

Name: *Vanessa Cano Lopez*
Student Number: *2125342*
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Lecture Name: *Anita Nan*

Overview

- ▶ *My Intended career*
- ▶ *SWOT Analysis*
- ▶ *Motivation*
- ▶ *Decision making*
- ▶ *Teamworking*
- ▶ *Personal Development Plan*
- ▶ *Conclusion*
- ▶ *References*

My Intended Career

Restaurant Manager

Responsibilities

- ↯ *Training new employees*
- ↯ *Supporting problems resolution and decision- making*
- ↯ *Motivating employees to develop their careers*

Skills Needed

- ↯ *Team Leader*
- ↯ *Problem solving and decision- making*
- ↯ *Communication Skills*
- ↯ *Customer Services Skills*

SWOT Analysis

STRENGTHS

Motivation

Decision Making

Team work

Multi- tasking

Organized

OPORTUNITIES

Better earning prospect

Better jobs

New career direction

WEAKNESSES

Time Management

Confidence

Communication skills

THREATS

Losing job opportunities

Losing money

Not to be promote in my career

Motivation

Enthusiasm or need for doing something.

- ↻ *This skill will help to achieve a greater output*
- ↻ *Help you to give motivation to your colleagues*
- ↻ *Clear and focus on your responsibilities*

Decision Making

The action or process making important decisions.

- ↻ *This will help me to prevent mistakes and risks*
- ↻ *Save time and increase productivity at work*
- ↻ *Making good decision can provide good benefits for you and your job*

Teamworking

The process to work in a group to achieve a common goal.

- ↻ Help me make work more efficient
- ↻ You learn from your teammates
- ↻ Promotes strong working relationships
- ↻ Communicate well with each other

Personal Development Plan (PDP)

- ↻ *Make timetables- That will help me to improve my time management skills.*
- ↻ *Do training courses to improve my English and communication skills*
- ↻ *Do online research about my intended career*
- ↻ *Watch videos*

Conclusion

- ▶ I have learn how to improve my English and Communication Skills
- ▶ With this I could have a good job Opportunity in the future
- ▶ I have learn how to improve my skills

References

- ▶ Fellow (2021) 21 Ways To Improve Work Performance and Continuously Grow [Online] Available from: <https://fellow.app/blog/productivity/improve-work-performance-and-continuously-grow/> (Accessed 10 April 2022)
- ▶ Indeed (2021) 11 Skills To Include On Your Restaurant Manager Resume [Online] Available from: <https://www.indeed.com/career-advice/resumes-cover-letters/restaurant-manager-skills> (Accessed: 11 April 2022)