



SJYW4012 Fieldwork 1



Lecture 2

Last Lecture

- ▶ You were introduced to the placement module
- ▶ You were asked to read the Placement Guidelines and National Occupational Standards.
- ▶ Any Feedback?



Fieldwork Guidelines and National Occupational Standards

- ▶ Reading the placement documentation will provide you with the necessary information about who is who in placement, guide you through the placement, provide all relevant information and supports you through the process.
 - ▶ You also need to make sure that you have all the documentation relating to placement, for example
 - ▶ A DBS check
 - ▶ An ethics form
 - ▶ A Fieldwork pre-placement contract
 - ▶ Fieldwork Practice Supervision contract (this can be completed during first supervision session).
 - ▶ Line manager's opening Assessment and Interim Report including the PDP form
 - ▶ **You could use the above as a checklist of all required documentation**
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Lecture 2 - Today

- ▶ Revisit some of the information from last week's lecture to reinforce the messages from last week.
- ▶ Look at what are the placement requirements for all students,
- ▶ What is expected from students whilst on placement,
- ▶ Explore in more depth the level 4 placement descriptor – to ensure clarity and understanding of your role and responsibility whilst on placement.
- ▶ Understanding Youth Work and the 100 hours face to face and non face to face requirements.
- ▶ Reinforce the importance of engaging in the placement experience and in being proactive in the process.
- ▶ Some examples of portfolio's.



Re-cap

- ▶ In small groups – revisit some of the content of last week's lecture, what messages did you consider as being important?
- ▶ Feedback



Placement requirements for all students

- ▶ All placements and all students are individual; as such the period to placements can cause students anxiety.
- ▶ Placement providers respond to requests for placements at different speeds, pre-placement meetings take place at different times and visiting tutors may not be available to provide a placement observation in precise alignment with the times of placement.
- ▶ Inevitably this means that students will know at different times when their placements are confirmed'
- ▶ For some, confirmation and organisation of placement will not be received until close to the start date or placement commencement period.



Placement requirements for all students

- ▶ Whilst university staff and placement teams will be familiar with such processes and may not seem anxious about the uncertainty, this can be worrying time for students.
 - ▶ It is therefore important to be able to cope with your anxieties and to carefully manage your communications with the university's placement team – time spent by staff helping you manage your emotions may well be better spent organising and confirming placements.
 - ▶ There will be pre-placement 'progress checks', (one of which is today) to check that the requirements are being met by yourself and the placement team.
 - ▶ There will also be another pre-placement progression meeting to assess student's readiness for practice and their understanding of youth work.
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Placement requirements for all students

- ▶ Part of demonstrating your readiness for practice involves completing paperwork and documentation in a timely fashion.
- ▶ Disclosure and Barring Scheme (DBS) Check
 - ▶ Within the first few weeks of commencing your course, you will be asked to complete a (DBS) check, which will formally record any cautions or criminal convictions you may have.
 - ▶ As a profession, our primary duty is to protect the wellbeing of service users and some offences may mean that you are potentially unsuitable for youth work.
 - ▶ Having a conviction or caution (where you have admitted guilt to the police) does not necessarily preclude you from youth work training but it does depend on the nature of the offence and when the offence occurred.
 - ▶ The university will probably have asked you to disclose any cautions or criminal convictions at interview and it is important to be completely open and honest.



Placement requirements for all students

▶ Pre-placement contract

- ▶ As a youth worker in training, you are expected to comply with the National Occupational Standards for Youth Workers.
- ▶ The NOS sets out the standards expected of students during their training.
- ▶ The expectations include ethical practice in relation to your conduct with service users and your ability to demonstrate a sound understanding of these are required for placement.



Placement requirements for all students

- ▶ Ethics form
 - ▶ The ethics form is a required document which allows the student to engage in placement practice and associated exercise
- ▶ A Fieldwork pre-placement contract
- ▶ Fieldwork Practice Supervision contract
- ▶ Line manager's opening Assessment and Interim Report including the PDP form



Examples of the forms



What is expected from students whilst on placement

▶ Group Task

- ▶ Use flip chart to sketch 'the ideal student youth worker' on placement.



Level Descriptors

- ▶ Please note that at Level 4 we expect students to be assisting a professional youth worker, assisting development, delivery, supporting youth work activities.
- ▶ This is the benchmark/ the minimum requirement.
- ▶ Examples?



Discussion (Level Descriptors)

- ▶ Should I do more?



Understanding Youth Work

- ▶ In preparation for your forthcoming practice learning placement you should be able to explain your work and why youth work is so important.
- ▶ Understand what the requirements of placement are and at what level to function.
- ▶ After all, if we aren't clear about what we are doing and why, then not only will we not be able to do our job properly, we cannot reasonably expect others to accept or trust the services we offer.



Understanding Youth Work

- ▶ Youth work is a professional practice with young people based on certain core values and principles requiring the establishment of voluntary relationships with young people, links with communities and other relevant organisations, and professional supervision from experienced practitioners.
 - ▶ Respect for young people is at the heart of youth work values in a profession that works 'where young people are' with a positive, participative and anti-oppressive approach.
 - ▶ Through engaging in open and honest dialogue with young people, youth workers aim to value different perspectives and address expressed needs and interests.
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Understanding Youth Work

- ▶ Attempts are made to recognise young people's rights to be treated with dignity as individuals, reject negative labelling and challenge negative stereotypes, whether based on ageism or other oppressive attitudes, by promoting positive images and examples of young people's lives.
- ▶ The process involves careful listening to young people about their understanding of themselves and their situations.
- ▶ The values provide an ethical foundation that informs professional principles and practice



Understanding Youth Work

- ▶ Youth workers' roles vary considerably and can include different types of work with a range of target groups and issues, tasks and duties, sometimes reflected in a job title.
- ▶ Some youth work concentrates more on developmental, educative or protective roles, such as providing support or guidance for young people to become responsible adults, particular when more standard provision seem to be ineffective.
- ▶ A 'youth developmental worker' may focus on young people's positive transitions to adulthood, whilst a 'participation worker' may promote young people's involvement in social and political change.



Understanding Youth Work

- ▶ Read chapter 1 'Understanding Youth Work' (Sapin 2013) which introduces the link between the purpose of youth work, the core values and principles for youth work practice and an understanding of the roles and responsibilities of a youth worker.
- ▶ Make notes on your findings and consider how this chapter supports your understanding of youth work.
- ▶ In other words do you understand more about youth work after reading this chapter? If so what have you learnt?
 - ▶ Consider the importance of value based practice
 - ▶ What does the chapter tell us about 'community'?
 - ▶ Are you clear about who youth work is for?
 - ▶ What does the chapter tell us about supervision?



Understanding Youth Work

- ▶ Your reading and understanding will improve during your time here at university.
- ▶ You are here to learn!!! You are not expected to know everything.
- ▶ However lectures will only provide some of this learning, it is your responsibility, therefore don't wait for lecturers to direct you to relevant reading.
- ▶ 10 min comfort break.
- ▶ Examples of portfolio's.



The Importance of Engaging in Placement

- ▶ The importance of engaging in placement cannot be overemphasised. It is of significant importance that you fully understand the requirements, processes and responsibilities of such learning.
- ▶ Financial responsibilities is another important consideration, and you should bear in mind that you will need to budget early for any costs related to placement for example petrol for the car, train tickets, etc.
- ▶ Delyth Lewis – Guest Speaker has been arranged for Lecture 5 3/11/16.



Group Work

- ▶ In small groups discuss the roles and responsibilities of the placement team, focus on **your responsibilities** towards them. Feedback your findings.

<u>Role</u>	<u>What is expected from me</u>
Visiting Tutor	
Supervisor	
Line Manager	
Placement Tutors	



Directed Study – Next Week

- ▶ Prepare a ‘how to guide’ of how you would contact and organise one of the following: Only choose one option.
 - ▶ 6 Supervision sessions with a supervisor
 - ▶ An observation of practice with a visiting tutor
 - ▶ An initial meeting and start of placement with the service provider.

- ▶ Some considerations may include
 - ▶ What to say and ask on the telephone
 - ▶ Writing the questions on paper so that you can refer to these
 - ▶ Being clear about the requirements of the placement
 - ▶ Having some possible dates to hand
 - ▶ Having a diary to hand
 - ▶ Having the submission deadline in mind





For Example



- ▶ **A 'how to' guide for managing the deadlines for line managers reports.**
 - ▶ Upon successful progression of placement, the deadline for the line manager's report is an important consideration.
 - ▶ This can be discussed early on with the line manager within the initial meeting for placement for example.
 - ▶ Clearly state the submission deadline date for the report within this meeting and check to see if the line manager has made a note in his/her diary.
 - ▶ Set the date for two/three weeks before the final submission which allows for any issues that may arise, and also time to 'follow up' if you have not received these.
- ▶ Another useful consideration is to make a note in your own personal diary of a 'checking date' (half way through your placement).
- ▶ For example you could arrange a formal meeting with the line-manager or on a more informal capacity and ask for some feedback on how you are doing on placement/further way's of developing your practice etc.
- ▶ This meeting could be used to support your practice and as a way of reminding the line manager of the report's deadline and to ask if you are required to do anything to support this.
- ▶ A follow up phone call may be a way forward a week before the deadline to ask how you would receive the report for example – an e-mail address, by person etc.



Directed Study for next week 20/10/16

- ▶ Individual Task
 - ▶ A few bullet Points
 - ▶ Feedback next week
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- ▶ **Next week's lecture – Safeguarding Training.**

