

ECAD6009-C/ECAD6009 FAQs

Gwybodaeth /information	
Gwybodaeth Rhan 1 (y fideo):- RHAID ei chysylltu â'r gymuned ond efallai nad yw wedi ei ysgrifennu/nodi'n brosiect/targed yn y CDY o reidrwydd - efallai mai dim ond rhywbeth y mae'r ysgol yn ei wneud ydyw! Fodd bynnag, os yw'n brosiect sydd wedi ei ysgrifennu yn y CDY, mae hynny hefyd yn iawn. Defnyddiwch fanyleb yr aseiniad (rhan 1) i gael cymorth pan fyddwch yn cael gwybod sut mae'r dysgwr, yr ysgol a'r gymuned leol yn cydweithio i gyflwyno un o bedwar diben y cwricwlwm newydd. Bydd y manylion yn y fanyleb yn helpu i sicrhau eich bod yn casglu gwybodaeth ddefnyddiol am y prosiect a fydd yn eich cefnogi wrth greu eich fideo. Bydd disgwyl i chi ymwneud â llenyddiaeth gysylltiedig am y prosiect yn eich fideo.	Information Part 1 (the video):- MUST be linked to the community but may not necessarily be written/identified as a project/target in the SDP - it might just be something the school does! However, if it is a project written in the SDP that is also fine. Use the assignment specification (part 1) for support when you are finding out about how the learner, the school and the local community work together to deliver one of the four purposes of the new curriculum. The details in the specification will help to ensure you are gathering useful information about the project which will support you when making your video. You will be expected to engage with related literature about the project in your video.
Gwybodaeth Rhan 2 (yr adroddiad):- RHAID iddo fod yn darged gan y CDY ac nid oes angen iddo gysylltu â'r gymuned. Mae'n iawn os yw'r targed yr ydych wedi'i ddewis yn digwydd cysylltu â'r gymuned. Fodd bynnag, does dim rhaid iddo wneud, h.y. gall fod yn un o'r targedau o'r CDY sy'n digwydd bod o ddiddordeb i chi. Bydd disgwyl i chi astudio llenyddiaeth berthnasol am eich dewis bwnc wrth ysgrifennu eich adroddiad ynghyd â llenyddiaeth am gynllunio datblygiad ysgol. Bydd y manylion yn y fanyleb yn helpu i sicrhau eich bod yn bodloni POB agwedd ar ofynion yr aseiniad yn yr adroddiad	Information Part 2 (the report):- MUST be a target from the SDP and does not need to link to community. It is fine if the target <i>you</i> have chosen happens to link to the community however it does not have to, it can be any one of the targets from the SDP that happens to interest you. You will be expected to engage in relevant literature about your chosen topic when writing your report along with literature about school development planning. The details in the specification will help to ensure you are meeting ALL aspects of the assignment requirements in the report
Asesu/Assessment Elfen 1/Component 1 Fideo/Video	
C: Beth os nad yw fy ysgol yn ymgysylltu â'r gymuned o gwbl? <i>A: Meddylwch eto am y sesiwn gyflwyno gyntaf a'r hyn a olygwn wrth gymuned, efallai y daw'n fwy amlwg i nodi sut mae'r ysgol yn ymwneud ag eraill e.e. rhieni.</i>	Q: What if my school doesn't engage in the community at all? <i>A: Reflect back on the first introduction session and what we mean by community, it may become more evident to identify how the school does engage with others eg parents.</i>
C: Beth pe bai fy ysgol yn gwneud prosiect gyda'r gymuned y llynedd ac nad yw'n gwneud	Q: What if my school did a project with the community last year and are not doing

unrhyw beth nawr (yn enwedig oherwydd cyfyngiadau Covid)? A: Dysgwch fwy am yr hyn y mae'r ysgol wedi'i wneud a gallwch ddefnyddio hyn yn enghraifft yn eich fideo.	anything now (especially due to Covid restrictions)? A: Find out more about what the school has done and you can use this as an example in your video.
C: Alla i ddefnyddio'r ysgol arweiniol rhwydwaith yn enghraifft o ysgol sy'n gweithio gyda chymuned OS nad wyf wedi gweld beth mae fy ysgol yn/wedi ei wneud? A: Gallwch, ond i ddechrau sicrhewch eich bod wedi archwilio pob llwybr yn eich ysgol lleoliad.	Q: Can I use the network lead school as an example of a school working with a community IF I have not seen what my school is doing/done? A: Yes, but in the first instance ensure you have explored all avenues in your placement school.
C: Beth os nad yw'r prosiect cymunedol yn cysylltu â'r pedwar diben? A: Nod y fideo yw archwilio'n feirniadol sut mae'r ysgol yn gweithio gyda'r dysgwr a'r gymuned i ddatblygu UN o'r pedwar diben, os nad yw'r ysgol wedi nodi'r ddolen allwch chi feddwl am sut y gellid gweld ei bod yn datblygu un o'r pedwar diben. Asesir y fideo ar gysylltu ymgysylltiad y gymuned ag un o'r pedwar diben. Ystyriwch graffu'n fanylach na theitl y pedwar diben yn unig, edrychwch ar y meini prawf penodol oddi mewn iddyn nhw, defnyddiwch y ddolen hon i'ch atgoffa o fanylion y pedwar diben	Q: What if the community project does not link to the four purposes? A: The aim of the video is to critically examine how the school works with the learner and the community to develop ONE of the four purposes, if the school has not identified the link can you think about how it could be seen to develop one of the four purposes. The video is assessed on linking the community engagement with one of the four purposes. Consider looking deeper than just the title of the four purposes, look at the specific criteria within, use this link to remind you of the details of the four purposes/pedwar dibyn
C: Oes angen i'r fideo gysylltu gyda'r CDY? A: Na. Dylai'r fideo gysylltu gyda gweithgareddau sy'n adlewyrchu un o'r pedwar diben. Gall hwn ddod o'r CDY ond does dim rhaid iddo.	Q: Does the video need to relate to the SDP? A: No. The video should relate to activity that could be identified as linking to one of the four purposes. This could come from the SDP, but it doesn't have to.
C: Beth yw amser byrraf/hiraf y fideo? A: Fel gyda pob aseiniad, +/- 10%	Q: What is the minimum / maximum length for the video? A: As with any assignment, you have + or - 10%
C: Ydyn ni'n gallu defnyddio meddalwedd arall heblaw am PowerPoint? A: Mae croeso i chi ddefnyddio unrhyw feddalwedd arall o'ch dewis. Gall hwn gynnwys Keynote os ydych chi'n ddefnyddwyr Mac. Er hynny, does dim gofynion i ddefnyddio unrhywbeth heblaw am PowerPoint.	Q: Can we use another software aside from PowerPoint? A: You are welcome to use another piece of software if you want to and are familiar with it. This could include using Keynote if you are a Mac user. However, there is no requirement to use anything other than PowerPoint.

C: Oes rhaid cynnwys y sgrif yn y nodiadau neu o gwbl A: Na, does dim rhaid cynnwys y sgrif	Q: Do we have to include the script in the notes, or submit it at all? A: No, you don't need to include the script.
C: Sut ydw i'n cynnwys cyfeirnodau i'r delweddau yn fy nghyflwyniad Powerpoint? A: Gallwch naill ai ychwanegu cydnabyddiaeth ar y sleidiau unigol, neu ychwanegu adran ar gyfer cydnabod delweddau i'r ddogfen templed cyflwyno gyda'ch cyfeirnodau academiaidd.	Q: How do I reference the images in my Powerpoint? A: You can either add a credit on the individual slides, or add a section for image credits onto the submission template word documents alongside your academic references.
C: Sut ydw i'n creu'r fideo ar Chromebook? A: Dim ond ar fersiwn bwrdd gwaith Powerpoint mae'r opsiwn i recordio sain ar sleid ar gael ac felly ni fydd yn gweithio ar Chromebooks. Mae gennych ddau opsiwn: 1. Defnyddio Teams neu debyg i recordio eich hunain yn cyflwyno'ch cyflwyniad mewn un tro 2. Recordio'r sain ar wahân ac yna ei ychwanegu i'r sleidiau drwy ddefnyddio'r opsiwn 'insert > audio'. Yna gofyn i rywun sydd â fersiwn bwrdd gwaith o PowerPoint i greu'r fideo i chi.	A: How do I create the video on a Chromebook? A: The option to record audio onto a slide is only available on the Desktop version of Powerpoint and therefore won't work on Chromebooks. You have two options: 1. Use Teams or similar to record yourself delivering your presentation in one take 2. Record the audio separately and then add it to the slides using the insert > audio option. Then ask someone who has a desktop version of PowerPoint to create the video for you.
C: Oes modd defnyddio lluniau o'r ysgol leoliad ac oes rhaid defnyddio ffurflen ganiatad? A: Gallwch chi ddefnyddio lluniau os oes rhai gyda chi a chroeso i chi eu hychwanegu at y fideo. Cofiwch gadw disgyblion yn anhysbys a chuddio neu gymylu unrhyw beth sy'n datgelu enw'r ysgol. Er hynny, does dim rhaid defnyddio lluniau a does dim angen poeni am ddychwelyd l'r ysgol i dynnu lluniau.	Q: Can we use pictures from placement and does the same consent form apply? A: You can use photographs if you have them and you feel they add value to the video. Remember that all children should be anonymised, and anything that identifies the school should be blurred or covered. However, you don't have to, and if you don't have any you shouldn't worry about having to go back and collect some.
C: A ddylen i ddweud dyddiad y cyfeirnod yn fy adroddiad? A: Does dim rhaid i chi, cyn belled â'i fod yn ymddangos ar y sgrin a'i fod yn glir i'r darllynydd at ba ffynhonnell rydych yn cyfeirio	Q: Do I say the date of the reference in my narration? A: You don't need to, as long as it appears on screen and is clear to the viewer which source you are referring to.

Asesu/Assessment Elfen 2/Component 2 Adroddiad/ Report	
C: Does gen I ddim copi o Gynllun Datblygu'r Ysgol (CDY). Beth alla i wneud? A: Dechreuwch trwy gysylltu ysgol PAP3 a gweld os gallan nhw rannu copi gyda chi. Os nad ydyn nhw'n hapus i rannu'r ddogfen i gyd, gofynnwch am grynoded neu restr o flaenoriaethau presennol yr ysgol. Os nad yw'r wybodaeth gennych chi ar ôl hyn gallwch chi ddefnyddio gwybodaeth o'ch ysgol arweiniol neu adrodd ar eich gwybodaeth o flaenoriaethau yr ysgol ac ysgrifennau am sut gallan nhw gael eu datblygu a'u gwerthuso gan ddefnyddio dogfen y Llywodraeth. Os ydych chi dal yn ansicr, cysylltwch â Jessica Roberts am help.	Q: I don't have access to my school's School Development Plan (SPD). What can I do? A: Start by contacting your PTE 3 school and see if they can provide a copy. If they're unwilling to share the whole document, ask if they could share a summary, or a list of current school priorities. If you still don't feel you have the information could you either use information from your lead school, or simply base the report on your own knowledge of the current school priorities, and write about how they could have been developed and may be evaluated using the WG document. If you're still unsure, contact Jessica Roberts for help.
C: Beth os nad yw'r CDY yn rhoi manylion am randdeiliad, gwerthusiad neu ryw elfen y mae gofyn i mi roi sylwadau arni. Os nad ydych yn gwybod beth mae'r ysgol wedi'i gwneud i ymgysylltu â rhanddeiliaid, neu sut y maent yn bwriadu gwerthuso, defnyddiwch yr wybodaeth rydych wedi'i chaffael gan y modwl i awgrymu pa gamau allai fod yn addas iddynt eu cymryd ar gyfer y maes penodol hwnnw ar gyfer y CDY.	Q: What if the SDP doesn't give details about stakeholder, evaluation or some element that I've been asked to comment on? If you don't know what the school has done to engage with stakeholder, or how they are planning to evaluate, use the knowledge you have gained from the module to suggest what may be appropriate steps they could take for that particular area for the SDP.
C: Sut ydw i'n cyfeirnodu'r CDY? A: Gallwch naill ai ychwanegu rhan berthnasol y CDY fel atodiad, neu gallwch ei gyfeirnodu fel 'dogfen gyfrinachol' – gweler 5.2 canllaw Cyfeirnodu Harvard - https://uwtsd.ac.uk/media/uwtsd-website/content-assets/documents/library-and-learning-resources/infoskills/Harvard-eng_v.1.2.pdf	Q: How do I reference the SDP? A: You can either add the relevant part of the SDP as an appendix, or you can reference it as a 'confidential document' - see 5.2 of the Harvard Referencing guide - https://uwtsd.ac.uk/media/uwtsd-website/content-assets/documents/library-and-learning-resources/infoskills/Harvard-eng_v.1.2.pdf
C: Oes angen atodiad? Beth ydyn ni'n cynnwys mewn atodiad?	Q: Do we need an appendix? What do we include in an appendix?

A: Does dim anegn atodiad, ond gallwch chi gynnwys un os ydych chi'n cyfeirio at ddogfennau fel y CDY.	A: An appendix is not essential, but you may want to include one if you are referring to documents such as the SDP.
C: Gaf i ddefnyddio isdeitlau i rannu fy ngwaith? A: Cewch	Q: Can I use subtitles to divide up my work? A: Yes
C: Beth os na fydd yr ysgol yn rhoi copi i mi o'r CDY? A: Yn y cyfarfod cymerwch nodiadau o'r hyn y sonnir amdano, efallai y gallwch gasglu digon o wybodaeth o'r cyfarfod hwn. Efallai y cewch agweddau ar y CDY, gall hyn fod o gymorth i ddeall y strwythur a'r broses. Fel arall, bydd ysgol arweiniol eich rhwydwaith yn barod i rannu eu CDY, trafodwch gyda'ch uwch fentor y llwybr gorau i chi.	Q: What if the school will not give me a copy of the SDP? A: In the meeting take notes of what is spoken about, you may be able to gather enough information from this meeting. You may be given aspects of the SDP, this can help to understand the structure and the process. Alternatively, your network lead school will be willing to share their SDP, discuss with your senior mentor the best route for you.
C: Beth dylwn i ei ddarganfod yn y cyfarfod am y CDY? A: Darganfod y broses y mae'r ysgol yn mynd drwyddi i hunan arfarnu, nodi targedau, datblygu strategaethau a gwerthuso effaith. Defnyddiwch eich llyfryn 'beth i chwilio amdano ar leoliad' i gefnogi eich gwaith o gasglu tystiolaeth	Q: What should I find out in the meeting about the SDP? A: Find out what process the school goes through to self-evaluate, identify targets, develop strategies and evaluate impact. Use your 'what to look for on placement' booklet to support your evidence gathering
C: Sut ydw i'n pennu'r targed i ganolbwyntio arno? A: Hwn fydd eich dewis, bydd disgwyl i chi ymgysylltu â llenyddiaeth yn eich adroddiad i gefnogi eich ymgysylltiad â'r pwnc rydych wedi'i ddewis.	Q: How do I decide which target to focus on? A: This will be your preference, you will be expected to engage with literature in your report to support your engagement with the topic you have chosen.
Cwestiynau Cyffredinol General Questions	
C: Sut ydw i'n cyfeirnodu sgwrs gyda, neu e-bost gan, rhywun yn fy ysgol? A: Gweler adran 13 canllaw Cyfeirnodu Harvard - https://uwtsd.ac.uk/media/uwtsd-website/content-assets/documents/library-and-learning-resources/infoskills/Harvard-eng_v.1.2.pdf	Q: How do I reference a conversation with, or email from, someone at my school? A: Please see section 13 of the Harvard Referencing guide - https://uwtsd.ac.uk/media/uwtsd-website/content-assets/documents/library-and-learning-resources/infoskills/Harvard-eng_v.1.2.pdf
C: Pa dargedau y dylwn eu cynnwys? A: Unrhyw rai rydych chi'n eu hystyried yn	Q: Which targets should I include?

<i>berthnasol ac rydych wedi'u cymhwyso i'ch gwaith ar yr aseiniad hwn.</i>	<i>A: Any that you think are relevant and that you have applied to your work on this assignment.</i>
C: Sut ydw i'n sicrhau nad yw enw'r ysgol yn cael ei ddatgelu mewn dogfennau neu wefannau? <i>A: Os yw'r ysgol yn ymddangos yn enw'r ddogfen, neu fel awdur newidiwch ef i 'Ysgol X'. Naill ai gallwch ddileu'r enw o'r URL neu gynnwys 'Ar gael ar-lein' yn hytrach na rhoi'r URL yn eich rhestr gyfeirnod.</i>	Q: How do I anonymise documents or websites that name the school? <i>A: If the school appears in the name of the document, or as an author change it to 'School X'. You can either remove the name from the URL or just include 'Available online' rather than giving the URL in your reference list.</i>
C: Gaf i ragor o fanylion ynghylch beth sydd angen mynd ym mhob adran? <i>A: Cewch, edrychwch ar y fideos sydd wedi'u hychwanegu i Moodle o dan y teitl 'Gwybodaeth Asesu / Assessment Information'.</i>	Q: Can I get more details about what needs to go in each section? <i>A: Yes, have a look at the videos that have been added to Moodle under the 'Gwybodaeth Asesu / Assessment Information' tile</i>
C: Lle gallaf ddod o hyd i ddeunydd darllen perthnasol? <i>A: Cewch grynoded o ddeunydd allweddol cyffredinol o dan y deilsen 'Gwybodaeth Modwl' ar Moodle. Hefyd, mae pob un o'r sesiynau a addysgir yn cyfeirio at nifer o ddogfennau polisi ac ymarfer ychwanegol y gallech gyfeirio atynt. Edrychwch yn ôl dros sesiynau sy'n berthnasol i'ch dewis ffocws. See Llawlyfr Modwl, Wakelet, Padlets</i>	Q: Where do I find relevant readings? <i>A: You can find a summary of overall key readings under the 'Module information' tile on Moodle. Each of the taught sessions also make references to a number of additional policy and practice documents you could refer to. Please look back over sessions that are relevant to your chosen focus. See Module handbook, Wakelet, Padlets.</i>
C: Oes eisiau cadw enw'r ysgol yn anhysbys? <i>A: Oes, yn yr un ffordd â'r aseiniadau diwethaf</i>	Q: Do we need to anonymise the school? <i>A: Yes please, in the same way as you have for your previous assignments.</i>
C: Faint o gyfeirnodau sydd angen? <i>A: Does dim ateb clir i hwn. Fel 'pa mor hir yw darn o gortyn?' - faint bynnag sydd angen i wneud y gwaith. Ystyriwch adborth yr aseiniad diwethaf i weld ydych chi'n defnyddio digon o ffynonellau.</i>	Q: How many references should be included? <i>A: There is no real answer to this. Like 'how long is a piece of string' - as many as you think you need to do the job. Consider the feedback from your last assignment if you're unsure if you have been using enough sources.</i>