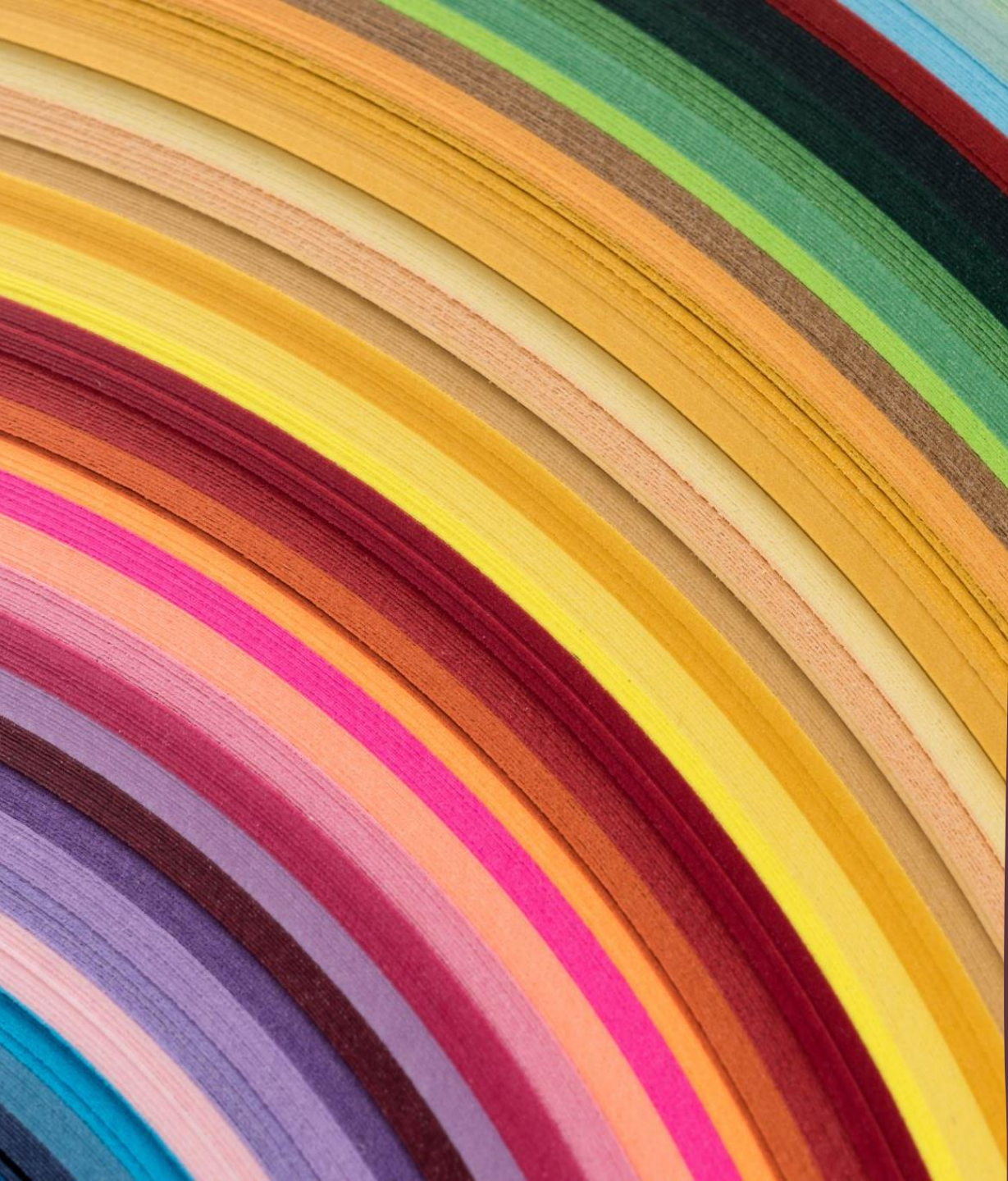




Academic and employability  
skills

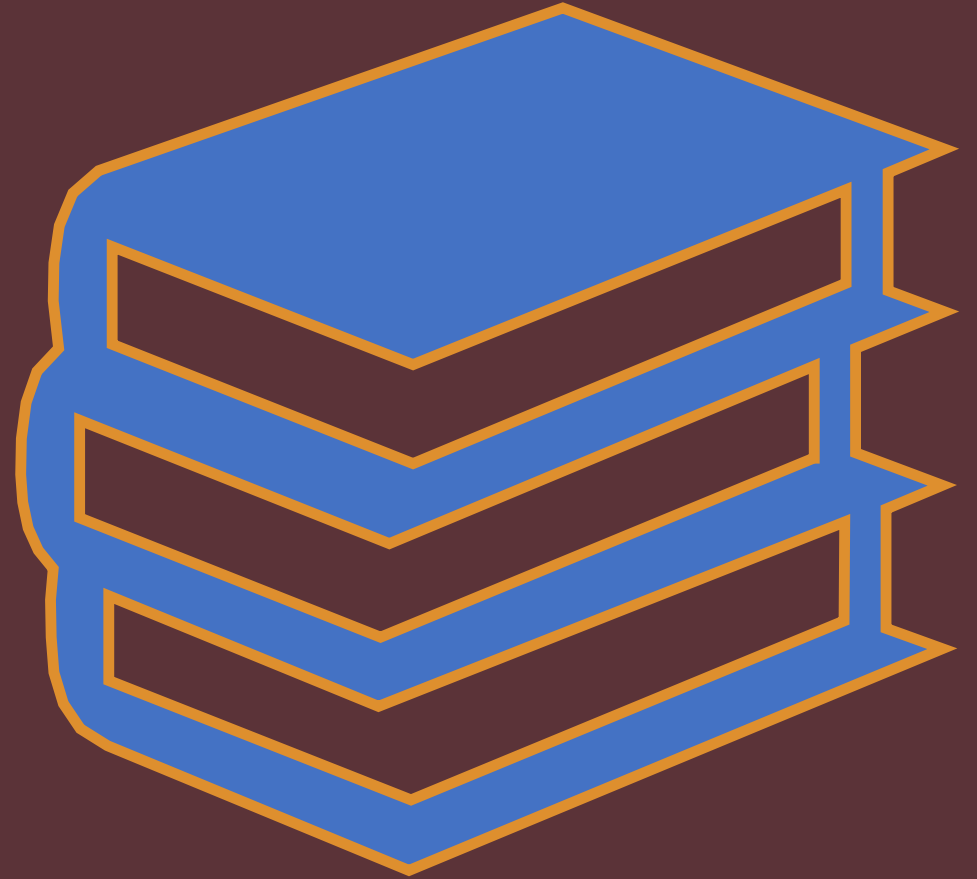
Module code: BMSW4001  
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# Introduction

In this presentation I will be discussing about my academic and employability skills. I will also speak about my SWOT analyses and personal development plan. Furthermore, I will also be discussing about my intended career as a social worker.



What is a  
Social worker?



- A Social worker supports and works with people this could be either people with learning and physical disabilities, young offenders, drugs and alcohol abusers, the homeless, the elderly, people with mental health conditions and school non-attenders who are vulnerable from any risks or any sort of abuse.
- Social workers offer support to help individuals live independently
- Social workers may work in schools, homes, hospitals. They can work anywhere relating to different sort of public sector involving vulnerable individual's
- They acts and guid vulnerable people and also advocate for them when needed
- Social workers often involve there work around legalisations and procedures to make sure there judgment of the individual is appropriate.
- Social workers have to types of category can a non- stationary role or stationary role. The roles depends if they are able to enforce laws or not.
- A stationary role is when you have to focus more on the law to protect the vulnerable people that they offer support too. They have authority to follow the laws and enforce it too.
- A non- stationary role is when you are not responsible for enforcing the law. So instead you would do interventions.



# What skills does my career require?

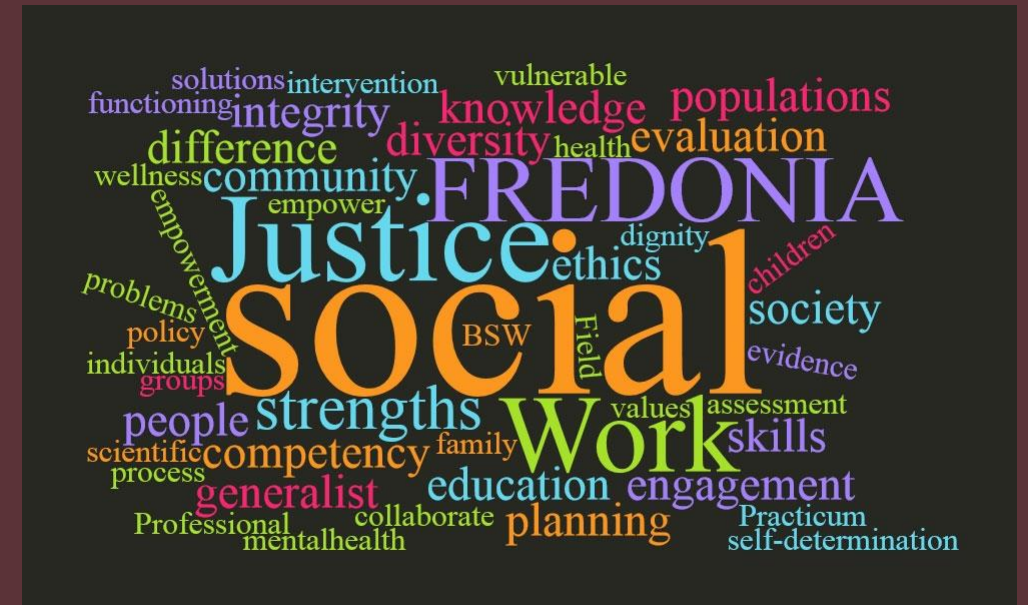
As a social worker one of the most important skills is communication as you have to use this skill every single day.

- Communication
- Active Listening
- Leadership
- Boundary settings
- Critical thinking
- Intervention
- Documentation
- Organisation
- Problem solving



# What skills do I have?

- I have the initiative to solve problems and create solutions.
- I can communicate efficiently with people
- I am very good at observing people
- Good at time keeping
- Building trust
- Good at looking after people
- Hardworking



# What skills do I need to work on?

- I need to work on my leadership skills as I will need to use this if I was to become a qualified social worker.
- I need to also work on my organisation skill as this is important and will need to be able to organise my work and appointments and meeting if needed to attend.



# What experience is needed for this vacancy?

It was said that any experience working with vulnerable people is needed and can be taken into consideration. Some of the relevant experiences could be work shadowing, work placements in a health company and work experience in school such as college or university.



# The link between the academic and employability skills

Employability skills and Academic skills are linked because you need academic skills in employability skills. Maths and English which is an academic skill is used in employability skills. Sometimes employers need to see written communications such as letters and technical reports. Also for an example construction students needs to apply geometrical principles to design and implement building plans and students becoming nurses have to be able to calculate and use ratios.

# SWOT Analysis & PDP

| <b>SWOT Analysis (Strength, Weakness, opportunity and Threats)</b>                                                                                                      | <b>PDP (Personal development plan)</b>                                                                                                                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| S: I am good at looking after individuals making sure I listen and understand them.                                                                                     | - I set a date that by next year I would have been able to improve on my organisation and leadership skills by watching videos and adapting it to my strengths. |
| W: I struggle with organisation and leadership                                                                                                                          | - I will also involve myself in some Group activities that will help me improve my leadership skills.                                                           |
| O: I have an opportunity to expand my knowledge and skills by asking other social workers for assistance if needed                                                      | I will also make a table of each week and put things I need to do for the week and follow the table everyday to improve my organisation skill.                  |
| T: If I do not assess the vulnerable individual properly this can put the individual at risk which means my role will be at risks. And the individual will be effected. |                                                                                                                                                                 |

# Conclusion

- In conclusion I have understood that social workers have different roles and have different authorities. There are similarities in employability and academic skills. I have learnt through my swot analysis and personal development plan what steps to take to enable me to reach my targets. Through researching I have got a better understanding of the experience needed and skills so I will work towards them gradually.

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