

DS 1 Template

My Screenshots/Photos

- Please add 4–6 screenshots or photos of your digital life.
- You can use your phone or laptop.
- For each screenshot, write one or two sentences explaining what it shows.

Screenshot/Photo 1

[Insert Photo/Screenshot below]



This screenshot shows how I added an event into my outlook calendar I learned how to be reminded of my deadline of submitting the DS1 and organise my next event.

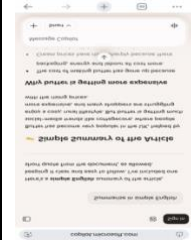
Screenshot/Photo 2



This screenshot shows how I am using Word to edit my assignment.

Screenshot/Photo 6

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The screenshot shows a mobile application interface. At the top, there is a search bar with a magnifying glass icon and a 'Filter' button. Below the search bar, there is a list of items, each with a small icon and text. The items are arranged in a grid-like fashion. The bottom of the screen shows a navigation bar with several icons.

This screenshot shows how we learn to use ai co pilot.

My Short Reflection

- Write 5–8 simple sentences about your digital life.
- You can use the sentence starters below if helpful.

I use digital tools to manage my university and complete my work.

I feel confident when I use Microsoft Word to edit my documents and Outlook to check my emails and calendars. I want to improve in organising my study so everything is in order across different applications. I often use the Moodle to check everything and remind myself what we learned in class, I start to have a look on the AI co-pilot how it works. I sometimes feel nervous about keeping track of all my academic deadlines now. I hope this module helps me become more organized in my digital life. Digital skills are important for me because it is essential in academic success and for my future.

Sentence starters

- I use digital tools to ...
- I feel confident when I ...
- I want to improve ...
- I often use these tools: ...
- I sometimes feel nervous about ...
- I hope this module will help me ...

- Digital skills are important for me because ...

You can write more if you want.

Submission Checklist

Before you submit, please check:

- ☒ I added 4–6 screenshots
- ☒ I wrote short sentences for each screenshot
- ☒ I wrote my short reflection
- ☒ My work is my own
- ☒ My file opens correctly
- ☒ My file opens correctly