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Library and Learning Resources

BALM L6 Term 2

Info Skills

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Covered in this session:

- The Research Process: Identifying, Searching, Referencing
- RefWorks
- Referencing Tools
- Module Library Info Skills
- Digital and Info skills links



Activity

1. Online Resource List
2. Library catalogue search: eBooks
3. Library catalogue search: journal articles
4. Database: MarketLine Advantage
5. Browse eJournals
6. Google Scholar



The Research Process: InfoSkills vs Academic Skills + Reference formatting

1. **Identify** key terms (and synonyms) from assignment.
2. **Search:**
 - Online Resource List
 - Library catalogue search (eBooks, journal articles)
 - Google Scholar
3. **Evaluate** results to use as evidence. (CRAAP)
4. **Process Evidence:**
 - Note source (author, title, URL...)
 - Paraphrase/summarise/quote
5. **Organise** the points and write them in requested format (report, essay, presentation....)
6. **Format** the sources (evidence) as in-text citations and List of References according to assigned style (Harvard)



Searching for relevant information

- Online Resource List
- Library catalogue (broad net)
- Google Scholar (linked to the UWTSD catalogue – best for journal articles)
- Databases (more precise search)
- Browse eJournals – follow trends

For further support see on Moodle *Library Info Skills: Searching for information*

The Research Process: Databases & Browse eJournals

The screenshot displays the library website interface. At the top, there are navigation tabs: 'New Search', 'Online Resource Lists', 'Browse eJournals' (highlighted in yellow), 'Database Search' (highlighted in blue), 'Newspaper Search', and 'Need More?'. A red arrow points to the 'Curcic, Ivana' user profile in the top right corner, with a 'Log in' button below it. The main search bar is labeled 'Database Search' and contains the text 'Enter a search term'. Below the search bar, there is a section titled 'Databases by category' with a list of categories: 'All databases', 'Audio visual', 'Data', 'Dissertations & theses', 'eBooks', 'eJournals', 'Images', 'Institute of Education and Humanities', 'Institute of Management and Health' (circled in red), 'Accounting and finance', 'Business and management', 'Human resource management', 'Law and criminal justice', 'Nursing, health and social care', 'Policing', 'Public services', and 'Sport, health and outdoor Education'. A central box titled 'Search for databases' provides instructions: 'To search for databases you can do the following: Enter keywords in the search box. Browse databases by category. If you need help with searching or finding relevant material using any of our resources, please contact your Academic Liaison Librarian.'

But first...

Identifying relevant information

- Types of information
- Stages of information

From the module *Library Info Skills: Finding and Using Information: Identifying Information*



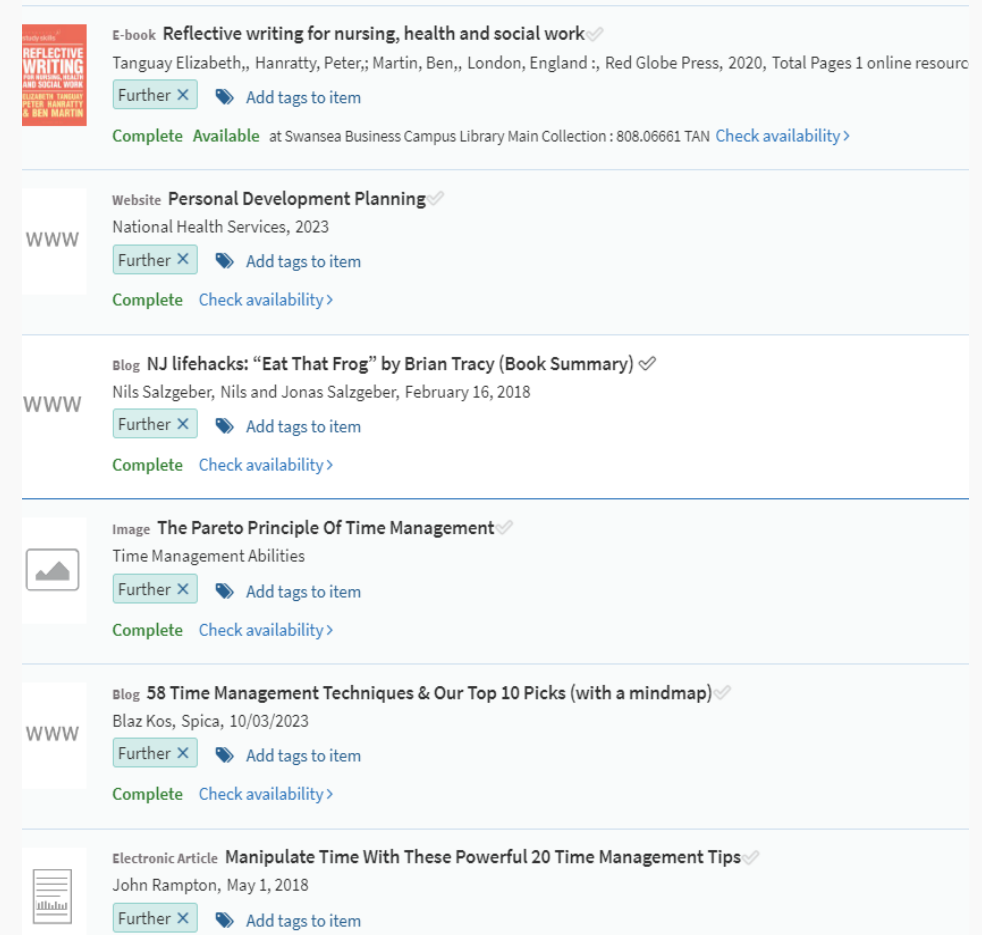
From the module *Library Info Skills*: Finding and Using Information: Identifying Information

■ Types of information: Academic & Professional

- Textbooks
- Academic books
- Studies
- Pieces of research
- Academic articles
- News / magazine articles
- Audio and visual media
- Trade magazines

■ Types of information: Popular

- Websites
- Blogs
- Social media
- News

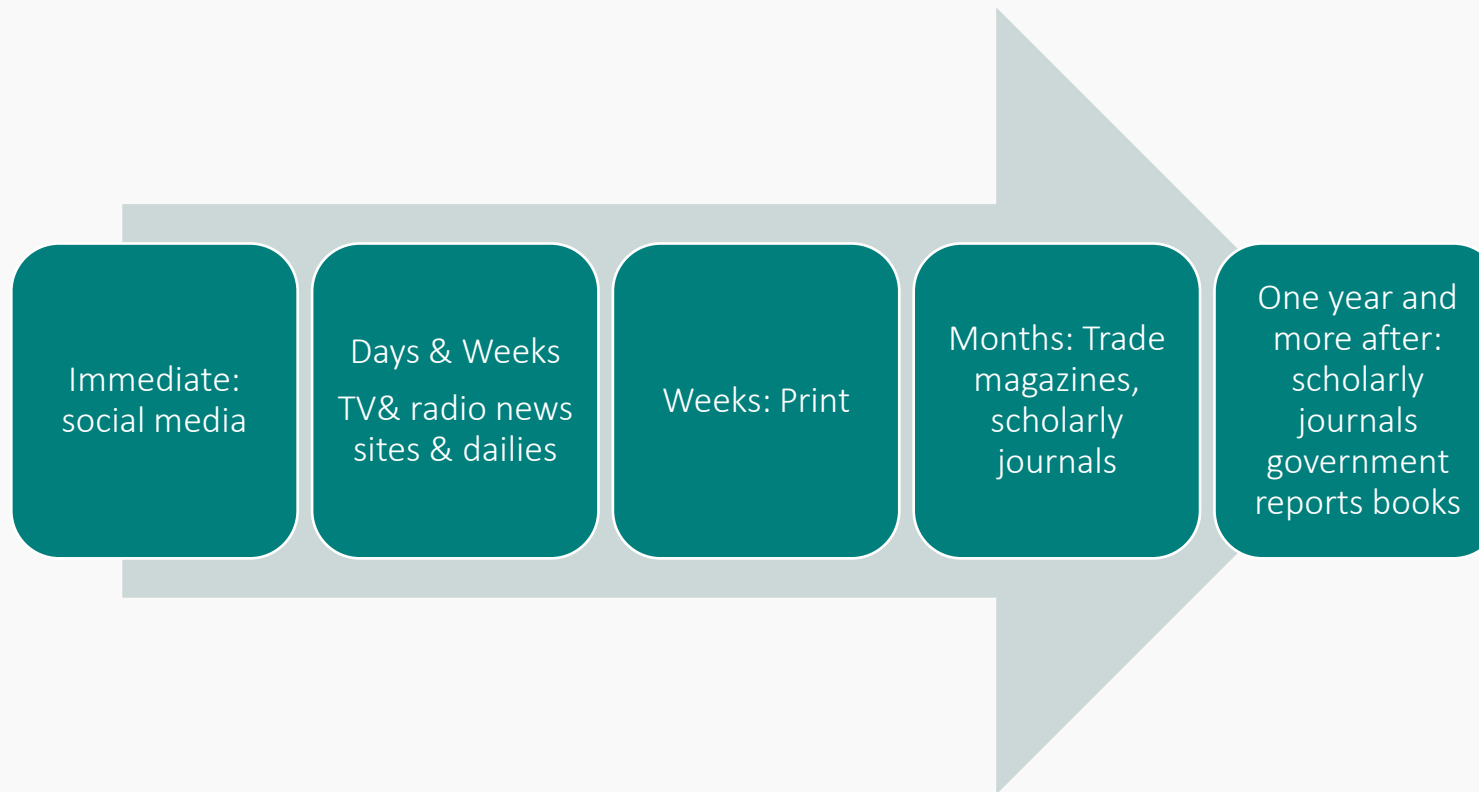


The screenshot displays a library database search results page with five entries, each featuring a small icon representing the item type, a title, author information, and interactive buttons.

- E-book:** *Reflective writing for nursing, health and social work* by Tanguay Elizabeth, Hanratty, Peter, Martin, Ben. Published by Red Globe Press in 2020. Includes buttons for 'Further X' and 'Add tags to item'. Status: Complete Available at Swansea Business Campus Library Main Collection.
- Website:** *Personal Development Planning* from National Health Services, 2023. Includes buttons for 'Further X' and 'Add tags to item'. Status: Complete.
- Blog:** *NJ lifehacks: "Eat That Frog" by Brian Tracy (Book Summary)* by Nils Salzgeber, Nils and Jonas Salzgeber, February 16, 2018. Includes buttons for 'Further X' and 'Add tags to item'. Status: Complete.
- Image:** *The Pareto Principle Of Time Management* by Time Management Abilities. Includes buttons for 'Further X' and 'Add tags to item'. Status: Complete.
- Blog:** *58 Time Management Techniques & Our Top 10 Picks (with a mindmap)* by Blaz Kos, Spica, 10/03/2023. Includes buttons for 'Further X' and 'Add tags to item'. Status: Complete.
- Electronic Article:** *Manipulate Time With These Powerful 20 Time Management Tips* by John Rampton, May 1, 2018. Includes buttons for 'Further X' and 'Add tags to item'.

From the module *Library Info Skills*: **Finding and Using Information: Stages of Information**

- Stages of information:

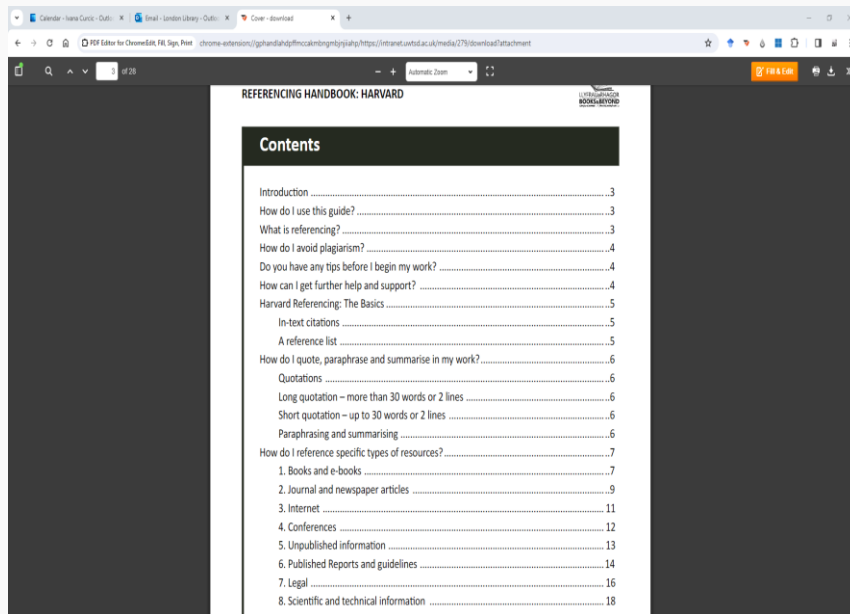


Referencing Tools

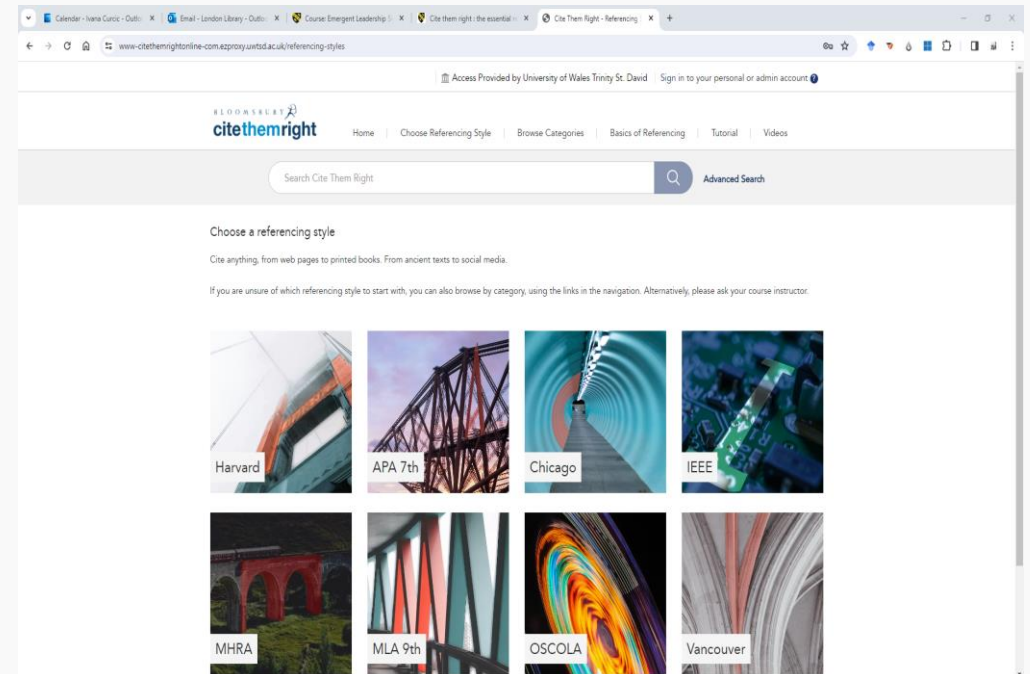
[Home](#) > [Departments](#) > [Library and Learning Resources](#) > [Academic and InfoSkills](#)

[Referencing Handbooks](#)

<https://intranet.uwtsd.ac.uk/departments/library-and-learning-resources/academic-and-infoskills/referencing-handbooks>



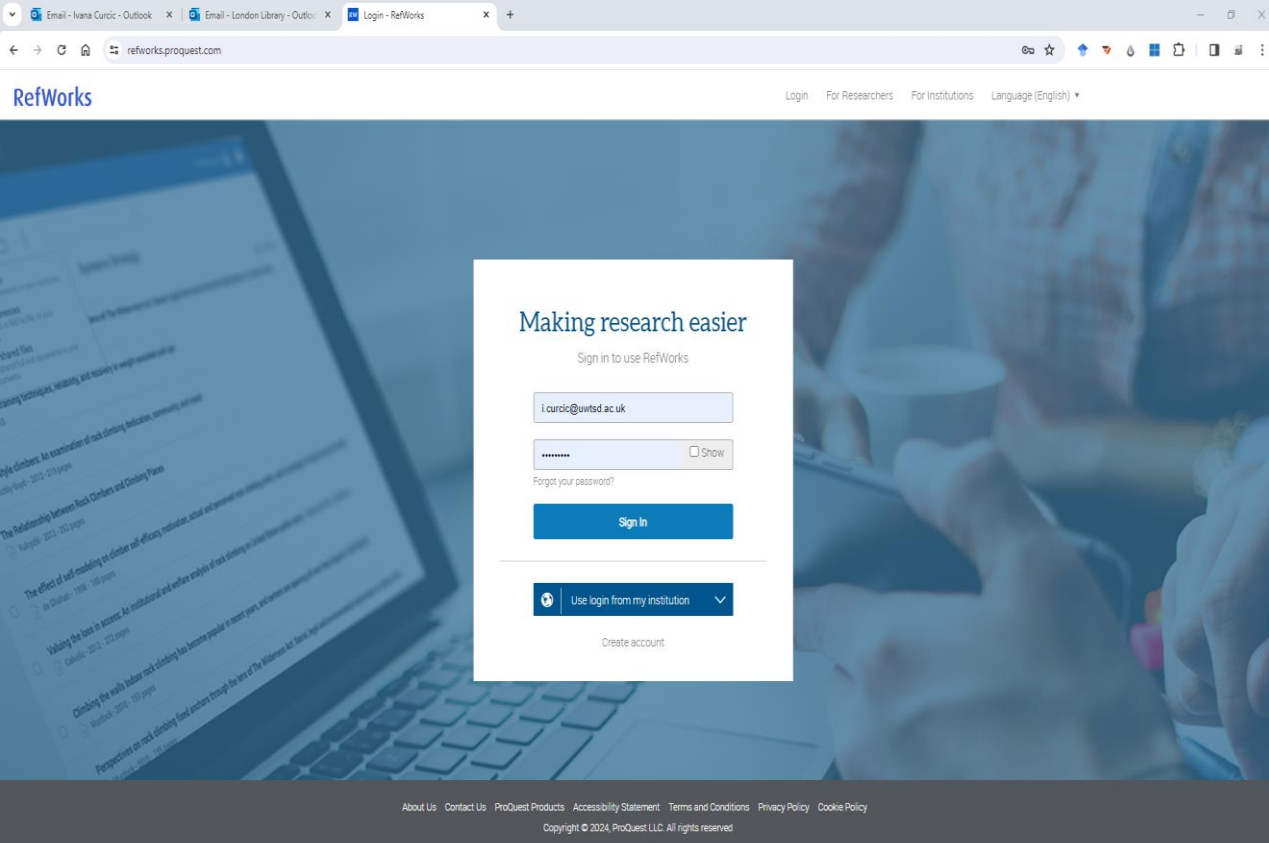
■ Cite Them Right (database)



RefWorks

RefWorks

<https://refworks.proquest.com/login/>



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How to link Google Scholar to the library catalogue

Go to **Google Scholar** <https://scholar.google.com/>

Click on **Settings**.

(E.g. In Google Chrome web browser, it is in the upper left corner, where there are three horizontal lines)

Select **Library Links**: In the search box type exactly **UW Trinity Saint David** (not UWTSD, not University of Wales...)

Click **Save**

Now, when you search Google Scholar, there will be links for those articles/books that are available in the UWTSD library. Among the books, however, you will still need to distinguish the electronic ones from the print ones (which cannot be read online).



Digital & Info Skills links (Intranet? Yes, no, depends...)

- [InfoSkills sessions](#) (in collaboration with Academic Skills), during lecture time, as a group, and 1-2-1
- [Harvard Referencing Handbooks](#) and/or Cite Them Right (database)
- [Getting Started Guides: Business and Management](#)
- [Access to databases](#) (from Advanced Search)
- [Moodle](#) – Online Resource Lists, Digicentre, and Library Info Skills
- [Digicentre](#)
- Exam Prep through [Virtual Study Spaces](#) and [Exam Preparation Guide](#)

Questions? Comments? Suggestions?

Thank you!

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