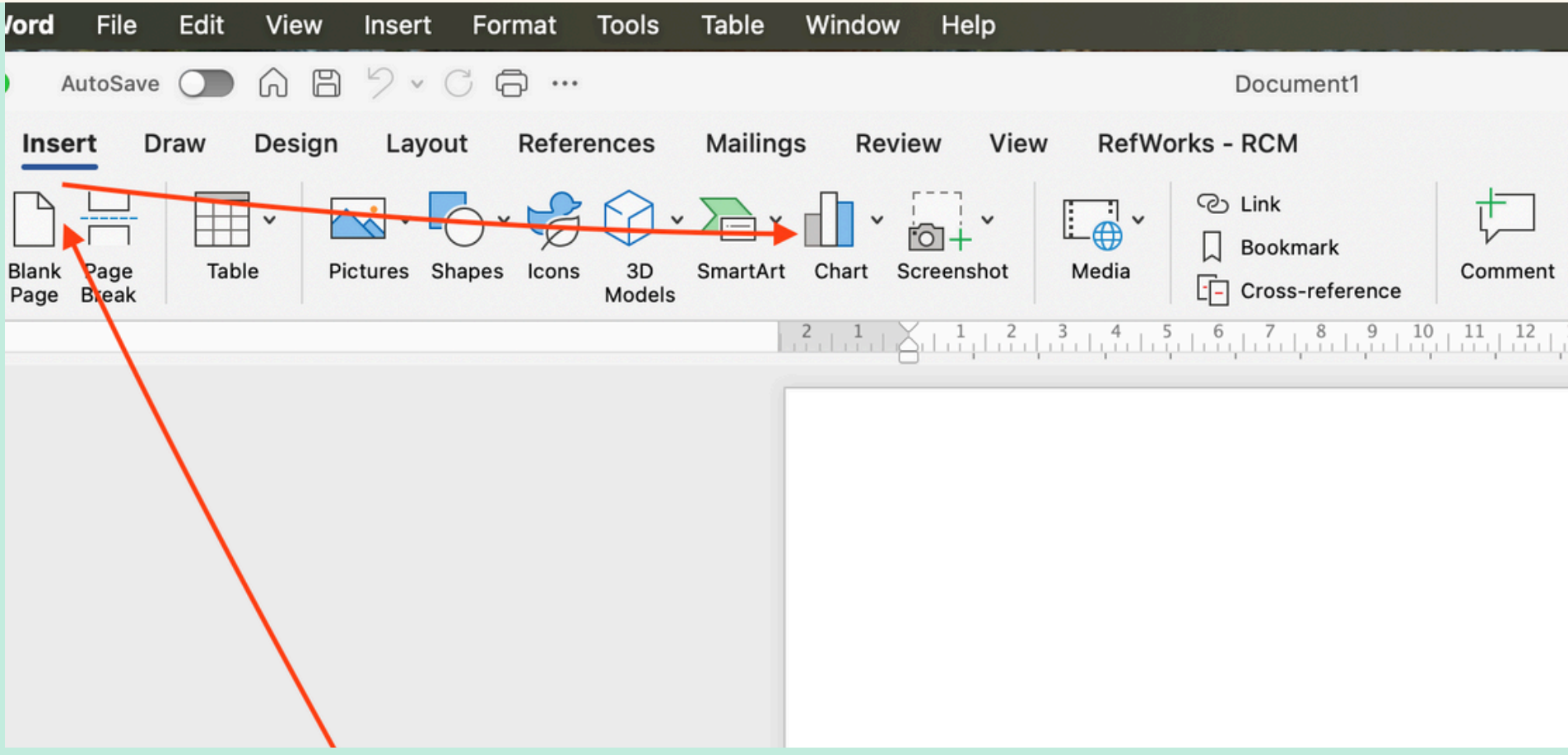
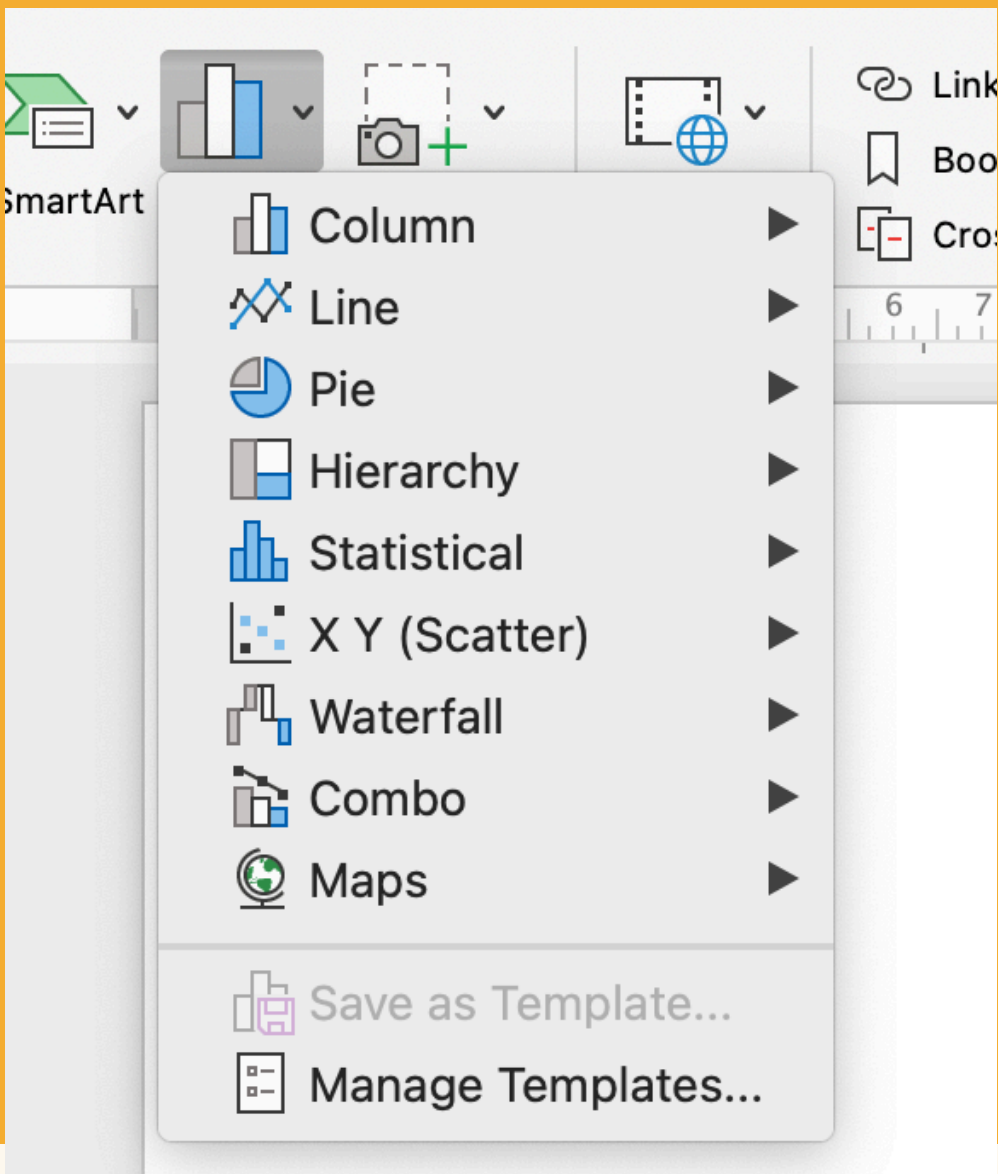


How to create a chart in Word Document!!!

1 Navigate to the “insert tab” and click on Chart



2 Select your desired chart type



3 Input your data into Automatically generated Excel Spreadsheet

Home Insert Draw Page Layout				
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3	2nd Qtr	4.2		
4	3rd Qtr	5.4		
5	4th Qtr	1.2		
6				

4 It's Ready!!!!

