Abbey Primary School
Team Meeting Agenda
Date: 12/05/21

Members in attendance:

Sinead John – Headteacher (HT)
Abi Jones – Nursery teacher and Head of Foundation Phase (HFP), Safeguarding Officer
Sacha Jarvis – Reception Teacher and ALNco
Caitlyn Carpenter – Year 3 Teacher and Right's Respecting Co-ordinator (RRC)
Nicole Bennett – Year 1 Teacher and First Aider (FA)

Agenda for Team Meeting 12/05/2021

- Welcome and Apologies.

- Minutes

- Action Points:

1. INSET training dates.
2. New Curriculum – Well-being - Sinead John (HT)
3. Safeguarding – Review of training - Abi Jones (HFP)
4. ALN – Feedback on PECS course and implementation – Sacha Jarvis (ALNco)
5. Accident – Head Injury Policy and Health and Safety Review - Nicole Bennett (FA)
6. Moving forward as a Right's Respecting School - Caitlyn Carpenter (RRC)

- Any other business

- Summary of Action Points

- Date of next meeting: 12/06/2021

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