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Trinity Saint David



# RefWorks

## IICL – MSc Public Health and Social Care

# Referencing – why does it matter

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- Puts your work in academic context
- Enables readers to find your sources
- Prevents accidental plagiarism
- Demonstrates the breadth of research you have undertaken

# What do I need to reference

- Direct quotations from a resource
- Paraphrased or summarized content
- If you read something but don't use it in your work, put it in the Bibliography  
(Note: not everyone uses a Bibliography, but a Reference List instead; see next slide)



# Definitions

**In-text Citations/ Citations** - Appear in the main body of your assignment, **acknowledging sources** without disrupting the flow of your work

**End-Text Citations/Reference List** – Appears at the end of your assignment, and contains the full details of sources you have **cited** in your work

**Bibliography** – uses the same referencing style as your list, but includes background reading not cited in your work



# Vital Information

- Title
- Authors/editor
- Date
- Publisher, and place published
- Access date for online resources
- Page numbers for lengthy resources



# Reference Generators

- Be Careful!
- Generated from information given by publishers
- No way of telling whether the generator is using the most up to date version of a referencing style



# These are examples of generated references...

PAGE 1 9,797,983 Results  Save query  Personalize

1 

ARTICLE  
**THE INFLUENCE OF ORGANIZATIONAL VALUES ON COMPETENCIES OF MANAGERS**  
Gorenak, Mitja ; Ferjan, Marko  
E+M Ekonomije a Management, 2015, Vol.18(1), pp.67-83  
 PEER REVIEWED  
[Full text available](#) 

This reference was generated by the library catalogue

- No brackets around the year
- Title of article is in capitals, and not in quotations
- No link to the article online

ARTICLE  
**THE INFLUENCE OF ORGANIZATIONAL VALUES ON COMPETENCIES OF MANAGERS**  
Gorenak, Mitja ; Ferjan, Marko  
E+M Ekonomije a Management, 2015, Vol.18(1), pp.67-83  
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APA (6th edition)  
Chicago/Turabian (16th edition)  
**Harvard 1**  
MLA (7th edition)  
MLA (8th edition)

Gorenak, M. & Ferjan, M., 2015. THE INFLUENCE OF ORGANIZATIONAL VALUES ON COMPETENCIES OF MANAGERS. *E M Ekonomije a Management*, 18(1), pp.67–83.

 COPY THE CITATION TO CLIPBOARD

Remember to check citations for accuracy before including them in your work

# These are examples of generated references...

1



The Structure of Organizational Earnings Inequality: ORGANIZATIONAL SOURCES OF EARNINGS INEQUALITY: HYPOTHESES ORGANIZATION CONTEXT ORGANIZATION STRUCTURE ORGANIZATION'S LABOR FORCE COMPOSITION MEASURING...

Kalleberg, Arne L; Van Buren, Mark E.

**The American Behavioral Scientist (1986-1994); Thousand Oaks** Vol. 37, Iss. 7, (Jun 1994): 930.

...using data from the National Organizations Study. The authors conceptualize...

...are related to (a) an organization's context. (b) the organization's structure,...

...within organizations as comprising two distinct components within- and...

[Abstract/Details](#)

[Full text - PDF \(617 KB\)](#)

[Cited by \(9\)](#)

ABI Inform

- Authors are capitals and shouldn't be
- Date is not in brackets
- Article title is not in quotation marks
- No link to online article

Cite

Citation style:

Harvard - British Standard

Change

Select then **copy and paste** the citation into your document.

KALLEBERG, A.L. and VAN BUREN, M.,E., 1994. The Structure of Organizational Earnings Inequality. *The American Behavioral Scientist (1986-1994)*, **37**(7), pp. 930.

# These are examples of generated references...

Cite this for me, free website

- Article title is not in quotation marks
- [online] is not necessary

ecure | www.citethisforme.com

## Your bibliography

1 REFERENCES ·   

  **PALMER, D. AND FELDMAN, V.** Journal  
 Toward a more comprehensive analysis of the role of organizational culture in  
 child sexual abuse in institutional contexts  
 In-text: (Palmer and Feldman, 2017)  
 Your Bibliography: Palmer, D. and Feldman, V. (2017). Toward a more comprehensive analysis of the role of organizational culture in child sexual abuse in institutional contexts. *Child Abuse & Neglect*, [online] 74, pp.23-34. Available at: <https://www-sciencedirect-com.ezproxy.uwtsd.ac.uk/science/article/pii/S014521341730282X> [Accessed 27 Nov. 2018].

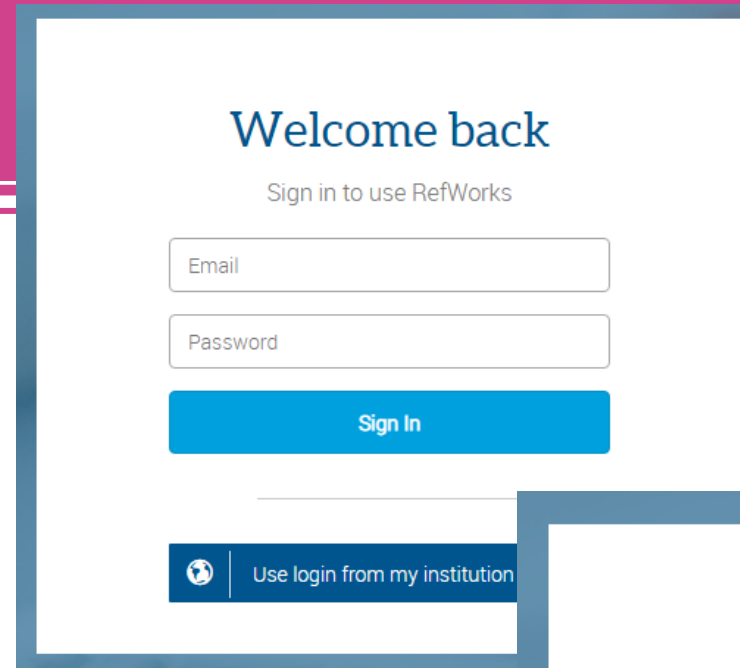
 Copy bibliography citation    Copy in-text citation    Check for grammar

# RefWorks

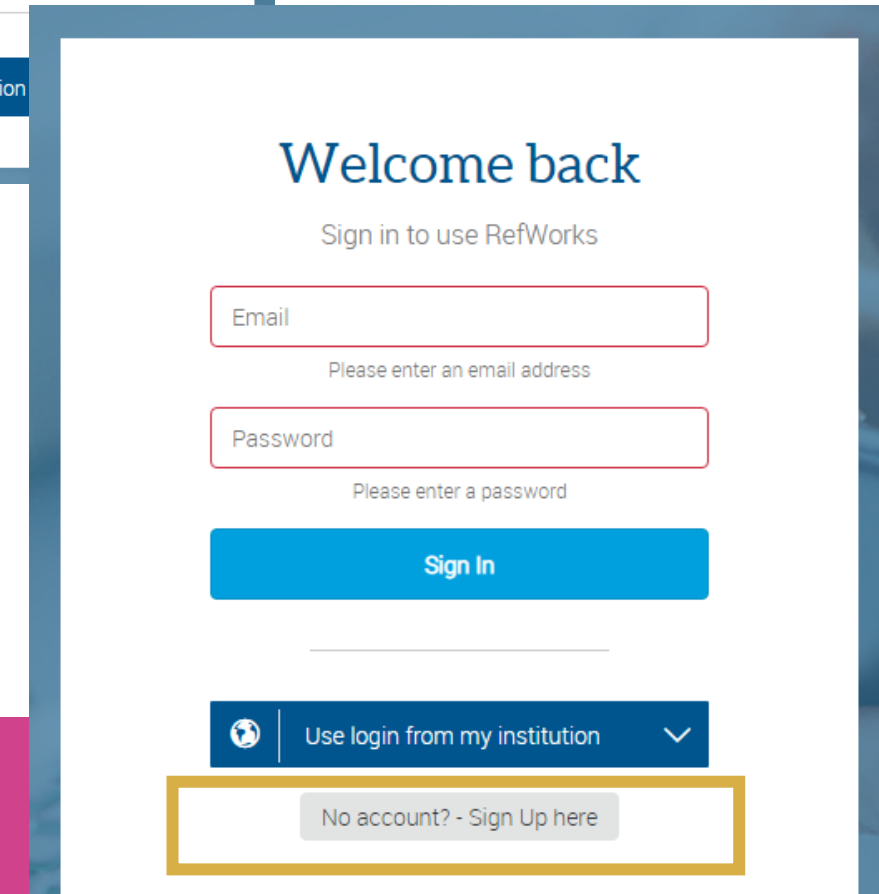
- Web-based with one login

## Step 1; Creating an account

- Click Sign in – Ignore 'login from my institution'
- Click 'No account? Sign up here' and create an account using an email and password.



RefWorks login form (top). The form is titled "Welcome back" and "Sign in to use RefWorks". It contains two input fields: "Email" and "Password". Below the fields is a blue "Sign In" button. At the bottom, there is a dark blue button with a globe icon and the text "Use login from my institution".



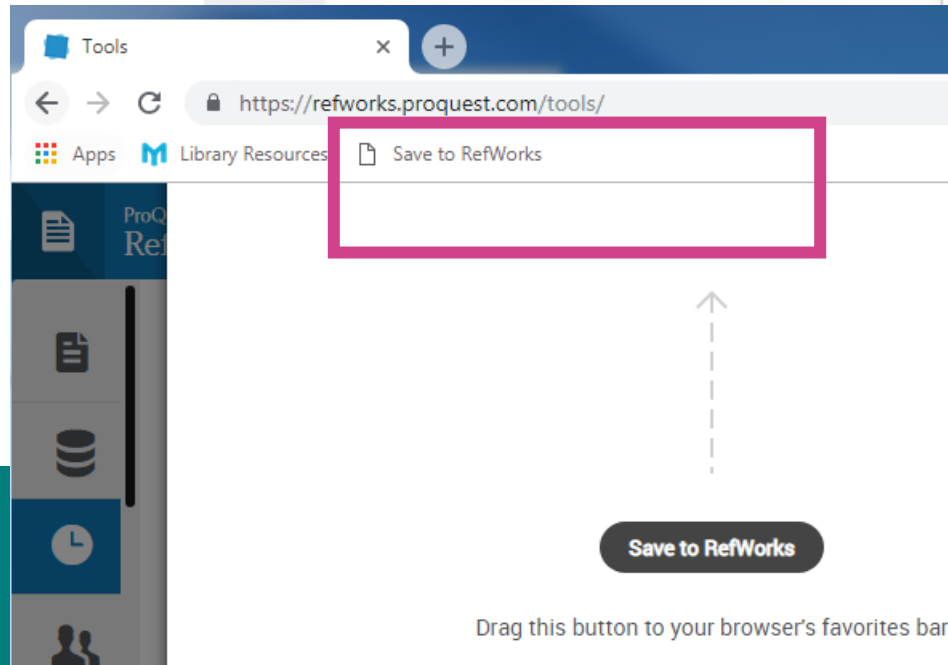
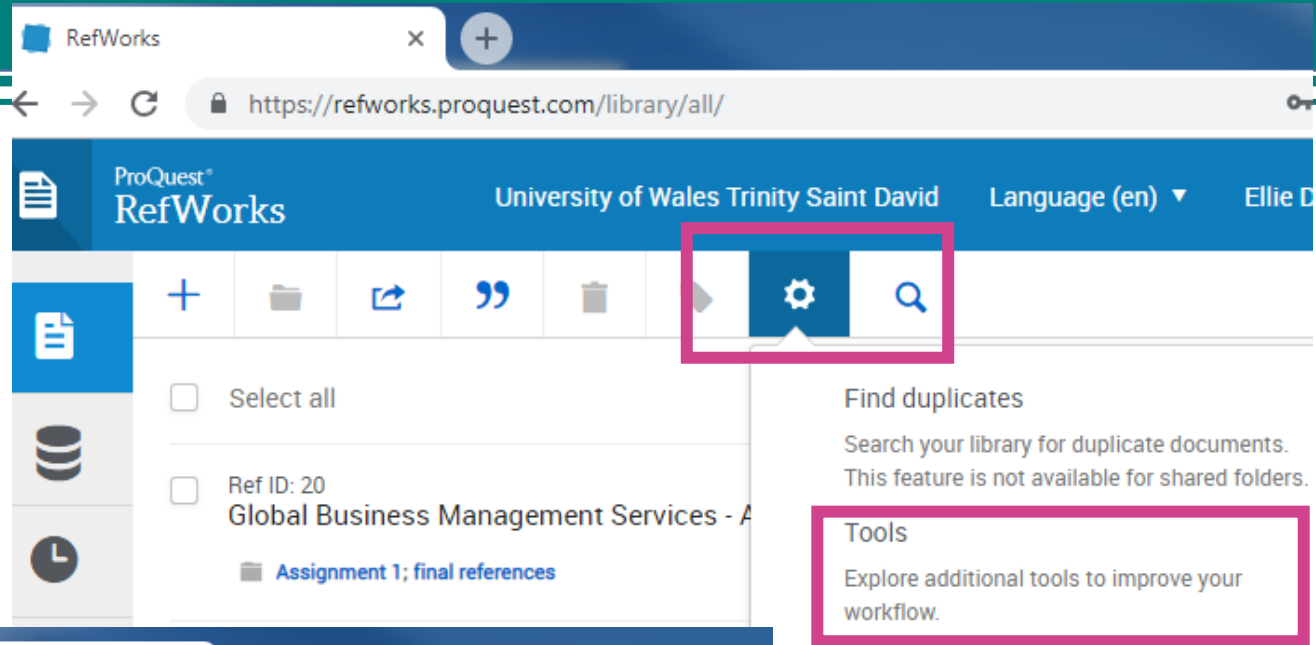
RefWorks login form (bottom). The form is titled "Welcome back" and "Sign in to use RefWorks". It contains two input fields: "Email" and "Password". Below the "Email" field is the text "Please enter an email address". Below the "Password" field is the text "Please enter a password". Below the fields is a blue "Sign In" button. At the bottom, there is a dark blue button with a globe icon and the text "Use login from my institution" with a dropdown arrow. Below this button is a yellow-bordered box containing a grey button with the text "No account? - Sign Up here".

# Installing the bookmark tool

The bookmark tool enables you to save anything you look at online to your reference list

## Step 2; Installing the tool

- Ensure that your Bookmark Bar is visible
- Login into Refworks and click on 'Tools'
- Click 'install Save to RefWorks' and drag the button into the Bookmark bar



# Using RefWorks

- Go onto a database or website
- Click on 'Save to RefWorks'

This tool scrapes the webpage for the information and formats your reference, but as always, you **must** check the reference

Apps Library Resources Save to RefWorks

Advertisement

The new Tour... the future real

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**News Opinion Sport Culture**

UK World Business Football UK politics En

**Google**

**Google employees sign letter against censored search engine for China**

- Project Dragonfly would allow Beijing
- Open letter is latest sign of worker unr



ProQuest® RefWorks X

Type of reference

Newspaper Article

☐ Save the contents of this web page?

Title

Google employees sign letter against censored search engine for China

Tags

Google x Technology x China x

Add tag

Authors

Wong, Julia Carrie Last name, First name

Publication

The Guardian

Publish Date

2018-11-27T14:00:09.000Z

Edition

Pages

Save to RefWorks

# Support: Academic Liaison Librarians & Digital Skills Advisor

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Ivana Ćurčić [i.curcic@uwtsd.ac.uk](mailto:i.curcic@uwtsd.ac.uk)

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**Digital Skills Advisor (Birmingham)**

Tarandeep Johal [t.johal@uwtsd.ac.uk](mailto:t.johal@uwtsd.ac.uk)

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- Laptop - <https://unsplash.com/search/reading?photo=1MHU3zpTvro>
- Question mark - <https://unsplash.com/search/questionmark?photo=8xAA0f9yQnE>
- Book stack - <https://unsplash.com/search/books?photo=o4-YyGi5JBc>
- Crowd - <https://unsplash.com/search/crowd?photo=gcDwzUGuUoI>
- Open sign - <https://unsplash.com/search/open?photo=R-HXWCbCBGU>
- Reading bench - <https://unsplash.com/search/reading?photo=1MHU3zpTvro>
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- More - <https://pixabay.com/en/more-sign-vintage-salvage-yard-2553134/>
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- Social media - <https://unsplash.com/search/social-media?photo=DfMMzzi3rmg>
- Any Questions - [https://cdn.pixabay.com/photo/2016/03/17/06/21/question-1262378\\_340.jpg](https://cdn.pixabay.com/photo/2016/03/17/06/21/question-1262378_340.jpg)
- Next big thing - <https://pixabay.com/en/place-name-sign-thing-experience-1647341/>