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Task 1

Academic Employability Skills

My intended career

Start hotel business back home in Africa

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1.0: Skills

Ability to do things well

1.1: Soft skills

These are the skills that I had prior to starting university

- Communication
- Problem solving
- Budgeting

1.2: Hard Skills

These are skills that I need to further my academic journey

- IT skill
- Management skill
- Time management skill
- People management skill

SWOT ANALYSIS



S=STRENGTHS

- Good communication skill
- Problem Solving Skill
- Budgeting skill

W=WEAKNESSES

- Time management
- English Grammar

O=OPPORTUNITIES

- All ready at university
- I have a land to build my own hotel back home

T=THREATS

- Covid 19 because of future uncertainties
- Lack of computer (broken)

PDP-Personal Development Plan

- English Grammar: practicing with other students and reading books- five months-lack of physical presence at university
- Time Management- by trying my best to attend all my classes on time at university-six months-family issues

REFERENCES

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