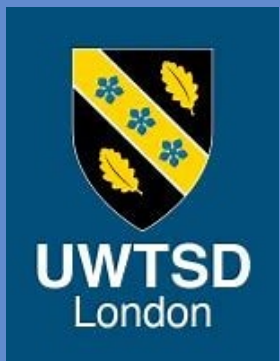


INSERT HYPERLINKS IN A POWERPOINT

STUDENT NAME: ZENABOU GUENE
NIGNAN



STUDENT ID: 2524745
LECTURER: DR K. OSENI

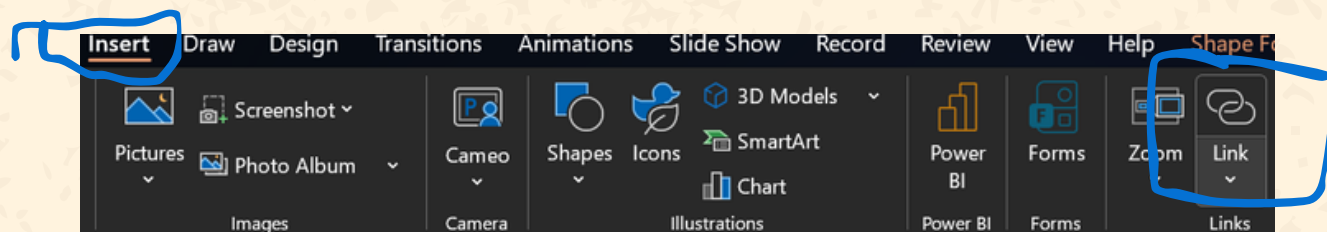


STEP 1:

OPEN THE PRESENTATION, GO TO “HOME” AND HIGHLIGHT THE TEXT

STEP 2:

GO TO THE “INSERT” TAB ON THE RIBBON, CLICK ON “LINK”, THEN “HYPERLIKS”. SELECT THE DESTINATION : “EXISTING FILE OR WEB PAGE”/ “PLACE IN THIS DOCUMENT”



STEP 3:

CHECK YOUR LINK BY RIGHT CLICKING ON THE HYPERLINKED TEXT
SELECT “EDIT LINK”

