



Prifysgol Cymru
Y Drindod Dewi Sant
University of Wales
Trinity Saint David

MODULE DIRECTORY

**Certificate of Higher Education Emergency
Preparedness and Civil Protection**

**University Certificate Emergency
Preparedness and Civil Protection**

LEVEL 4

**ACADEMIC DISCIPLINE: Blue Light
Academy**

**INSTITUTE OF MANAGEMENT AND
HEALTH**

2022-2023

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INTRODUCTION

This Module Directory includes all the modules for Level 4 within the Emergency Preparedness and Civil Protection programme within the Institute of Management and Health in the academic year 2022-2023.

This directory accompanies the Programme of Study Handbook, which will provide you with details of which modules you will be studying for your programme this year in the 'Programme of Study' section. This directory may include modules that are running on other programmes of study within your Academic Discipline/Institute. If you require assistance in identifying the modules for your programme of study, please contact the Programme Manager (whose name and contact details are provided in the accompanying Programme of Study Handbook), or the relevant Institute Office.

The University has made every effort to make the information as full and as accurate as possible, but you should note that minor changes in the organisation of modules between the planning stage and the actual teaching are inevitable. We shall try to keep any such changes to a minimum, and you will receive plenty of advance warning in the event of any alteration. We would also be grateful if you would let us know about any changes that you think might be helpful if introduced into future handbooks.

MODULES

Module Code	BMEP4000
Title	Civil Protection in the United Kingdom
Date	24/02/2021
Level	4
Credits	40
Pre-Requisites	None

AIM(S)

To allow students to consider the existing legislative and non-legislative drivers that support delivery of civil protection duties in the UK.

LEARNING OUTCOMES

Upon the successful completion of this module, the student should be able to:

- Evaluate the range of statutory and non-statutory guidance that currently exists relating to civil protection in the UK
- Analyse the impact that this guidance has had on the planning for and response to major incidents in the UK
- Define and understand the characteristics of an emergency (major incident/critical incident) including the different types and presentations
- Recognise and understand the UK Civil Protection framework and the duties and roles allocated to organisations and individuals

INDICATIVE CONTENT

- The Civil Contingencies Act 2004 and its impact on civil protection and contingency planning
- Emergency Preparedness and the role organisations have to play in preparing for disaster or emergency
- Critical and major incidents and their impact on society
- Emergency response and recovery to an emergency or major incident
- The Pollock Report and the lessons identified relating to interoperability from emergencies and major incidents since 1986
- JESIP Joint Doctrine and the expectation on responder agencies to work together
- Strategic leadership and command in a complex multi-agency environment
- Press, the media and their impact on the planning for and response to emergencies and major incidents

Study Time Allocation

The study time for the module is divided as follows:

Activity type	Hours	Percentage
Scheduled learning	40	10%
Independent learning	360	90%
Placement learning	0	0
TOTAL	400	100%

ASSESSMENT

Assessment Component 1 (Tick one)

☐ Written exam ☒ Coursework ☐ Practical

Mode of assessment	Volume	Weighting
Written assignment	6,000 words	100%

Assessment Summary

Activity type	Percentage
Written exam	0
Coursework	100%
Practical	0
TOTAL	100%

INDICATIVE READING LIST

Module Code	BMEP4000	
Module Title	Civil Protection in the United Kingdom	
Classification	Reading List entry	Electronic*
Essential	Civil Contingencies Act: A short guide (2004), Civil Contingencies secretariat, Cabinet office.	☒
Essential	Emergency Preparedness: Guidance on part 1 of the Civil Contingencies Act 2004, its associated regulations and non-statutory arrangements, (2012). Cabinet office.	☒
Further	Parker, D and Handmer, J. (2016) Hazard management and emergency planning perspectives in Britain, Routledge.	☐
Further	The Kerslake report: An independent review into the preparedness for and emergency response to the Manchester Arena attack on the 22 nd May 2017. https://www.jesip.org.uk/uploads/media/Documents%20Products/Kerslake_Report_Manchester_Are.pdf .	☒
Further	Walker, C and Broderick, J. (2006) <i>Civil Contingencies Act 2004: Risk, Resilience, and the Law in the United Kingdom</i> . Oxford: Oxford University Press.	☐
Further	O'brien, G and Read, P. (2005) <i>Future UK Emergency Management: New Wine, Old Skin?</i> . Disaster Prevention and Management [Vol. 14 no. 3, 2005, p.353-361.].	☒
Further	International Journal of Human Rights. (2014) <i>Legal Perspectives on Contingencies and Resilience in an Environment of Constitutionalism: Special Issue</i> . International Journal of Human Rights [Vol. 18 no. 2, February 2014.]. Taylor and Francis.	☐

Module Code	BMEP4001
Title	Anticipation and Assessment of Risk
Date	24/02/2021
Level	4
Credits	20
Pre-Requisites	None

AIM(S)

To explore horizon scanning methodology around diverse risks and threats and to inform and support the development of civil protection risk assessments.

LEARNING OUTCOMES

Upon the successful completion of this module, the student should be able to:

- Evaluate the range of horizon scanning methodologies available to support civil protection practitioners in the UK
- Systematically investigate how horizon scanning methodologies are synthesized into a useable strategy to anticipate the likelihood and impact of a range of emergencies
- Describe the process of civil protection risk assessment
- Demonstrate the application of civil protection risk assessment methodologies to create a coherent risk assessment that addresses a range of civil protection risks

INDICATIVE CONTENT

- Category 1 responders and the duty to carry out risk assessments
- The Community Risk Register and the statutory obligation for partners to co-operate in maintaining it
- Local Resilience Forums and their role in the risk assessment process
- Local, regional and national risk assessments and their impact on each other
- The six step process for completion of a risk assessment
- Risk Anticipation methods and their impact on planning for emergencies and major incidents
- Civil protection risk assessment duties and methodologies
- Emergency Preparedness chapter 4 and the duty to prepare a risk assessment
- The role local, regional and national politics has to play on the anticipation and assessment of risk and planning for emergencies and major incidents

- Austerity and its impact on assessing risk and planning for emergencies
- Presentation techniques and risk assessment skills/templates

Study Time Allocation

The study time for the module is divided as follows:

Activity type	Hours	Percentage
Scheduled learning	20	10%
Independent learning	180	90%
Placement learning	0	0
TOTAL	200	100%

ASSESSMENT

Assessment Component 1 (*Tick one*)

☐ Written exam ☐ Coursework ☒ Practical

Mode of assessment	Volume	Weighting
Risk Assessment plus Supporting presentation	1,500 words / 15 minutes	100%

Assessment Summary

Activity type	Percentage
Written exam	0
Coursework	0%
Practical	100%
TOTAL	100%

INDICATIVE READING LIST

Module Code	BMEP4001	
Module Title	Anticipation and Assessment of Risk	
Classification	Reading List entry	Electronic*
Essential	JESIP Joint doctrine – The interoperability framework (2016), https://jesip.org.uk/uploads/media/pdf/Joint%20Doctrine/Jo int%20Doctrine%20v2%20Aug2016.pdf .	☒
Essential	The Central Government's Concept of Operations (2013), Cabinet office.	☒
Further	Lopez-Carresi, A, Fordham, M, Wisner, B, Kelma, I and Gaillard, J. (2014) International lessons in risk reduction, response and recovery, Routledge.	☐
Further	Drew, L (2011) <i>An Assessment of the Civil Contingencies Act Enhancement Programme and the Impact it will have on UK Local Level Multi Agency Emergency Response</i> . Available https://www.academia.edu/39894581/An_Assessment_of_the_Civil_Contingencies_Act_Enhancement_Programme_and_the_Impact_it_will_have_on_UK_Local_Level_Multi_Agency_Emergency_Response?email_work_card=view-paper	☒
Further	Tissington, P and Flin, R. (2005) Assessing Risk in Dynamic Situations: Lessons From Fire Service Operations. Risk Management [Vol. 7 no. 4, 2005, p.43-51.].	☐
Further	Kemshall, Hazel, ed. Good Practice in Assessing Risk: Current Knowledge, Issues and Approaches. London: Jessica Kingsley Publishers, 2011	☐
Further	Di Nicola, Andrea, and Andrew Mccallister. Existing Experiences of Risk Assessment. European Journal on Criminal Policy and Research [Vol. 12 no. 3-4, 2006, p.179-187.]. 2006	☐

Module Code	BMEP4002
Title	Prevention of and Preparation for Civil Emergencies
Date	24/02/2021
Level	4
Credits	30
Pre-Requisites	None

AIM(S)

To consider the range of preventative measures and preparation strategies available for a range of civil emergencies.

LEARNING OUTCOMES

Upon the successful completion of this module, the student should be able to:

- Evaluate the preventative measures that can be applied to prevent an emergency occurring in the context of civil protection duties
- Create, in the context of an emergency and/or organisation, a training plan to deliver preparedness for civil emergencies
- Understand the impact that pan-organisational decisions have across complex partnerships in a shifting political landscape.

INDICATIVE CONTENT

- Strategies that exist and their effectiveness in the prevention of emergencies
- Governance across multi agency emergency planning partnerships and it's effectiveness: Evaluating the effectiveness of the governance mechanisms that exist across local partnerships, across regions and the national landscape and how these contribute to prevention and planning for emergencies
- Accountability and decision making in a complex partnership environment, involving the public, private and third sector
- Leadership and the development of prevention strategies across complex partnerships in a changing political environment
- Civil protection training and exercising: Designing and delivering training and exercising aligned to appropriate risk assessments that tests plans and is auditable and accountable
- Embedding a learning culture in the prevention of and preparation for civil emergencies that utilises debriefing techniques and management of lessons identified and notable practice
- The risks: for example, flooding, natural disaster, pandemic.

- The preventative measures: for example, preparation, planning, exercising, training. This includes maintaining the community risk register and the completion of comprehensive risk assessments.
- Public policy approaches and government in the UK
- Training plan skills/templates

Study Time Allocation

The study time for the module is divided as follows:

Activity type	Hours	Percentage
Scheduled learning	30	10%
Independent learning	270	90%
Placement learning	0	0%
TOTAL	300	100%

ASSESSMENT

Assessment Component 1 (*Tick one*)

☐ Written exam ☐ Coursework ☒ Practical

Mode of assessment	Volume	Weighting
Presentation plus supporting multi-agency training and exercise plan	15 minutes / 3,000 words	100%

Assessment Summary

Activity type	Percentage
Written exam	0
Coursework	0%
Practical	100%
TOTAL	100%

INDICATIVE READING LIST

Module Code	BMEP4002	
Module Title	Prevention of and Preparation for Civil Emergencies	
Classification	Reading List entry	Electronic*
Essential	Kapucu, N (2009) <i>Emergency and Crisis Management in the United Kingdom: Disaster Experienced, Lesson Learned and Recommendations for the Future</i> . Available at: https://www.academia.edu/4183269/Emergency_and_Crisis_Management_in_the_United_Kingdom_Disasters_Experienced_Lessons_Learned_and_Recommendations_for_the_Future?email_work_card=title .	☒
Essential	Moosavian, R (2014) <i>Keep Calm and Carry on: Informing the public under the Civil Contingencies Act 2004</i> . Available at: https://www.academia.edu/37675664/Keep_Calm_and_Carry_On_Informing_the_Public_under_the_Civil_Contingencies_Act_2004 .	☒
Further	Eves, D. (2015) <i>Disasters – Learning the lessons for a safer World</i> , Routledge.	☐
Further	Strauch, B. (2019) <i>Investigating human error: Incidents, accidents and complex systems</i> , Routledge.	☐
Further	Payne, C. (1999) <i>Contingency Plan Exercises</i> . Disaster Prevention and Management [Vol. 8 no. 2, 1999, p.111-117.].	☐

Module Code	BMEP4003
Title	Response to and Recovery from Civil Emergencies
Date	24/02/2021
Level	4
Credits	30
Pre-Requisites	None

AIM(S)

To provide an overview of the multi-agency response framework in the UK and to explore the complexities of multi-agency recovery from a range of civil emergencies.

LEARNING OUTCOMES

Upon the successful completion of this module, the student should be able to:

- Evaluate the UK Concept of operations, the Welsh equivalent and their effectiveness
- Systematically investigate the cross-cutting themes between response and recovery in a UK and devolved setting
- Understand the relationship between the responsibilities and accountability mechanisms of central and devolved governments and how this impacts on response and recovery from local to national
- Understand the scope and range of recovery in the context of civil emergencies

INDICATIVE CONTENT

- UK Concept of Operations and the response to no notice or short notice emergencies requiring UK central government engagement
- Accountability, responsibility and decision making in a devolved setting and exploring the relationship with central Government
- The Pollock report and emergency response and recovery and the effectiveness of interoperability as identified through previous emergencies
- JESIP Joint Doctrine, interoperability and the concept of joint decision making and the joint decision-making model
- Learning from the current pandemic, response and ongoing recovery
- Globalisation and its impact on how the UK responds to emergencies
- Business continuity and learning to return to normality, whilst still responding to and recovering from an emergency
- Report writing skills / templates

Study Time Allocation

The study time for the module is divided as follows:

Activity type	Hours	Percentage
Scheduled learning	30	10%
Independent learning	270	90%
Placement learning	0	0
TOTAL	300	100%

ASSESSMENT

Assessment Component 1 (*Tick one*)

☐ Written exam ☐ Coursework ☒ Practical

Mode of assessment	Volume	Weighting
Presentation and supporting report	15 minutes / 3,000 words	100%

Assessment Summary

Activity type	Percentage
Written exam	0
Coursework	0%
Practical	100%
TOTAL	100%

INDICATIVE READING LIST

Module Code	BMEP4003	
Module Title	Response to and Recovery from Civil Emergencies	
Classification	Reading List entry	Electronic*
Essential	Emergency response and recovery: Guidance for staff of responder agencies, particularly senior officers or managers involved in emergency response and recovery preparations (2013). Cabinet office.	☒
Essential	JESIP Joint doctrine – The interoperability framework (2016), https://jesip.org.uk/uploads/media/pdf/Joint%20Doctrine/Joint%20Doctrine%20v2%20Aug2016.pdf	☒
Further	Easthope, L. (2018). The Recovery Myth: The Plans and Situated Realities of Post-Disaster Response. Springer	☐
Further	Reinhardt, Y and Drennan, L. (2020) Local disaster management, Routledge.	☐
Further	Kapucu, N and Boin, A. (2016) Disaster and crises management, public management perspectives, Routledge.	☐
Further	Asmolov, G. (2020) Subject, Crowd and the Governance of Activity: The Role of Digital Tools in Emergency Response. [eResource] 2016. http://etheses.lse.ac.uk/3538/ (accessed October 29, 2020)	☒