

RPCL – INTERNAL UPGRADE STUDENT APPLICATION FORM

This form should be used by UWTSD students who wish to upgrade to the next level of study for the consecutive year. The form should be completed in consultation with the Programme Manager and used for UWTSD-awarded credits only. Students who have graduated or withdrawn from their previous programme of study, or who have had a gap in study between the programme they completed and the programme they now wish to apply for, should not use this form. In such circumstances, students are required to make a new application as detailed on the relevant course information page at www.uwtسد.ac.uk.

Regulations for the Recognition of Prior Certificated Learning (RPCL), including maximum credit transfers can be found in Chapter 6 of the Academic Quality Handbook and in the Recognition of Prior Learning (RPL) Policy.

This form may be completed electronically using Adobe Acrobat Reader, or if you wish to complete the form by hand, please complete in BLOCK CAPITALS and use black ink.

Please ensure that you complete, sign and date all relevant sections of the form. If you require advice on the completion of this form, please contact Registry via admissions@uwtسد.ac.uk.

Students: Please complete Sections A, B, C and D - this will serve as your application to the new programme.

Institute Programme Managers: Please complete Section E and forward the completed form to Registry for approval admissions@uwtسد.ac.uk.

Offers of a place will be made to students who are subsequently approved for progression by Registry.

Section A - Applicant details

Student number	
Student name	
Date of birth (DD/MM/YYYY)	

Section B - Programme of Study completed

Completed programme title (e.g. Cert HE International Hotel Management)	
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Section C - Programme of Study applied for

New programme title (e.g. BA International Hotel Management)			
Level of entry (e.g. 4, 5, 6)			
Mode of Attendance (Please tick)	Full-time	☐	Part-time
Campus			
Intake (MM/YYYY)			

Section D - Applicant's signature

Signature

*(By typing your name here,
you are signing this form
electronically)*

Date

Section E - Institute authorisation

I confirm that the above student is eligible to progress onto the programme and level of study specified below.

New programme title

Level of entry (e.g. 4,5,6)

Start date (MM/YYYY)

Total number and level of RPCL credits to be transferred to the new programme (e.g.120 credits at Level 4)

Programme Manager (Please print)

Signature

*(By typing your name here,
you are signing this form
electronically)*

Date