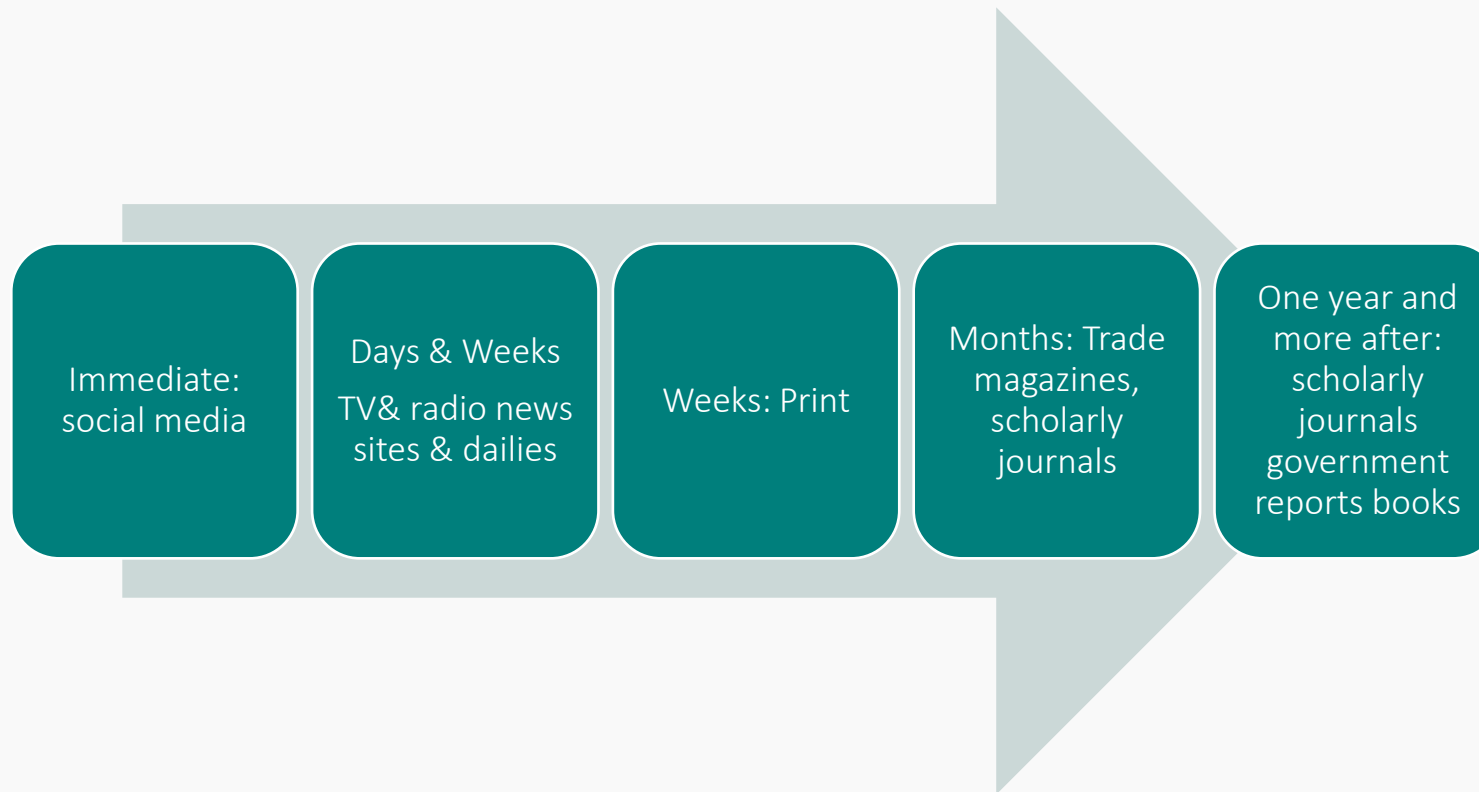
The screenshot displays a library catalog interface with five entries. Each entry includes a small icon representing the resource type (e.g., book, website, blog, image, electronic article), the title, author, publication date, and a 'Complete' status. Each entry also has buttons for 'Further X', 'Add tags to item', and 'Check availability >'. The resources listed are: 1. E-book 'Reflective writing for nursing, health and social work' by Tanguay Elizabeth, Hanratty, Peter; Martin, Ben, London, England; Red Globe Press, 2020. 2. Website 'Personal Development Planning' by National Health Services, 2023. 3. Blog 'NJ lifehacks: "Eat That Frog" by Brian Tracy (Book Summary)' by Nils Salzgeber, Nils and Jonas Salzgeber, February 16, 2018. 4. Image 'The Pareto Principle Of Time Management' by Time Management Abilities. 5. Blog '58 Time Management Techniques & Our Top 10 Picks (with a mindmap)' by Blaz Kos, Spica, 10/03/2023. 6. Electronic Article 'Manipulate Time With These Powerful 20 Time Management Tips' by John Rampton, May 1, 2018.

Resource Type	Title	Author	Publication Date	Status
E-book	Reflective writing for nursing, health and social work	Tanguay Elizabeth, Hanratty, Peter; Martin, Ben, London, England ; Red Globe Press	2020	Complete
Website	Personal Development Planning	National Health Services	2023	Complete
Blog	NJ lifehacks: "Eat That Frog" by Brian Tracy (Book Summary)	Nils Salzgeber, Nils and Jonas Salzgeber	February 16, 2018	Complete
Image	The Pareto Principle Of Time Management	Time Management Abilities		Complete
Blog	58 Time Management Techniques & Our Top 10 Picks (with a mindmap)	Blaz Kos, Spica	10/03/2023	Complete
Electronic Article	Manipulate Time With These Powerful 20 Time Management Tips	John Rampton	May 1, 2018	Complete

Online Resource
List

From the module *Library Info Skills*: **Finding and Using Information: Stages of Information**

- Stages of information:



Library InfoSkills Module

[Course](#) [Settings](#) [Participants](#) [Grades](#) [Reports](#) [More](#)

Overall progress % 11

Academic and InfoSkills

Our Skills programme is designed to create opportunities for students to develop their transferable academic and information skills, facilitating both their academic success and employability. The curriculum covers a wide range of topics – from finding library resources to fake news to managing your online presence. Our team of Academic Liaison Librarians have developed a series of online Units that allow you to develop your skills anywhere, anytime, to suit you. Click the tiles below to get started:



Finding and Using Information



Referencing



Copyright

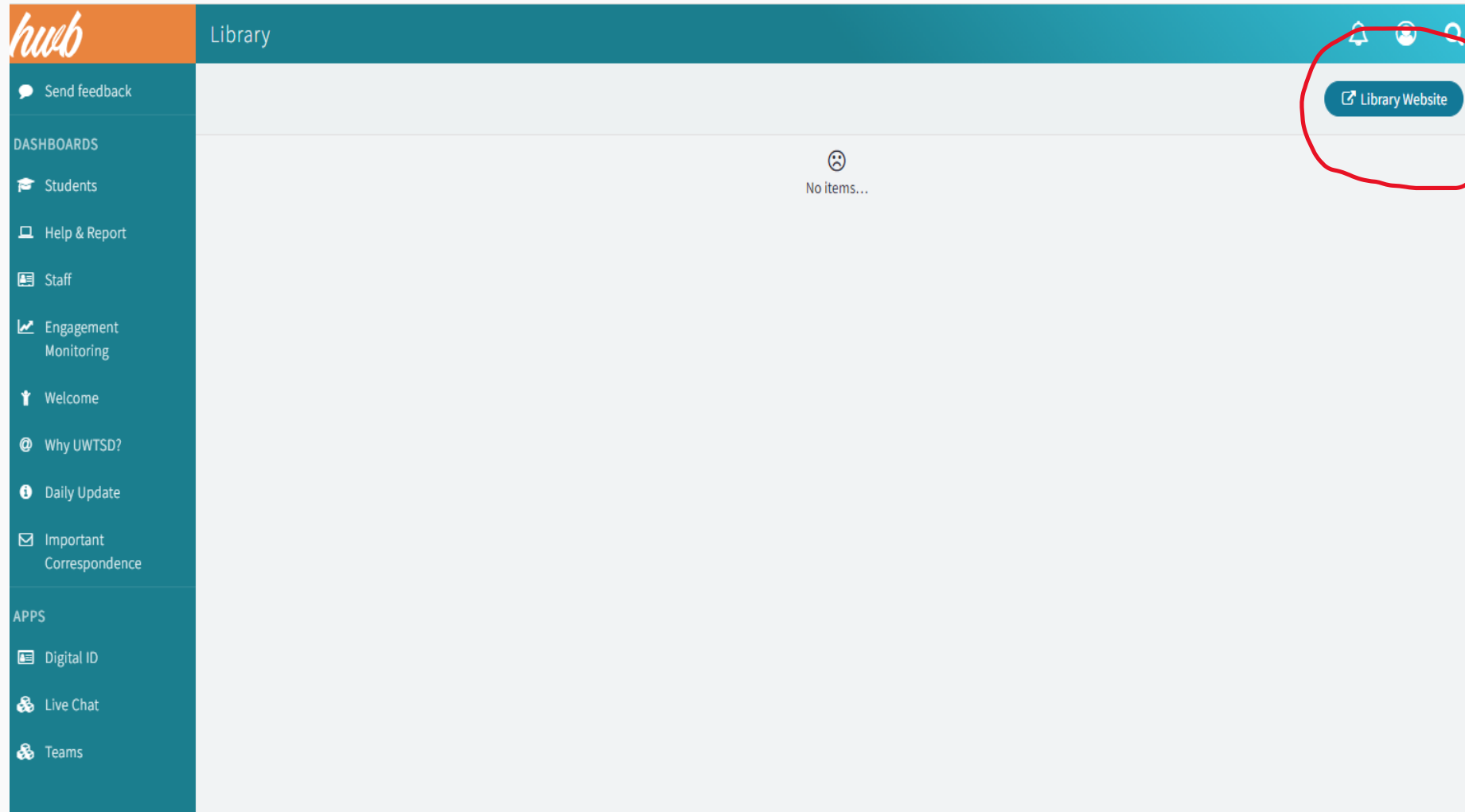


Researchers



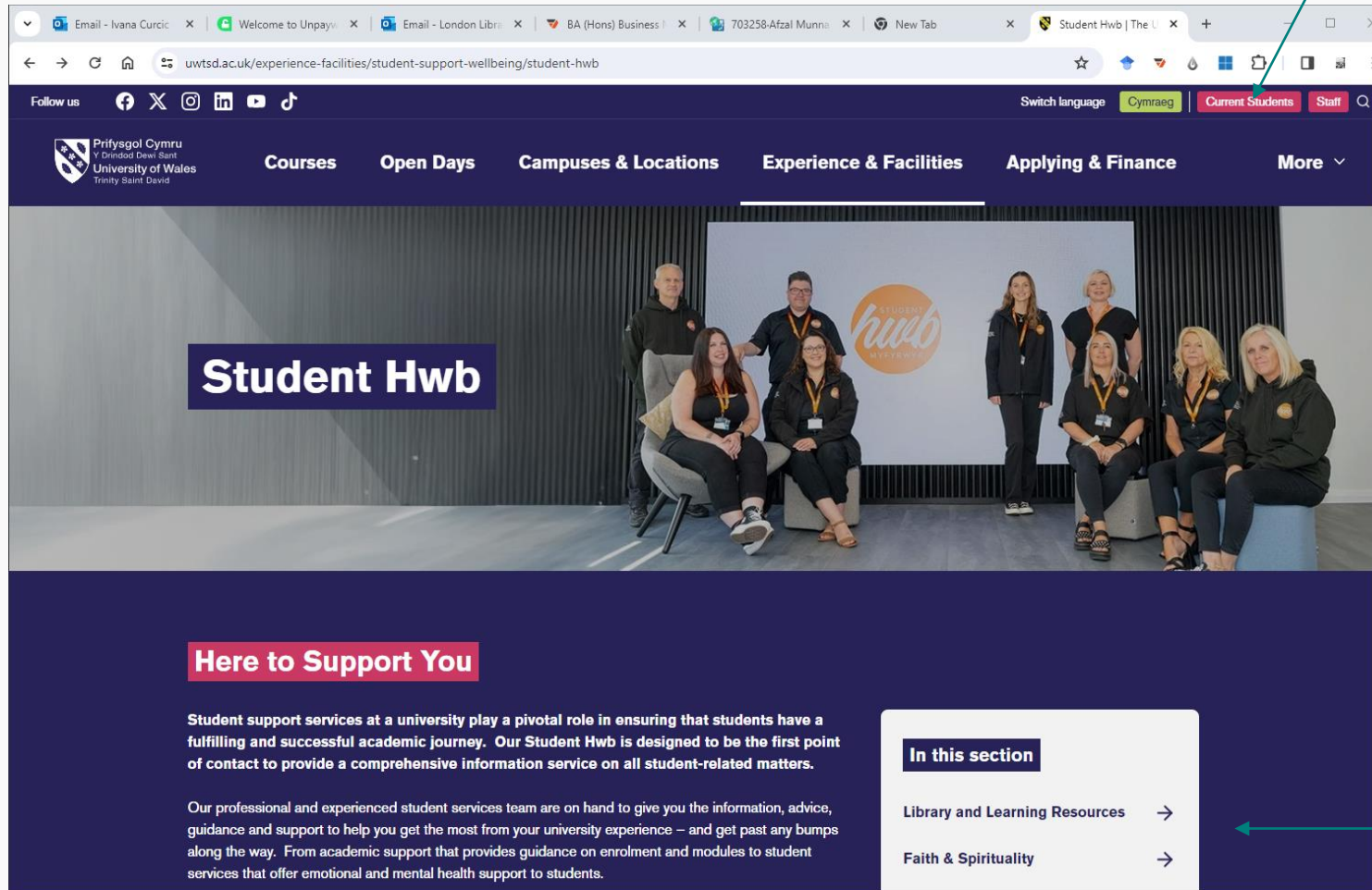
To access Intranet: From the Hwb, click on Library Website

<https://hwb.uwtsd.ac.uk/app/collabco.library>



Accessing the Intranet

1. Click to access intranet
2. Click on Azure (pink) log in

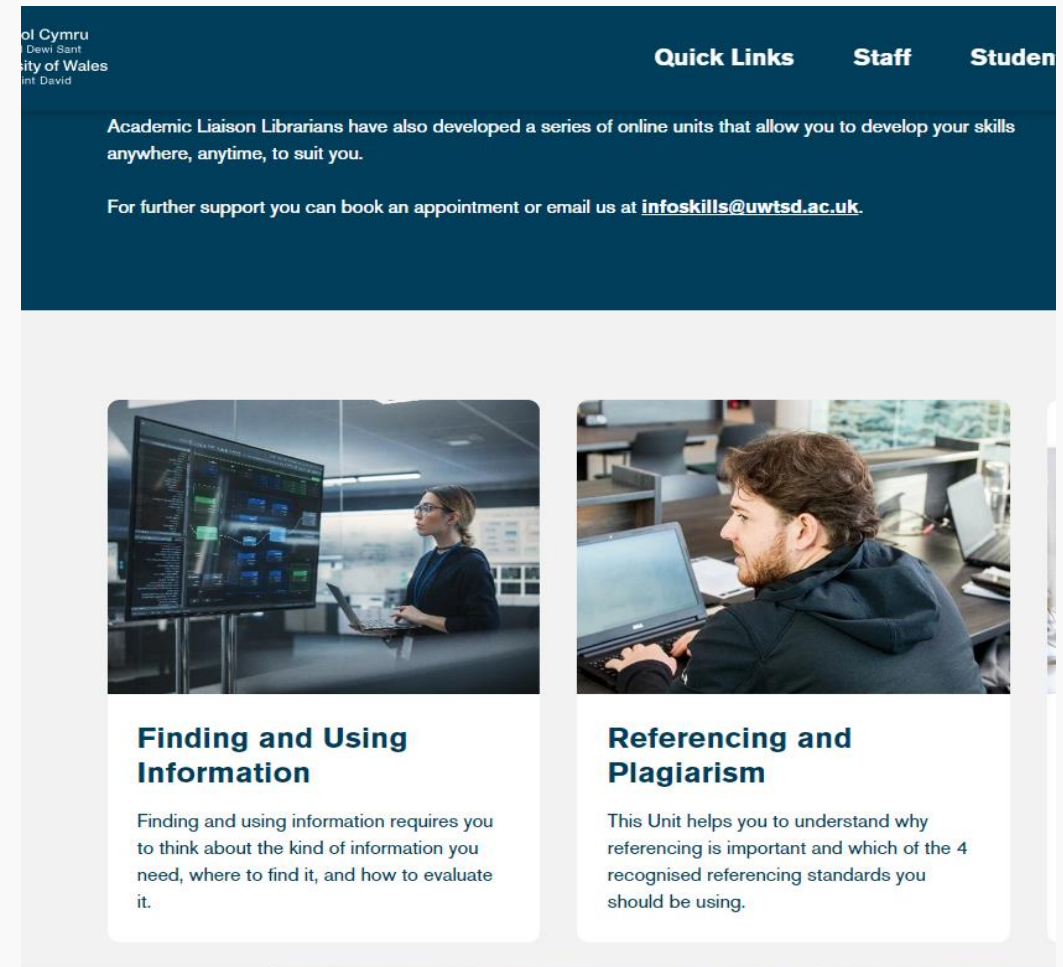


Search the
catalogue &
General
Information

Academic and InfoSkills <https://intranet.uwtsd.ac.uk/departments/library-and-learning-resources/academic-and-infoskills>

- [Finding and Using Information](#) – Identifying Information: Types of information; stages of information; online resource lists
- [Referencing and Plagiarism](#)
- [Referencing Handbooks](#) / Cite Them Right (in online resource list)
- [RefWorks](#) - Create an account

Alternatively, you can access this course through Moodle.



The screenshot shows the top section of the UWTSd Academic and InfoSkills website. The header is dark blue with the university's name in Welsh and English on the left, and navigation links for 'Quick Links', 'Staff', and 'Students' on the right. Below the header, a white box contains text about online units for developing skills and a contact email. At the bottom, two white cards are displayed side-by-side, each with a photo and a title: 'Finding and Using Information' and 'Referencing and Plagiarism'. Each card also has a short description of the unit's content.

ol Cymru
Dewi Sant
ity of Wales
int David

Quick Links Staff Studen

Academic Liaison Librarians have also developed a series of online units that allow you to develop your skills anywhere, anytime, to suit you.

For further support you can book an appointment or email us at infoskills@uwtsd.ac.uk.

Finding and Using Information

Finding and using information requires you to think about the kind of information you need, where to find it, and how to evaluate it.

Referencing and Plagiarism

This Unit helps you to understand why referencing is important and which of the 4 recognised referencing standards you should be using.

The Research Process: Databases

The screenshot shows the UWTSD Ex Libris Discovery library search interface. The browser tabs at the top include Outlook, BABM Weekends, BA (Hons) Business Management, London Library, Digital Skills and Research, and Piyumika Kithulgoda. The URL bar shows the search page with a specific query. The navigation menu includes 'New Search', 'Online Resource Lists', 'Browse eJournals', 'Database Search' (highlighted with a red circle), 'Newspaper Search', and 'Need More?'. The user's name 'Curcic, Ivana' is displayed in the top right corner, with a teal arrow pointing to it from a 'Sign in!' box. The main search area features a 'SEARCH CRITERIA' panel with options for 'Search Scope' (Search eResources), 'Search Filters' (Any field, contains, Enter a search term), and 'Material Type' (All items, Language, English). There are also fields for 'Start Date' and 'End Date'. A 'SEARCH' button is at the bottom right of the search panel. Below the search panel, there is a 'Search Library Resources' section with text about the library catalogue and a 'Sign in to:' section with links for 'Access your account', 'Save searches', and 'View full search results'. To the right of this section is a logo for 'LLYFRAUaRHAGOR BOOKS&BEYOND' and a 'Contact Us' button.

The Research Process: Databases for Nursing, Health, Social Care & Browse eJournals

The screenshot shows the library website interface. The browser tabs at the top include 'Calendar - Ivana Curcic', 'IICL update February 2024', 'BABM Weekends February', 'Email - London Library', 'Database Search', and 'ABDULWAHEED BALOGUN'. The address bar shows the URL 'librarysearch.uwtsd.ac.uk/discovery/dbsearch?vid=44WHELF_UWTSD:44WHELF_UWTSD_VU1'. The navigation menu at the top has links for 'New Search', 'Online Resource Lists', 'Browse eJournals' (highlighted), 'Database Search', 'Newspaper Search', 'Need More?', and a menu icon. The user's name 'Curcic, Ivana' is displayed in the top right. Below the navigation menu is a search bar with the placeholder text 'Enter a search term' and a magnifying glass icon. On the left side, under 'Databases by category', there is a list of categories. The 'Institute of Management and Health' category is expanded, showing sub-categories: 'Accounting and finance', 'Business and management', 'Human resource management', 'Law and criminal justice', 'Nursing, health and social care' (highlighted), 'Policing', 'Public services', and 'Sport, health and outdoor Education'. A 'Search for databases' box is also visible, containing instructions on how to search for databases.

Prifysgol Cymru
Y Drindod Dewi Sant
University of Wales
Trinity Saint David

New Search Online Resource Lists **Browse eJournals** Database Search Newspaper Search Need More? ...

Database Search Enter a search term

Databases by category

- > All databases
- > Audio visual
- > Data
- > Dissertations & theses
- > eBooks
- > eJournals
- > Images
- > Institute of Education and Humanities
- > Institute of Management and Health
 - Accounting and finance
 - Business and management
 - Human resource management
 - Law and criminal justice
 - Nursing, health and social care**
 - Policing
 - Public services
 - Sport, health and outdoor Education

Search for databases

To search for databases you can do the following:

Enter keywords in the search box.
Browse databases by category. If you need help with searching or finding relevant material using any of our resources, please contact your Academic Liaison Librarian.

The Research Process: Databases for Nursing, Health, Social Care

- Focus on...
 - PubMed
 - Science Direct
 - Browse eJournals section in the library catalogue



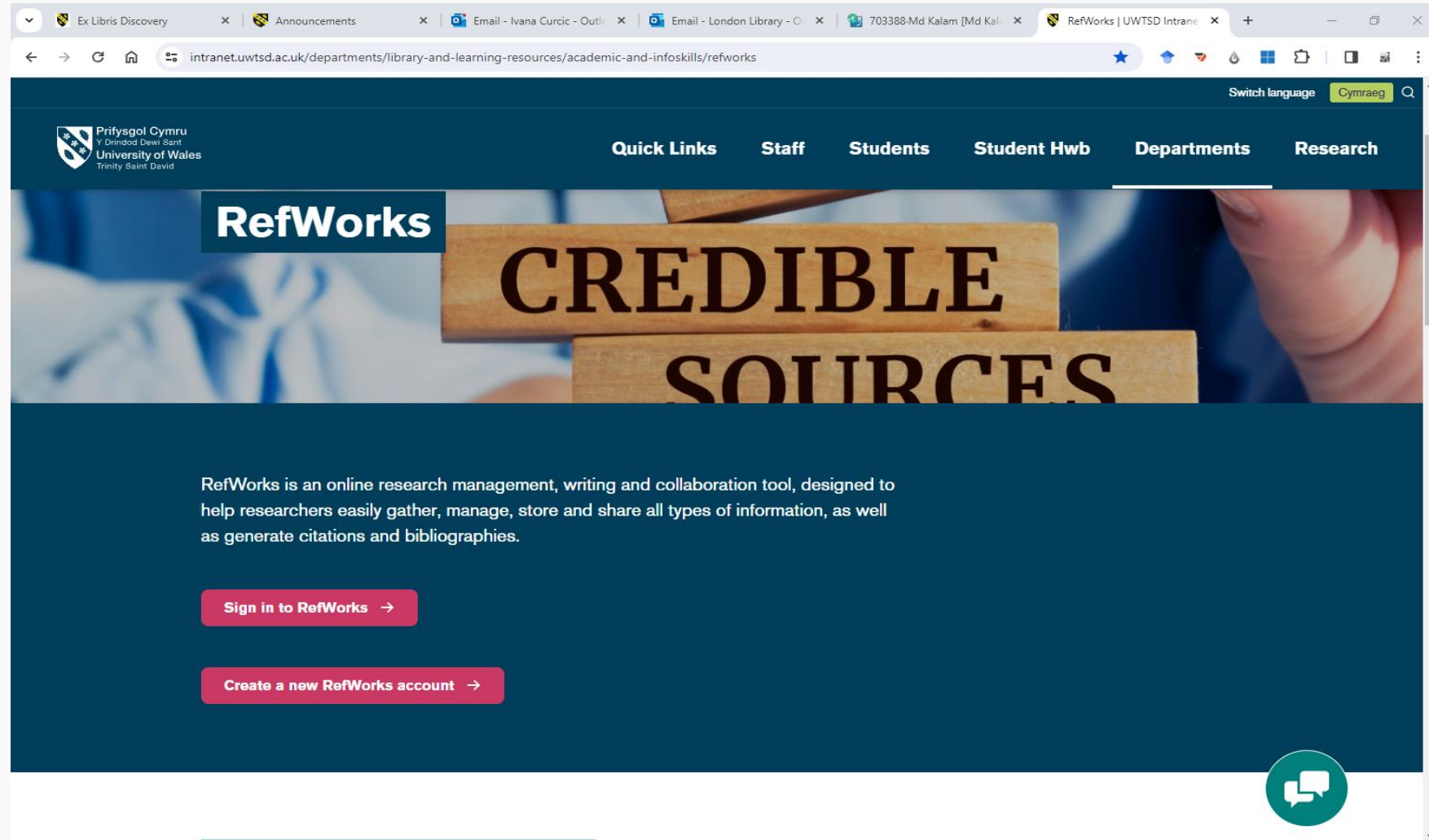
RefWorks

To create an account:

- Use your student email.
- Institute of InnerCity Learning
- Check Junk Email as well.

To access your RefWork account:

<https://refworks.proquest.com/>



How to link Google Scholar to the library catalogue

Go to **Google Scholar** <https://scholar.google.com/>

Click on **Settings**.

(E.g. In Google Chrome web browser, it is in the upper left corner, where there are three horizontal lines)

Select **Library Links**: In the search box type exactly **UW Trinity Saint David** (not UWTSD, not University of Wales...)

Click **Save**

Now, when you search Google Scholar, there will be links for those articles/books that are available in the UWTSD library. Among the books, however, you will still need to distinguish the electronic ones from the print ones (which cannot be read online).



Digital & Info Skills links (Intranet? Yes, no, depends...)

- [InfoSkills sessions](#) (in collaboration with Academic Skills), during lecture time, as a group, and 1-2-1
- [Harvard Referencing Handbooks](#) and/or Cite Them Right (database)
- [RefWorks](#)
- [Getting Started Guides: Business and Management](#)
- [Access to databases](#) (from Advanced Search)
- [Moodle](#) – Online Resource Lists, Digicentre, and Library Info Skills
- [Digicentre](#)
- Exam Prep through [Virtual Study Spaces](#) and [Exam Preparation Guide](#)

Questions? Comments? Suggestions?

Thank you!

LondonLibrary@uwtsd.ac.uk Megan and Ivana

Digital Skills Support: t.johal@uwtsd.ac.uk Tarandeep

