

Academic and employability skills

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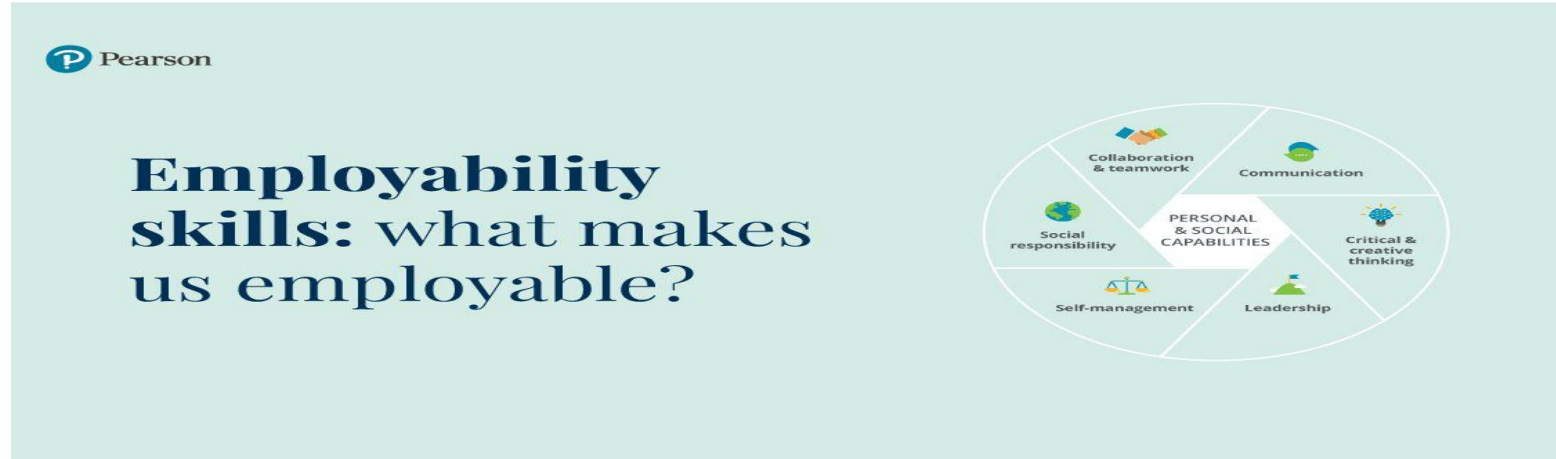
LECTURER:SOBAN SADIQ

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Restaurant manager

Introduction

- The academic skills are such as CV writing, reflection, referencing paragraph, summarising



- Skills encourage students to become more efficient learners
- Development: `essential life skills` such as confidence, social skills, self-control, motivation, and resilience

Selected career

- Restaurant manager is the future career goal of an individual
- The growth of this job will increase to 15% since 2020
- The estimated salary will be £22,000 to £40,000



Required skills

- Communication skills
- Multitasking
- Conflict resolution
- Understanding and empathetic by nature
- Prioritise the staff retention
- Manage proactively



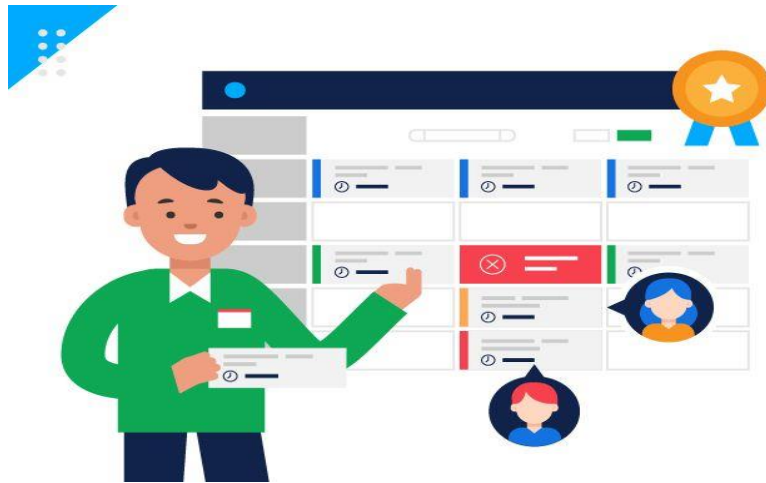
SWOT analysis

- Strengths of an individual are-
Time management skills
Team work
- Weaknesses of an individual are-
Operation skill
Communication skill
- Opportunities are-
Collaboration skill
- Threat are-
Lack of experience



Time management tools

- Score is the time management tool used by restaurant operator
- It helps the individual to-
 - Billing for the customers
 - Tracking orders are timely provided or not



**Best Time
Management
Tools For
Your Small
Business**

Personal development plan

Deliverables	Action taken	Time	
Communication skill	• Improve listening skills • Should think properly before speaking • Have to be specific and brief	3 months	Training course
Operation skill	• Have to resolve the small challenges • Properly measure the performance • Should keep up with the trends	6 months	Training course

Conclusion

- For restaurant manager following skills are must such as communication skills, customers service, team working
- To get seiten skills I need to attend training courses



Reference

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**THANK
YOU**

