

## Kindness · Courage · Respect

### PERSON SPECIFICATION

#### POST TITLE:

| REQUIREMENTS                                 | ESSENTIAL                                                                                                                                                                                                                                                                                    | DESIRABLE                                                                                                                                                                                                                                  | HOW IDENTIFIED                       |
|----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| <b>Education and qualifications</b>          | <ul style="list-style-type: none"> <li>Registered Nurse in appropriate branch</li> </ul>                                                                                                                                                                                                     | <ul style="list-style-type: none"> <li>Diploma in Nursing</li> </ul>                                                                                                                                                                       | Application / Interview / Assessment |
| <b>Occupational experience and abilities</b> | <ul style="list-style-type: none"> <li>Up to date mandatory training in Fire, Infection Control, BLS and Moving and Handling</li> <li>Sound interpersonal and communication skills</li> </ul>                                                                                                | <ul style="list-style-type: none"> <li>Training in handling and administration of blood</li> <li>Knowledge of patient admin IT systems</li> <li>Complaints training</li> <li>Leadership training</li> <li>Clinical Audit skills</li> </ul> | Application / Interview / Assessment |
| <b>Personal Qualities</b>                    | <ul style="list-style-type: none"> <li>Adaptable, imaginative, innovative, enthusiastic and a good sense of humor.</li> <li>Team worker</li> <li>Ability to organize and delegate</li> <li>Ability to relate to people from differing backgrounds</li> <li>Adaptable and flexible</li> </ul> | <ul style="list-style-type: none"> <li>Awareness of adult protection issues</li> <li>Expert knowledge of community services and how to access them</li> </ul>                                                                              | Application / Interview / Assessment |

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|  | <ul style="list-style-type: none"> <li>• Ability to motivate staff</li> <li>• Demonstrate positive attitude towards patients and staff</li> <li>• Self-starter and able to prioritise workload</li> <li>• Health and safety risk awareness</li> <li>• Ability to work in a stressful environment with emotional or aggressive patients/carers.</li> </ul> |  |  |
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