24/7

MARINA PAPPALARDO

WHAT IS 24/7

2 DAY INTERACTIVE FESTIVAL

london

24 JULY 2024

25 JULY 2023

STARRING

PEGGY GOU

BICEP

BLACK COFFE

DAVID GUETTA

AGE RANGE

AGE RANGE

AGE RANGE

23-33

no kids allowed

TICKETS



1 DAY

3 anywhere st.; any city
november 15th; 2028 | 2 pm

24/7

www.reallygreatsite.com

PEGGY GOU

BLACK COFFE



CHOOSE YOUR BOTTLE

LOGO



LOCATION

VICTORIA PARK

Obtaining the necessary licenses for a live event is an important legal requirement to ensure compliance with local laws and regulations.

1

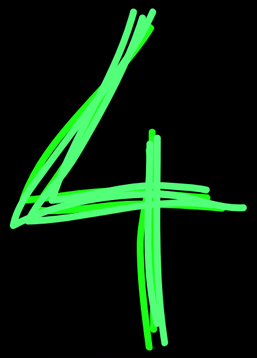
Event Permit: Many local governments and municipalities require organizers to obtain an event permit to hold a live event.



Music Performance License: If the live event includes live music performances or playing recorded music, organizers may need to obtain a music performance license from the appropriate performance rights organizations (PROs), such as ASCAP, BMI, or SESAC.



Alcohol License: If the event involves serving or selling alcoholic beverages, organizers may need to obtain the necessary alcohol license or permit from the local alcohol beverage control (ABC) or licensing authority.



Food Service Permit: If food or beverages are being served or sold at the event, organizers may need to obtain a food service permit or health department clearance, depending on local regulations.



Fire Permit: Some events may require obtaining a fire permit to ensure compliance with fire safety codes and regulations. This may be necessary for events involving pyrotechnics, open flames, or other fire-related activities.



Special Use Permit: If the event is taking place in a public park, on a beach, or on other public property, a special use permit may be required from the relevant government agency or park authority.

Application process

While requirements may vary according to each individual event, the general process is as follows:

1. Make initial enquiries with the Town's Bookings Officer and/or Environmental Health Officers.
2. Download and complete application forms:
   - Parks/Reserves Booking (Council land) OR Public Event Application below (private land).
   - Temporary Food Business Permit Application (each food vendor must complete and submit this). Refer to the Food Vendors page for further information and to download an application form.
3. Submit application to the Town at least one month prior to a small event or three months prior to a large event (late fees may apply).
4. Applications are to include:
   - Site plan
   - Event organisers public liability insurance (events on Council land).
   - Stall holder public liability insurance (e.g. bouncy castle operators and food vendors).
   - Supporting documentation as required (e.g. risk management plan; medical plan; engineering certification of large marquees, circus tents or spectator stands.)

The Bookings Officer and/or Environmental Health Off
discuss your application. They will let you know if any c
e.g. Regulation 18 for non-complying noise event, food

For information on temporary food business applicatio
page.



Public events

A public event is open to the public, and includes ticketed events. They are generally larger and have a higher risk as the organisers do not know the individuals attending. The Town assists event organisers to manage the risks to the event attendees and surrounding residents. Examples of public events include school fetes, music festivals and hawkers markets. A Reserve Hire Booking (Council land) or Public Event Application (private land) must be made and approved before holding an event.

TOWN OF VICTORIA PARK

Public Event Application

This application is for any event held on private land. For events held on Town Of Victoria Park reserves please complete a Reserve Hire Booking Application.

PRELIMINARY QUESTIONS

Is there international or interstate talent proposed as part of the event?

☒ Yes ☐ No

EVENT DETAILS

Event name:	24/7		
Address/location:	Victoria Park, Grove Rd., London E3 5TB		
Date/s of event:	24th of July 2024-25th of July 2024		
Time/s of event:	from 16:00 pm		
Bump-in:	Date: 14th of july 2024	Time:	16:00
Bump-out:	Date: 3rd of August 2024	Time	16:00

EVENT ORGANISER DETAILS

Name of organisation:			
Contact person:	Marina Pappalardo		
Address:	62 Willis Street	Postcode:	E14 6NB
Phone:	07492550542	Mobile:	
Email:	marinapappalardo.z@gmail.com	Fax:	

1. Type of event:

☒ Concert ☒ Music Festival ☐ Cultural Event ☐ Sporting Event

☐ Fete/Fair ☐ Expo/Exhibition ☐ Walk/Run Fundraiser

☐ Other: _____

Brief description of the event: 24/7 is a 2 days ticketed interactive inclusive festival.
Food and drinks would be served

2. Has the event been held before?

☒ No ☐ Yes

If yes please provide a brief history of event and location: _____

H I R E V E N U E

TOWN OF VICTORIA PARK

3. Has approval been sought and obtained from the property/venue owner?

☒ Yes Property Owner: _____

☐ No Reason: application

4. Location:

☐ Outdoors
- *Events held outdoors only with no indoor component*

☒ Combined indoors / outdoors
- *Events that include both indoor and outdoor components (eg. outdoor events with walled or un-walled marquees, festivals with both indoor and outdoor event spaces)*

☐ Indoors only (good ventilation)
- *Indoor venues that have open windows and doors, or air movement systems that remove internal air. Marquees with substantially open walls may be included here.*

☐ Indoors (limited/ poor ventilation)
- *Indoor venues with few open windows or doors, poor air movement systems. Some enclosed marquee-only events may be included here.*

5. Does the event involve multiple venues/ locations?

☒ Event involves one venue only
- *Event involves one venue only. Note, include events such as marathons and obstacle courses here - while the site or course is quite extensive, it is still considered one site.*

☐ Event involves entry into multiple venues across different locations
- *This may include comedy or arts festivals, some food and alcohol festivals, and rallies extended across multiple towns.*

6. Event (Session) duration:

☐ <2 hrs ☐ 2-5 hrs ☐ > 5hrs (up to 24hrs)

☒ Multi day event (individual tickets permits entry to event over multiple days)

7. Seating

☐ Allocated seating ☐ Seated event (not allocated) ☒ partially seated event ☐ Unseated event

WE'RE OPEN VIC PARK

TEL (08) 9311 8111 FAX (08) 9311 8181 ABN 77 284 859 739
EMAIL admin@victoriapark.wa.gov.au VISIT victoriapark.wa.gov.au
Administration Centre, 99 Shepperton Road, Victoria Park WA 6100
Locked Bag No. 437, Victoria Park WA 6979

Version May 2019

TOWN OF VICTORIA PARK

8. Proposed patron numbers:

Maximum expected patron numbers at any one time:

☐ 500 or less ☐ 501 - 1000 ☐ 1001 – 2000 ☐ 2001 – 5000 ☒ >5000

Maximum expected patron numbers over the entire event:

☐ 500 or less ☐ 501 - 1000 ☐ 1001 – 2000 ☐ 2001 – 5000 ☒ >5000

9. Predominant Demographic :

☐ <18yrs ☐ 18 – 30yrs ☒ 31 – 55yrs ☐ 55+ ☐ immunocompromised ☐ Mixed / Families

RISK MANAGEMENT & FIRST AID

10. Please indicate the first aid provisions for the event:

First aid provider: Madi 4

Number of first aid posts: 4 Number of first aid staff: 10

First aid staff shall have qualifications from an accredited training provider that complies with the Australian Qualifications Framework (AQF).

11. What measures are in place to ensure the event is accessible for persons with a disability?

Disabled Acess Ramps would be displayed through the entire park

11. Please indicate the crowd control provisions for the event:

Number of security/crowd controllers: 10

Company: Yahire

Number of event staff/volunteers: 50

TOWN OF VICTORIA PARK

12. Shared Equipment / High touch points.

☐ No shared equipment and/or high touch points
- *Do not include touch points like toilet handles, hand rails and counter tops - all events will have these.*

☐ Minimal shared equipment and/or high touch points
- *May include items such as headphones for a silent disco or sporting equipment*

☒ Some shared equipment and/or high touch points
- *Where an event may include an activities / arcade / casino / games area - while it is not the focus of the event, large numbers are likely to visit and take part in the activities*

☐ Shared equipment and/or high touch points common
- *Where a predominant focus of the event requires shared equipment (e.g. multiple amusement rides, equipment, games, costumes, activities, etc.)*

13. Are there activities that are likely to lead to close physical proximity?

☐ No, activitities are not expected to lead to close physical proximity (i.e. <1.5m apart) between patrons who do not know one another.

☐ It's possible that some activities may lead to limited, close physical proximity (<1.5m apart) between patrons who do not know one another.

☐ It's probable that activities may lead to some close physical proximity (<1.5m apart) between patrons who do not know one another.

☒ Yes, activities are likely to result in to close physical proximity (<1.5m apart) between patrons who do not know one another (e.g. dance floors, mosh pits)

14. Is the event likely to lead to ongoing mixing of patrons who do not know each other?

☐ Limited mixing of patrons during event.
- *Limited mixing may refer to fun runs where there may be crowding briefly at the start line but the rest of the event is well spaced and allows for physical distancing between social groups. It also includes those allocated seating events, where mixing remains limited for the duration of the event but may occur briefly (i.e. toilet, entry/exit only)*

☐ Some ongoing mixing of patrons during the event.
- *This refers to events that have some ongoing mixing of individuals who do not know each other, but physical distancing is generally maintained. Examples include expos, trade shows, conferences, small food and wine shows, some smaller regional agricultural shows (depending on proposed activities).*

☒ Substantial ongoing mixing of patrons during the event.
- *This refers to events which have ongoing mixing of individuals who do not know each other for the majority of the event combined with difficulting maintaining physical distancing between those groups. Examples include larger festivals and carnivals, particularly where activities regularly bring unknown groups of people together.*

WE'RE OPEN VIC PARK
TEL (08) 9311 8111 FAX (08) 9311 8181 ABN 77 284 859 739
EMAIL admin@victoriapark.wa.gov.au VISIT victoriapark.wa.gov.au
Administration Centre, 99 Shepperton Road, Victoria Park WA 6100
Locked Bag No. 437, Victoria Park WA 6979
Version May 2019

TOWN OF VICTORIA PARK

15. Is there likely to be loud volume speech, chanting cheering and singing?

☐ No, loud volume speech, cheering and singing not expected.

☐ Whilst unlikely, loud volume speech, cheering and singing may occur at times.

☐ Yes, some loud volume speech, cheering and/or singing will occur.

☒ Yes, significant loud volume speech, cheering and singing is likely.

TEMPORARY STRUCTURES

16. Sanitary facilities

No. of permanent facilities: Male 15 Female 20 Accessible 5

No. of portable facilities: Male 10 Female 10 Accessible 3

Are accessible facilities located in an appropriate area for persons with a disability? _____

17. Temporary structures (e.g. marquees, stages, barriers, fencing, etc):

☐ None ☒ Yes

If yes detail types and dimensions: _____

Hire company (if applicable): _____

Temporary structures may require a building permit. Please attach engineering design certifications.

18. Will there be any temporary electrical installations for end users to plug in to?

☐ No ☒ Yes

If yes a qualified electrician will be required to complete a Form 5 – Certificate of Electrical Compliance.

WE'RE OPEN VIC PARK
TEL (08) 9311 8111 FAX (08) 9311 8181 ABN 77 284 859 739
EMAIL admin@victoriapark.wa.gov.au VISIT victoriapark.wa.gov.au
Administration Centre, 99 Shepperton Road, Victoria Park WA 6100
Locked Bag No. 437, Victoria Park WA 6979
Version May 2019

TOWN OF VICTORIA PARK

FOOD & ALCOHOL SERVICE

19. Will there be food stalls and/or food vehicles at this event?

☐ No ☒ Yes

If yes, a separate application for a Temporary Food Business Permit is required for each vendor. For large events where there is < 15 permits required, the Event Organiser may be invoiced for permit fees.

20. Will there be alcohol or gambling at this event?

☐ No ☐ Restricted / minimal ☒ Readily available ☐ No control (e.g. BYO)

If yes please provide details: catering will be provided

Please ensure you have obtained permits from the Liquor Licensing Directorate at the Department of Local Government, Sporting and Cultural Industries.

21. Drug use:

☐ None or Not likely
- *Event unlikely to attract any drug use. E.g. children's events, expos, conferences.*

☒ Possible or minimal use
- *Minimal use of drugs likely; e.g. some festivals and concerts may attract low levels of marijuana use*

☒ Probable or Likely
- *Event is likely to attract drug use. E.g. Electronic Dance Music (EDM) Festivals and similar concerts*

NOISE

22. Will there be potentially noisy activities at this event (e.g. concert, live band, amplified music, PA system, fireworks)?

☐ No ☒ Yes

Details: Dj playing, loud music,screaming,singing.

You may be required to apply for and obtain a Regulation 18 noise approval any noise emissions that are likely to fail to comply with the assigned levels at noise sensitive receivers (e.g. residents).

This will involve submission of noise modelling, noise management plan, complaints procedures and monitoring arrangements. A separate application is required.

WE'RE OPEN VIC PARK
TEL (08) 9311 8111 FAX (08) 9311 8181 ABN 77 284 859 739
EMAIL admin@victoriapark.wa.gov.au VISIT victoriapark.wa.gov.au
Administration Centre, 99 Shepperton Road, Victoria Park WA 6100
Locked Bag No. 437, Victoria Park WA 6979

TOWN OF VICTORIA PARK

WASTE DISPOSAL

23. What rubbish disposal measures are proposed?

Details: bins will be provided

Please speak to the Town's Waste Management Services should you require bins.

24. Will there be waste water (e.g. from cleaning, washing hands, site activities)?

☐ No ☒ Yes

If yes please describe how this will be disposed of: _____

Wastewater cannot be disposed of on the Town's reserves, storm water drain or waterways. Infringement Notices may be given for any unauthorised discharges. Wastewater must be contained for disposal offsite to sewer.

COMMUNITY CONSULATION & ADVERTISING

25. Will you undertake any consultation with local residents for your proposed event?

☒ No ☐ Yes

Details: _____

26. Have you advertised your proposed event?

☐ No ☒ Yes

Website or social media details: instagram, tikermaster , tiktok

Please attach advertisement or flyer if applicable.

MISCELLANEOUS

27. Will you be using fireworks or storing any dangerous goods or chemicals?

☐ No ☒ Yes

If yes please attached approval documentation from the Department of Mines & Petroleum.

28. Are you proposing to have amusement rides at the event?

☐ No ☒ Yes If yes please provide details:

Type/s: Giant will, Starflyer ride,Dodgems

Hire company: Hire funfair

Contact number: 0333 257 0923

Please attach WorkSafe Amusement Device Certificates. Logbooks may be checked at the event. Please ensure the operator will have these available on request.

WE'RE OPEN VIC PARK
TEL (08) 9311 8111 FAX (08) 9311 8181 ABN 77 284 859 739
EMAIL admin@victoriapark.wa.gov.au VISIT victoriapark.wa.gov.au
Administration Centre, 99 Shepperton Road, Victoria Park WA 6100
Locked Bag No. 437, Victoria Park WA 6979

Version May 2019

TOWN OF VICTORIA PARK

29. Are you proposing to have animals at this event (e.g. pony rides, petting zoo, dogs):

☒ No ☐ Yes

If yes please provide details:

Hire company: _____

Contact number: _____

Please ensure you adhere to the Department of Health's Petting Zoo Guidelines. A copy is available from Environmental Health Services on request. Food vendors are not to be set-up near any animals to prevent food contamination.

30. Contact tracing of staff, volunteers and patrons possible:

☒ Yes - rapid contact tracing of all patrons, staff, volunteers and contractors considered close contacts possible.

☐ Yes - contact tracing of all patrons, staff, volunteers and contractors possible but difficult to identify individuals considered close contacts during event.

☐ Partial - some contact tracing possible, but not for all patrons, staff, volunteers and contractors.

☐ No - event is open to the general public with no record of patrons retained.

Please note, regardless of meeting all Environmental Health conditions of approval, there is no guarantee that your event will not be shut down by Western Australia Police Force (WAPOL) for breaches of COVID 19 safety guidelines.

It is up to the Event Organisers to ensure that their approved COVID Event Plan is adhered to.

EVENT SITE PLAN

Please attach a site map to this event application. (Preferably to scale and no less than A3)

- Geographical location, roads, water bodies
- Fenced areas
- Emergency vehicle access
- Marquees & stages (incl. dimensions
- Generators & lighting towers
- Mixing desk, speakers and direction
- Amusement rides
- Seated & standing areas
- Permanent structures
- Parking facilities
- Toilet facilities (incl. disabled)
- Any other temporary structures
- Food vendors stalls
- Entrances and exits (incl. width dimension)
- Patron & patron-restricted areas
- First aid facilities

WE'RE OPEN VIC PARK
TEL (08) 9311 8111 FAX (08) 9311 8181 ABN 77 284 859 739
EMAIL admin@victoriapark.wa.gov.au VISIT victoriapark.wa.gov.au
Administration Centre, 99 Shepperton Road, Victoria Park WA 6100
Locked Bag No. 437, Victoria Park WA 6979

Version May 2019

TOWN OF VICTORIA PARK

ATTACHMENT CHECKLIST

- ☐ Risk Management Plan *(for events greater than 1000 people this must comply with AS/NZ ISO 31000)*
- ☐ Emergency Plan and Evacuation Map
- ☐ Medical Plan
- ☐ Site Plan
- ☐ Amusement Device Certificates
- ☐ Fireworks Event Notice
- ☐ Event advertisement/flyer
- ☐ Copy of liquor application
- ☐ Temporary Structures – Engineering Design Certification
- ☐ COVID-19 Event plans

FEE INFORMATION

An event risk assessment is required before the application fee can be paid.

- Commercial Event:
  - High risk: $190.00
  - Low risk: $70.00
- Community Event: No charge

The event is exempt from the application fee if it is a fund raising event for a charity, sporting club, school, and other approved community organisation.

WE'RE OPEN VIC PARK
TEL (08) 9311 8111 FAX (08) 9311 8181 ABN 77 284 859 739
EMAIL admin@victoriapark.wa.gov.au VISIT victoriapark.wa.gov.au
Administration Centre, 99 Shepperton Road, Victoria Park WA 6100
Locked Bag No. 437, Victoria Park WA 6979

Version May 2019

PARKS AND REVERSES

APPLICATION

Town of Victoria Park

PARKS AND RESERVES – HIRE APPLICATION FORM

This form is to be completed to gain approval to conduct an event or activity on a park or reserve that is owned and managed by the Town of Victoria Park.

Please complete this application with as much detail as possible for the event to support the approval process and the correct application of fees.

Applications received within two weeks of the event date will incur a late fee of $62.
Large public events require two months notice.

Applicant details

Name:	Organisation (if applicable):	
ABN:	Is your organisation not-for-profit?	☐ Yes ☒ No
Address:	Suburb:	
State:	Postcode:	
Phone:	Mobile:	
Email address:		

Event details

Name of event:	24/7		
Contact person (on event day):	Marina Pappalardo	Mobile:	07492550542
Target audience (e.g. youth, family, community):	23-33		
Event description (100 words or less):			
Setup date/s:	Start time:	End time:	
Event date/s:	Start time:	End time:	
Dismantle date/s:	Start time:	End time:	
Has this event been held before?			☐ Yes ☒ No
If yes, please specify last date and location of event:			
Maximum anticipated attendance:			
Is the event ticketed?			☒ Yes ☐ No
Will the public area be enclosed with temporary fencing?			☐ Yes ☐ No
Approximate area required (metres):			

tel (08) 9311 8111
fax (08) 9311 8181
abn 77 284 859 739

Administration Centre,
99 Shepperton Road,
Victoria Park WA 6100

Lock Bag No. 437,
Victoria Park WA 6979

admin@victoriapark.wa.gov.au
victoriapark.wa.gov.au
Edition: 2019-2020

Proposed venue for hire

Parks and Reserves	☐ McCallum Park*	Zone:
	☐ Taylor Reserve*	Zone:
	☐ G.O. Edwards Park*	Zone:
	☒ G.O. Edwards Park (gazebo)	
	☐ Only using foreshore paths for a walk/run/cycle event	
	☐ Other (please specify):	
Sporting Grounds	☐ Carlisle Reserve	
	☐ Fraser Park	
	☐ Harold Rossiter Reserve	
	☐ Higgins Park	
	☐ J.A. Lee Reserve	
	☐ Parnham Reserve	
	☒ Raphael Park	

* Please refer to Event Zone maps on the Town's website **victoriapark.wa.gov.au**

Facilities required (not available at all locations)

	Use of permanent toilets	☒ Yes ☐ No
	Temporary vehicle access	☒ Yes ☐ No
	Parking on reserve	☐ Yes ☐ No
	Power	☒ Yes ☐ No
	Water	☐ Yes ☐ No
The following facilities are only available on Sporting Grounds	Use of change rooms	☐ Yes ☐ No
	Use of social room	☐ Yes ☐ No
	Football oval	☐ Yes ☐ No
	Cricket pitch	☐ Yes ☐ No
	Soccer pitch	☐ Yes ☐ No
	Floodlights	☐ Yes ☐ No
	If yes, please specify hours required:	

Nature of event / activity

☐ Wedding	☐ Private function
☐ Fundraising run / walk / cycle	☐ Sporting event
☒ Concert / music festival	☐ Expo / exhibition
☒ Display (static)	☒ Display (interactive)
☐ Rally	☒ Performance
☐ Fete / fair	☐ Overflow parking
☐ Other (please specify):	

Elements of Event (tick all applicable)

Alcohol (liquor permit fees apply):	☒ Yes ☐ No
If yes, please specify:	☐ BYO ☒ Supply ☐ Sale
Food or drink vendors:	☒ Yes ☐ No
Temporary structures (e.g. tent, gazebo, marquee):	☒ Yes ☐ No
If yes, will any pegs/stakes be used?	☐ Yes ☐ No
Hire company name and contact number:	
PA / sound amplification:	☒ Yes ☐ No
Live band:	☒ Yes ☐ No
If yes, type of music:	
Animals (e.g. petting zoo, pony rides):	☐ Yes ☐ No
Amusement rides/bouncy castles:	☒ Yes ☐ No
Road closure/traffic management:	☐ Yes ☐ No
Pyrotechnics/fireworks:	☐ Yes ☐ No
Swan River usage:	☒ Yes ☐ No
Portable toilets:	☐ Yes ☐ No
If yes, number: Standard:	Disabled:
First Aid:	☒ Yes ☐ No
If yes, number of posts:	Number of staff:
Security/crowd control:	☒ Yes ☐ No
If yes, number of staff:	
Temporary electrical installations:	☒ Yes ☐ No
Company name and contact number:	
Other (please specify):	

Environmental waste management

The Town of Victoria Park encourages all event organisers to minimise the environmental impact. Please indicate below how waste will be managed at this event.

☒ Utilise the bins on the reserve.

☐ Take the litter/rubbish offsite after hire period.

☐ Hire Town bins (charges apply). If so, how many:

☐ Hire bins, supplied by contractor. Supply contractor details:

Will any waste water be generated (e.g. cleaning, washing hands)?: ☐ Yes ☒ No

If yes, how will it be disposed?

Checklist and supporting documentation (where applicable)

☒ Copy of *Certificate of Currency* enclosed with application. The Town requires that all organisations, incorporated community groups and school's using Council's reserves and facilities supply the Town with a current copy of insurance Certificate of Currency for public liability to the value of $10,000,000 (ten million dollars)

☒ *Liquor Licence* is applied for through Department of Local Government, Sport and Cultural Industries, Racing, Gaming and Liquor Division on 08 6551 4888 or **www.dlgsc.wa.gov.au/racing-gaming-and-liquor** (if alcohol is being sold at the event).

☒ Department of Biodiversity, Conservation and Attractions, Rivers and Estuaries Division approval being sought for the event (if the event involves activities on the Swan River).

☒ Event site map (scale 1:200) enclosed (not required for private events).
Show the geographical location of the event, indicating locations of the following (where applicable):

- Marquee/s (incl. dimensions)
- Stages (incl. dimensions)
- Speakers (indicate direction on site map)
- Amusement rides
- Sound/mixing desk
- Patron areas
- Seated and standing areas
- Generators
- Fire control equipment
- Emergency vehicle access
- Emergency evacuation area
- Restricted areas (e.g. rear of house)
- Nearby residential premises
- Entrances/exits (incl. widths)
- Other temporary structures (incl. dimensions)
- Toilet facilities (permanent and portable)
- Food vendors
- Lighting towers
- Parking areas
- Fences/crowd control barriers
- Rubbish bins
- Location of security officers
- First Aid facilities
- Lighting towers

For large scale events:

☒ Copies of advertising collateral associated with the event to be provided to the Town of Victoria Park

☐ *Road Closure Application*

☐ *Traffic Management Plan:* must be provided if the event involves a temporary or partial road closure

☐ *Parking Plan:* indicating the parking arrangements for the event

☒ Emergency Plan incorporating a Risk Management Plan (RMP). For events with over 1000 patrons the RMP must align with AS/NZS ISO:31000. A Medical Plan from the first aid provider must be included for medium and high risk events

☐ *First Aid Plan:* must be provided for events with over 5000 patrons

Applicant declaration

☒ I agree that the above information provided is to the best of my knowledge true and correct, and I have read and understood the Town of Victoria Park's *Hire Conditions – Parks and Reserves.*

☐ I acknowledge that if the information provided is misleading, any approval granted may be void.

☐ I accept delays in processing will arise out of any inadequacies in the required documentation submitted in support of the application.

☐ I understand that, once I have submitted this application, an application fee (if applicable) will be payable for which I will be invoiced.

☐ I understand that, once my application has been processed and approved, should I decide to cancel my event, a cancellation fee of 20% (of total hire costs) will be payable.

Applicant name:

Applicant signature: Date:

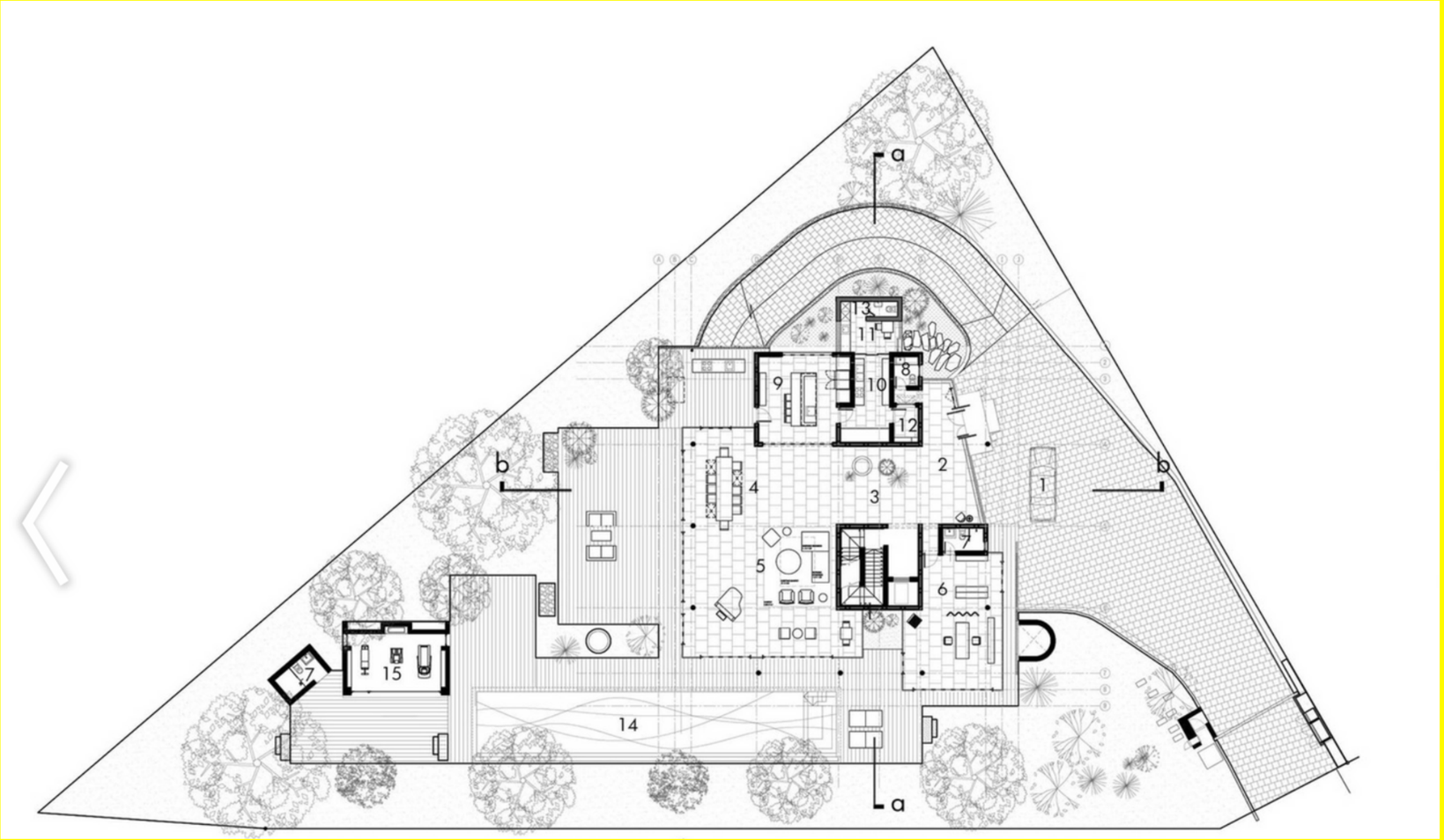
Lodgement details

Please return the completed application to the Town, with required documents, to enable your event application to be approved.

By post	Town of Victoria Park, Locked Bag 437, Victoria Park, WA 6979
In person	Town of Victoria Park, 99 Shepperton Rd, Victoria Park, WA 6979
By email	**admin@vicpark.wa.gov.au**
By fax	Town of Victoria Park: **9311 8181**

WE'RE OPEN
VIC PARK

FLOOR PLAN



Dehydration

Transportation and Parking

Weather-related Risks

Site Hazards

Crowd Management and Security

Emergency Preparedness

Electrical and Fire Hazards

RISKS?

Risk assessment

Event Risk Assessment Form

Event Name:		Date:		Venue:	

(1) Activity / Area of Concern ie: what is taking place as part of the event?	(2) Hazards Identified ie: what can cause harm?	(3) Persons at Risk ie: who could be harmed by the hazard?	(4) Current Risk Factor (high, medium or low) ie: determine the level of risk	(5) Actions to be Taken to Minimize each Risk ie: what action can you take to lower the level of risk	(6) New Risk Factor (high, medium or low) ie: risk factor after action taken to minimize the risk
SITE	**MANAGEMENT:-**				
Public Entrance / Exit	Risk of injury at public entrance / exit	Members of the public	Medium	Entrance / exit constructed to allow easy access for disabled people. Entry supervised by identifiable marshals carrying mobile radios to summon assistance from Control. First Aiders & ambulance on site. Catering outlets must be located away from entry or exit points Number of marshals for the event = 20	Low
Emergency evacuation procedure	Fire; Terrorist attack; Storm	Members of the public	High	Procedure in place for emergency evacuation - to include methods of egress; designated assembly points; marshals; information boards for public; P.A. system (essential for large events); and how the emergency services are contacted and by whom in the event of an emergency.	Medium
Very wet weather on the day	Vehicles unable to get off grass; public slip over; ground damaged	Members of the public	Medium	You must describe here what you intend to do in the event of very wet weather on the day or day before, eg: cancel the event; prohibit parking on the grass if you were planning to do so; etc	Low
Strong winds	Falling trees or debris; marquees lifting/blowing away; other flying or rolling objects	Members of the public / children / competitors / staff	High	Organiser together with their appointed person for Health & Safety to monitor weather forecasts and actual weather for the event – if strong winds or gusts are likely to exceed 30mph then event must be cancelled or postponed by the event organiser due the risks involved. When planning the event, situate elements of the event as far away as practicable from trees wherever possible	Low
Litter	Litter or other debris generated by event	(Complaints from) Members of the public Parks Division staff	Medium	Ensure that a litter pick is pre-arranged and undertaken by event organiser/volunteers immediately after the event Borrow litter picking tools in advance from Parks if necessary Obtain black bags at own expense Remove bags of collected litter from site OR Request Parks to remove bags of collected litter from site on next working day (ask re costs)	Low
Ride	Various	Various	Medium	You must ensure that you obtain all operator's risk assessments and safe working practices, and check through them to ensure they are adequate. (The Council do not need to see them, but is important that you do so as event organiser.) *Please leave this section in the Risk Assessment to show that you will be complying with this requirement.*	Low
Crowd management (marshals)	Pinch points; Over-crowding; Potential conflict re entry to event	Members of the public – senior citizens / children / disabled people	High	PA system in place. Appropriate number of identifiable marshals on site, with radio system. Marshals to be fully briefed prior to event. Organiser of event must have trained/ experienced marshals wherever controlling entry to an event, as this causes potential conflict.	Medium
Public Address (PA) System	Cables catch fire or electrocute Trip over cables	Members of the public / staff Members of the public / staff	Medium Medium	Check cables prior to event. Circuit breaker in place. All electrics checked by qualified electrician. Cable covers/ management system in place, no exposed cables	Low Low

First Aid	Minor injuries – insect bites, heat stroke, general accidents	Members of the public	Medium	Provide adequate First Aid cover. (NB 2 is the minimum number of First Aiders for an event) Number of qualified First Aiders to be present for event = …. (you must state this number)	Low
Toilet provision	Not enough toilets	Members of the public	Medium	Ensure enough toilets present at site for numbers attending Provide portaloos as necessary **OR** Use public toilets on site.	Low
Car Parking	Injuries caused by moving vehicles	Members of the public – especially children / competitors	Medium	Designated signed parking areas. Drive to be kept clear to allow access for emergency vehicles. Mandatory 5 mph speed limit enforced by signs. One-way traffic system in place. Car parking supervised by identifiable marshals wearing high visibility jackets carrying mobile radio to summon assistance from Control. First Aiders and ambulance on site. Specially designated area for disabled parking. Procedure must be in place and a suitable towing vehicle available to remove vehicles from site in the event of very wet ground conditions	Low

Risk of fire	Burn or smoke injuries	Members of the public especially people with disabilities and children / staff / event participants / contractors	Medium	Compulsory legal requirement: event organiser must have a Fire Risk Assessment for their event which must include: - Identifying combustible materials (including LPG, diesel, helium gas, trees/shrubs, dry grass, wood, awnings/marquees, litter, vehicles, goods etc) & sources of oxygen & sources of ignition on the area being used - Checking that the fire would be detected in a reasonable time and people warned - Checking that people including persons with disabilities who may be in the building/marquee/ area can get out safely - Checking that people at risk know what to do if there is a fire - Ensuring there is adequate fire safety equipment according to the size/nature of the event & that it is maintained; & that suitably trained people are available to operate any fire extinguishers - Ensuring that any marquees or other enclosed buildings/structures used for the event are included in the Fire Risk Assessment – see below For large or high risk events – notify Fire Service For large or high risk events - roads/emergency exits patrolled and kept clear by identifiable fire marshals carrying mobile radios to summon assistance from Control. For small or low risk events – ensure roads/ emergency exits are kept clear at all times All events – system available to broadcast any evacuation instructions (small events – person shouting or using megaphone or gong etc; large events – Public Address system)	Low





Very wet weather on the day	Vehicles unable to get off grass; public slip over; ground damaged	Members of the public	Medium	You must describe here what you intend to do in the event of very wet weather on the day or day before, eg: cancel the event; prohibit parking on the grass if you were planning to do so; etc	Low
Strong winds	Falling trees or debris; marquees lifting/blowing away; other flying or rolling objects	Members of the public / children / competitors / staff	High	Organiser together with their appointed person for Health & Safety to monitor weather forecasts and actual weather for the event – if strong winds or gusts are likely to exceed 30mph then event must be cancelled or postponed by the event organiser due the risks involved. When planning the event, situate elements of the event as far away as practicable from trees wherever possible	Low
Litter	Litter or other debris generated by event	(Complaints from) Members of the public Parks Division staff	Medium	Ensure that a litter pick is pre-arranged and undertaken by event organiser/volunteers immediately after the event Borrow litter picking tools in advance from Parks if necessary Obtain black bags at own expense Remove bags of collected litter from site OR Request Parks to remove bags of collected litter from site on next working day (ask re costs)	Low

Ride	Various	Various	Medium	You must ensure that you obtain all operator's risk assessments and safe working practices, and check through them to ensure they are adequate. (The Council do not need to see them, but is important that you do so as event organiser.) *Please leave this section in the Risk Assessment to show that you will be complying with this requirement.*	Low
Crowd management (marshals)	Pinch points; Over-crowding; Potential conflict re entry to event	Members of the public – senior citizens / children / disabled people	High	PA system in place. Appropriate number of identifiable marshals on site, with radio system. Marshals to be fully briefed prior to event. Organiser of event must have trained/ experienced marshals wherever controlling entry to an event, as this causes potential conflict.	Medium
Public Address (PA) System	Cables catch fire or electrocute Trip over cables	Members of the public / staff Members of the public / staff	Medium Medium	Check cables prior to event. Circuit breaker in place. All electrics checked by qualified electrician. Cable covers/ management system in place, no exposed cables	Low Low

Moving vehicles	Injuries caused by moving vehicles	Members of the public / competitors	Medium	Vehicle movement kept to minimum. Arena isolated by barriers to keep public away from moving exhibits. Mandatory 5 mph speed limit enforced by signs and identifiable marshals carrying mobile radios to summon assistance from Control. First Aiders & ambulance on site. If possible , ensure all vehicles are on site before the event.	Low
ACTIVITIES:-					
Face Painting	Allergy to paints	Members of the public - children	Medium	Erect sign: If child has allergy / skin condition then must not have face painted. Staff to ensure all parents/guardians sign form re no allergy/ giving permission Must have Public Liability Insurance for £5m cover – copy to be provided.	Low
Sponsored walk	Tripping / falling on uneven ground	Entrants / members of the public	Low	Check route before walk commences. Any hazards clearly identified, cordoned and signposted	Low
	Dehydration / heat exhaustion	Entrants	Low	Provide drinks and access to fresh supply of drinking water Provide adequate First Aid cover).	Low

Catering – food / drink	Food poisoning	Members of the public	Medium	Organiser to ensure caterers are registered with their local authority re Food Hygiene Certificate etc. Food handlers must have access to hot water and soap, or if this is not possible then anti-bacterial wipes must be provided and used.	Low Low
				Catering outlets must be located away from entry or exit points	
	Allergic reaction	Members of the public – especially children	Medium	Clearly display ingredients or possible contamination by ingredients eg "This product contains nut oil" etc Fire extinguishers mandatory in all catering units.	Low
	Fire	Staff / members of the public	Medium		
Cash Collectors	Risk of theft / injury to cash collectors	Competitors / members of the public	Medium	All cash collection points to have mobile radios. Fully instructed inconspicuous persons carrying mobile radios to summon assistance if necessary to make regular collections from cash collection points. Cash to be removed to secure area for counting and subsequent banking. Police notified of event	Low
Room decor	Risk of thef	Memebers of public	low	Security would be present in eevery room	low

Go-Karts	User falling off kart	Members of the public -	Medium	Full safety harness and headgear protection	Low
	Kart hitting pedestrian or other kart	Members of the public – spectators	Medium	Remote control engine cut out. Limit two karts in use at any one time	Low
	Fuel use/storage	Members of the public	Low	Fuel stored securely in van *Please note that noisy go-karts may not be permitted at some sites due to the noise levels and/or problems with unauthorised motorbikes etc*	Low
Quad bikes	User falling off bike	Members of the public	Medium	Full safety harness and headgear protection	Low
	Bike hitting pedestrian or other kart	Members of the public – spectators	Medium	Remote control engine cut out. Limit two bikes in use at any one time	Low
	Fuel use/storage	Members of the public	Low	Fuel stored securely in van *Please note that noisy quad bikes may not be permitted at some sites due to the noise levels and/or problems with unauthorised motorbikes etc*	Low

Bigfoot	Guy suffocate	Member of the staff	Low	Ensure my staff members are fully trained.	Low
Marquee / gazebo	Guy ropes/stakes trip hazard	Members of the public / staff	Medium	Ensure marquee company certificated and have PLI £5m cover and provide copy of their Risk Assessment to event organiser – which must include marking stakes/rope with hazard tape; ensure adequate escape routes; ensure fire safety signs and fire fighting equipment in place and that ignition source issues are addressed. Check prior to event opening all ropes secure, regularly re-check. Only competent/trained persons to erect marquee/gazebo. Access to any electricity supply if required must be connected by qualified electrician. Ensure you refer to "Fire Safety Risk Assessment – Open Air Events and Venues" to include marquee/gazebo in Fire Risk Assessment (see section above on Risk of Fire)	Low

Fair rides	Noise pollution Burning Being hit by moving rides	Members of the public – adults / children Members of the public – adults / children Members of the public – adults / children	Low Medium Medium	Decibel to be kept to a sensible level. Must finish at designated time. Seek advice from Noise Pollution Control Generators, which must be diesel, to be situated away from public access & roped off. Fuel to be stored securely and in limited quantities. Rides to be properly supervised to deny access while moving and allow room between rides for access. Fair must supply PLI £5m cover. Event organiser must ensure all rides have current H&S certificates	Low Low Low
Music	Noise pollution	Local residents / Event attendees / Staff on site	Medium	Ensure full compliance with all Noise/Music conditions.(CDC). Work with Environmental Protection Team (Noise Control) to ensure full compliance and prevent noise pollution. Provide to the PC & Events Manager the name of a nominated noise control person and their mobile telephone number;	Low
Bight lights, Lasers and Fireworks	Bright lights affect/ distract aircraft pilots	Pilots Members of the public	Medium	Ensure that the Civil Aviation Authority's document CAP 736 "Guide for the operation of lasers, searchlights and fireworks in UK airspace" is fully complied with (document available on the CAA website)	Low

I hereby confirm that I will fully comply with this Event Risk Assessment and agree to obtain all the necessary permission and licences required.

Name of person completing Risk Assessment (printed) ……Marina Pappalardo……

Organisation: ……24/7.. Position: .....

Signature: ……mp…… Date: ……16-04-2023……

TRANSPORTATION



AIRPORT ~ VICTORIA PARK

RECICLING BOTTLE



FILL THEM WITH OUR MUSHROOM FOUNTAIN



MUSHROOM FOUNTAIN

In addition to their aesthetic appeal, outdoor fountains can also provide functional benefits. They can act as natural humidifiers, adding moisture to the air and improving air quality.









INTERRACTIONS ?



THE

TOUCH ME ROOM

We would be having rooms filled with pillows. Why?

Touch is one of the primary senses, and it provides a direct sensory experience that can evoke emotions and create memories.

Touching a material can create a sense of connection and interaction between humans and objects. It can trigger emotional responses, such as comfort, pleasure, or familiarity, and can help establish a personal relationship with the material.

Touch can inspire new ideas, spark creativity, and provide feedback on how materials behave and respond to manipulation.







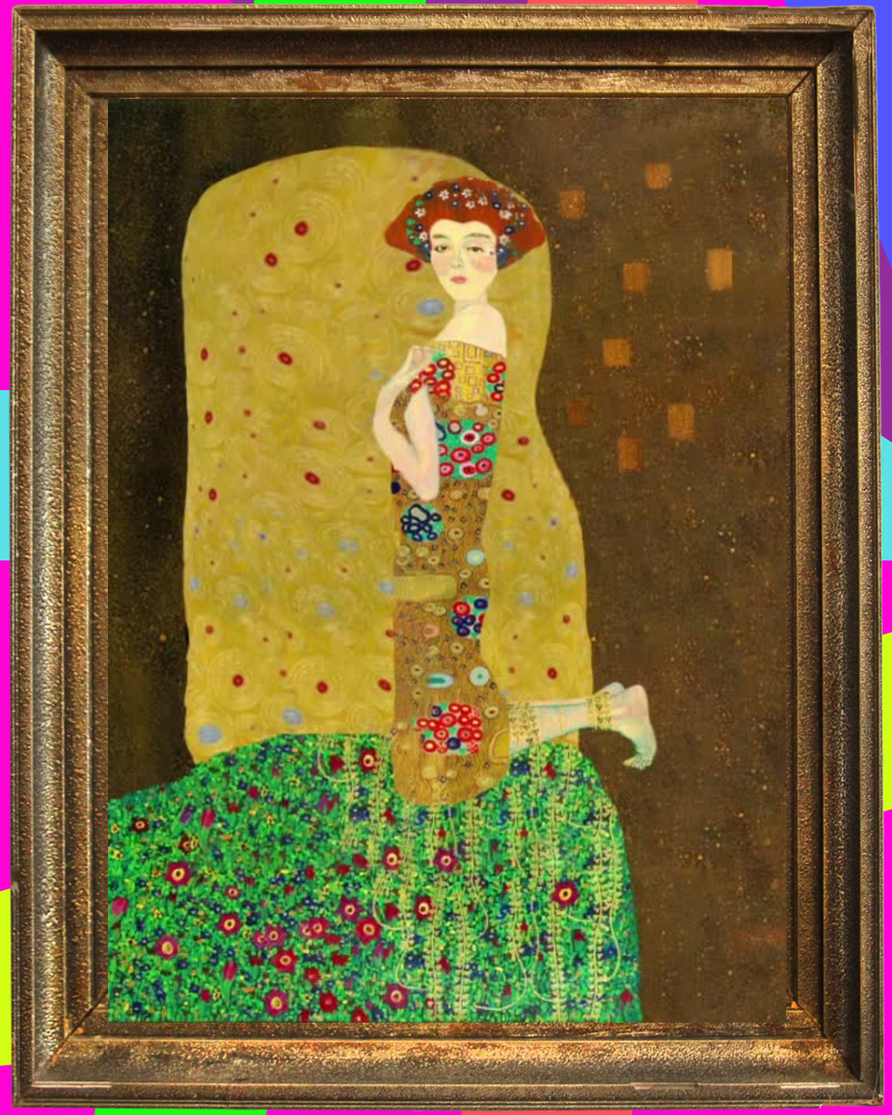


THE

LIVING ART ROOM

We would be having a room filled with "moving/active" famous paintings mixed with mirrors in order to define the concept of "We all are living art"

Moving art, also known as kinetic art, is a form of art that incorporates movement as a core element of its composition. One of the key characteristics of moving art is its ability to engage the viewer in a different way compared to traditional static artworks, often challenging the conventional notions of art as a static object, and instead inviting the viewer to interact with the artwork through its movement. The dynamic and ever-changing nature of moving art can create a sense of energy, vitality, and vibrancy, capturing the viewer's attention and imagination. Moving art can also convey conceptual ideas, explore the relationship between art and technology, or reflect on the complexities of movement in our world, both physical and metaphorical.







BIGFOT









IF YOU CAUGHT ME YOU COULD WIN A VIP TICKET

THE

BEFORE I GO ROOM

We would be having a room filled with phrases of

"Before I go I want to ..."

Writing down goals and aspirations is important as it brings clarity, motivation, and accountability, and allows for planning and self-reflection. It serves as a constant reminder of what you want to achieve in life and empowers you to take intentional actions towards fulfilling your dreams before you die.


RAVE
THE
WORLD





TOILETS DESIGN







venue	£500.000
bus rent	£6.400
fountains	£10.000
merch	£100.000
decor	£50.000

security	£30.000	fireworks	£10.000
catering	£30.000	cleaning	£25.000
tattoes artist	£20.000	staff	£200.000
artists	£200.000	toilets design	£10.000
photographers	£7.000	equipment	£50.000

face panting	£2.000
crowd barriers	£1.000
vehicles	£5.000
car parking	£10.000
tot	£1.266.400



BIBLIOGRAPHY

openai (n.d.). DALL·E 2. [online] openai.com. Available at: https://openai.com/product/dall-e-2.

Billetto UK. (n.d.). 5 things you have to know before you organise an outdoor event. [online] Available at: https://billetto.co.uk/l/5-tips-organise-an-outdoor-event [Accessed 17 Apr. 2023].

Murphy, M. (n.d.). Neuroscience Explains Why You Need To Write Down Your Goals If You Actually Want To Achieve Them. [online] Forbes. Available at: https://www.forbes.com/sites/markmurphy/2018/04/15/neuroscience-explains-why-you-need-to-write-down-your-goals-if-you-actually-want-to-achieve-them/?sh=38295db79059 [Accessed 17 Apr. 2023].

Complex. (n.d.). Art Is Life. Life Is Art. [online] Available at: https://www.complex.com/pigeons-and-planes/2020/03/sevdaliza-essay-life-is-art.

YOU WANNA TRY?

SEE YOU IN JULY!

MARINA