



Professional Practice Module

KATIE GARDNER

Aim

- Access OneNote portfolio
- Explore the requirements of the module
 - Assessment requirements
 - Placement paperwork
- Student Services
- Outline Peer Mentoring opportunity
- Tutorial arrangements
- Professional conduct

All Assessment support

- EC
- DD
- Student support - [Learning Support | University of Wales Trinity Saint David](#)
- Student support – Screening Session 11.30am

Additional professional development

- 24.09.26 Professional Development Day 1 -Portfolio requirements
- 10.12.26 Professional Development Day 2 - SafeTalk
- 18.02.27 Professional Development Day 3 – TBC
- 13.05.27 Professional Development Day 4 – 1st Aid

Access portfolio

- We are going to access your portfolios and work through the requirements of this Professional Practice Module.

Paperwork

- [UWTSD PCET PL1a Placement Provider Agreement and PL1b Health and Safety Questionnaire](#) - to be completed by the provider
- [UWTSD PCET PL1c Student Placement Information and Personal Details](#) – to be completed by students
- In section for UWTSD contact put Katie Gardner – k.gardner@uwtsd.ac.uk
- Needs to be completed before starting collating hours
- DBS needs to be in place before collating hours

Tutorial arrangements

- Monthly hour long 1-1 tutorials
- Written up by tutor and uploaded to Portfolio – check you are happy with the notes
- General agenda will look at:
 - Placement
 - Portfolio
 - Student wellbeing
 - Assessment
 - Taught programme...

Tutorial group - Marion

- Carrie
- Chelsea
- Chloe
- Scott
- Christie
- Gaia
- Amy
- Claire
- Thomas
- Katie
- Natalie
- Dan

Tutorial group - Katie

- Sam
- Bas
- Mia
- Millie
- Jonas
- Cath
- Laszlo
- Az
- Tracy
- Max

Professional conduct

- This is a Professional Course and on Placement you will need to act as you would if employed
- If you are ill or unable to make your placement because of a serious issue you **MUST**:
- Contact your placement Mentor as soon as possible to let them know you will not be able to attend
- You should e-mail the work you have planned to your mentor so this work can be given to your placement students
- E-mail your tutor to make them aware that you will be away from your placement
- You need to be aware that placements are in the gift of the placement organisation, and they can withdraw a placement if your attendance is causing concern or they are concerned about your professional conduct.

Student reps

Bursary info check
