



UNIVERSITY OF WALES: TRINITY SAINT DAVID
PRIFYSGOL CYMRU: Y DRINDOD DEWI SANT

School of Business

London Campus

Managing Projects in the Organisation
BMSW5004

MODULE CODE: BMSW5004
TITLE: Managing Projects in the Organisation
DATED: 21/03/2019
LEVEL: 5
CREDITS: 20

AIM(S)

- To develop the understanding and ability to manage projects within the workplace.
- To develop knowledge and understanding of project management tools & techniques.

LEARNING OUTCOMES

Upon the successful completion of this module, the student should be able to demonstrate the ability to:

- critically assess the usefulness of project management tools and techniques for managing a project within an organisation;
- plan the implementation of a project of appropriate complexity within a workplace;
- critically evaluate their ability to manage a project.

INDICATIVE CONTENT

- Project sponsors, stakeholders and scope.
- Tools & techniques of project management.
- Project communication methods.
- Benefits of project management.
- Characteristics of project managers.
- Organisational structures to support projects.
- Types of project; the project life cycle, PRINCE2.
- Risk management techniques.
- Appreciation of soft skills e.g. leadership, management and communication
- Stakeholder analysis e.g. fair-trade initiatives, a green agenda.

Study Time Allocation

The allocation of teaching to deliver the module is:

Activity type	Hours	Percentage
Scheduled learning	40	20%
Independent learning	160	80%
Placement Learning	0	0%
TOTAL	200	100%

ASSESSMENT**Assessment Component 1 - Coursework**

Mode of assessment	Volume	Weighting
Essay/Report	5000 words or equivalent	100%

Assessment Summary

Activity type	Percentage
Written	0%
Coursework	100%
Practical	0%
TOTAL	100%

READING LIST

Module Code	BMSW5004	
Module Title	Managing Projects in the Organisation	
Classification	Reading List entry	Electronic*
Essential	Berkun, S (2008) Making Things Happen: Mastering Project Management (Theory in Practice) O'Reilly	☐
Essential	Buttrick, R. (2009). The Project Workout: The Ultimate Handbook of Project and Programme Management. 4th ed. Harlow, England: Financial Times/Prentice Hall.	☐
Essential	Roberts, P. (2011). Effective project management. London, UK Philadelphia, PA: Kogan Page. http://www.tsd.ac.uk/en/lrc/onlineresources/e-books/ (Accessed 26 November 2013)	☒
Further	Field, M. & Keller, L. Project Management, London: Open University / Thomson Learning, 1998.	☐
Further	Heagney, J. (2012). Fundamentals of project management. (Online) New York: American Management Association. http://www.tsd.ac.uk/en/lrc/onlineresources/e-books/ (Accessed 26 November 2013)	☒
Further	Heerkens, G. (2015). Project management (A briefcase book). New York: McGraw-Hill.	☐
Further	Hughes, B. (2012). Project management for IT-related projects (2nd ed.). Swindon: BCS.	☐
Further	Institute of Leadership and Management (2007). Managing projects. (Online) Elsevier/Pergamon Flexible Learning: Amsterdam: Published for the Institute of Leadership and Management. http://www.tsd.ac.uk/en/lrc/onlineresources/e-books/ (Accessed 26 November 2013)	☒
Further	Leach, L. (2004). Critical chain project management [ebook] (2nd ed., Artech House effective project management series). Boston, Mass. ; London: Artech House.	☐
Further	Maylor, H. (2005). Project Management. 3rd ed. Harlow, England: FT Prentice Hall.	☐
Further	Maylor, H. (2010). Project Management. 4th ed. Harlow : Financial Times Prentice Hall, 2010. http://www.tsd.ac.uk/en/lrc/onlineresources/e-books/ (Accessed 26 November 2013)	☒
Further	Meredith, J. & Mantel, S. (2009) Project Management: A Managerial Approach, Asia: John Wiley & Sons	☐
Further	Reiss, G. (2015). Project management demystified London: Routledge.	☐

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Further	Watson, M. Managing Smaller Projects: a practical guide, Hook: Project Manager Today Publications, 2002.	☐
Further	Wysocki, R. K. et al. (2000). Effective Project Management 2nd ed. New York: Wiley.	☐