

University of Wales Trinity Saint David

EMPL4010 PATHWAY PROJECT 2

INDIVIDUAL REFLECTIVE ON REAL ESTATE BUSINESS PLAN

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Introduction

The present assignment is related with the corporate social responsibility work and sustainability of local Community Centre in United Kingdom. Based on the CSR activities carried out by the local community by own experience will be shared that is carried out upon collaborative working in the project. Besides, I believe that identifying personal skills while carrying out the project is essential in order to make the project relevant and reliable according to the environment. I believe that different skills are required for contributing in professional development. The present study will reflect upon three interpersonal skills that I have build up while working with Local Community Centre in UK. Besides, the assignment will help me in identifying my strength and weakness, which will help me in carrying out further work. The main objective for carrying out this reflection is to make self-evaluation and further get suitable opportunities in personal and professional life. Besides, the three skills that I have developed will give me opportunities in working an organisation where they are towards implementing corporate social responsibilities. In addition, I am able to develop leadership and employability skills that are essential for carrying own roles and responsibilities in an effective way.

Time Management

I believe that managing time in an organisation while carrying out a particular project is essential in order to achieve organizational goal within the given time period. Besides, I think having the skills of managing time is most crucial because it not only manages the task on time but also at the same time makes sure that proper utilization of raw materials and human labor. Thus, it does not make any wastage of resources while carrying out business operation. Local Community Service is focusing on enhancing corporate social responsibilities, as it will help them in showing their social concern towards the society and the people living in the community (Mosey and Noke, 2017). While carrying out this project I have understood that having effective time management skills is important for carrying out daily activities smoothly. Besides, while carrying out the project I have found that it had several complex procedures, which required lots of time for completing it effectively. At the same time, I have experienced that as I had time management skills I was able to precede the project smoothly without creating and disrupt situation. Besides, my team was collaborative too, due to which we all have planned to complete the project in a systematic manner. For example, I have decided that as the process is complex

and there is a requirement to gather many information from the population so we have planned to carry out an interview session where there concern towards corporate social responsibility will be understood.

Besides, I have learned that time management skills is also effective for me as I have developed leadership and entrepreneurial skills within myself. Besides, my supervisors have also stated that these skills are beneficial for me if I work as a manager in an organisation or is up for carrying out my own business. Here, having time management skills is best to run the business by making proper planning and carrying out collaborative work in the organisation is necessary. Besides, this will also help me in motivating the employees with I will be working. However, I found that the interview process that was carried out on mass sample size was completed on time by deriving suitable interpretation over the project.

Interpersonal Communication

I believe that having good interpersonal communication is essential for carrying out a project especially when the work is carried out in-group. Harley *et al.* (2018) stated interpersonal communication as a process where people comes together and exchange their communication through verbal and non-verbal means of message. Therefore, if one is having good communication skills then it will benefit them in sharing information and knowledge with other group members. However, it is clear to all of us that having suitable inter personal communication skill will not only help own-self but at the same will help others to communicate with me in an effective manner. While working with Local Community Centre in UK I have faced several issues to communicate with other associate members due to language barrier. Besides, I was unable to communicate with others because they even lacked in having good interpersonal communication skills. Due to this, the whole process was started with misunderstanding. Here, I have even lost my confidence to cooperate with the team. Thereby, I felt problem in identifying the issues while working with the team in the CSR and sustainability project.

Besides, I have started working on myself to improve my interpersonal communication skills, which is most essential to perform as a leader and entrepreneur. Eventually, apart from communication skills I have good motivational skills where I can motivate myself and others

while carrying out a task. Motivating my team in the work has enabled us in gathering data regarding the CSR activities and sustainability. Even I believe that both communication and motivational skills are essential for future development. Shabbir *et al.* (2017) stated that lack of communication leads to several issues that can create problematic situation and will hinder in completing the work efficiently. Besides, I have come across the situations where my motivational skills have helped me in handling team and therefore have reflected my leadership skills. Even, I believe that leadership skills are essential while working in a leading organisation. However, I will be conscious in improving my communication skills as it will help me in communicating with my team members and at the same time, I can be confident in sharing my own work experience. Besides, I have seen in my team that those who are good in communication they were able to participate in collecting information from the interview session effectively. Moreover, I found that while carrying out the project I faced problem in examining the problem due to lack of communication skills. However, with my leadership skills I was able to motivate others in using the resources accordingly to the requirement and make them aware about proper utilization of resources. In addition, the CSR project has given an understanding regarding the proper utilization of resources and at the same time makes people aware about the proper usage of non-renewable resources and builds up situations for themselves where they can effectively use solar energy.

Networking

I have faced several circumstances where I found that building suitable networking skills within own self is important in order to connect with mass number of people who are associated with the project and who are not directly involved. Here, I have seen that as project of corporate social responsibility and sustainability with Local Community Centre in UK I must have good networking skills, which will help me in building relationships. In addition, I want to say that though I lacked in having effective communication skills but skills I have good interpersonal skills due to which I was able to form good relationship with the management and my colleges who were the best support to me in carrying out the task effectively. The networking skills will not only help me in this particular project but at the same time will help me to work in other organizations. Besides, I have come to know that networking skills are important in leadership role as I need to build up suitable relationship with my co-workers so that I get to know the

problems they are facing and at the same time give feedback to those who are in need. Besides, networking skills is also important to make progress in business as I can build up network with local and international clients. However, I felt that sometimes I failed in developing network with outside world because I am having poor communicating skill due to which I have failed in interacting with my opponents. This will help me in asking the questions while carrying out interview. Similarly, I can use networking skills and communication skills together in being mutually benefited through which I can achieve my personal and organizational goal.

Conclusion

Therefore, by carrying out this assignment I have come to know that identifying personal skills is essential for own work as well as is beneficial for professional work. Besides, this is also essential for carrier development where I can aim in achieving my personal goals. While carrying out reflection I can understand my personal strength, which can benefit me in getting future opportunities and in identifying my weakness on which I can work for motivating threats. Besides, I found that I am having good time management skills through which I can manage the people and assign them with work according to their capabilities. I found that I am having good leadership and entrepreneurial skills but my weakness in communicating and sharing of information skills can create obstacles in managing my work. However, my networking skills I can use it in building relationship with by superiors and my subordinates. Therefore, for polishing my professional life I need to work on my weakness and make progress in my carrier.

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