

General Information:

Name of School: Pontarddulais Primay School

Address: Upper James Street Pontarddulais Swansea, SA4 8JD

Number on Roll: 480+

Name of Headteacher: Mr Gareth Davies

Name of Senior Mentor: Emma Williams

Email address: Pontarddulais.primary@swansea-edunet.gov.uk

Phone Number: 01792 882383

Absence:

Please ensure that you *phone* school before 8.00 a.m. if you are unable to attend school. Leave a message if the answer phone picks up the call. Don't email or text this information.

Parking Arrangements: Parking is at a premium at Pontarddulais Primary!

Due to the large numbers of students we would prefer students to car share and park on the roads surrounding the school. The roads are frequently monitored by Traffic Wardens, so please pay particular notice to any parking restrictions.

Daily Routines:

Start of Day: 8.50 am

Expected Arrival of Staff (including students): 8.40 am

End of Day: 3.20 pm

Expected Departure of Staff (including students): 3.30-6.00 pm

Breaktime/s:

am – 10.30

pm – 2.05

Lunchtime: 11.55-12.55

Assemblies: 10.05 am

Safeguarding Officer: Mr Davies

Please refer to guidelines available in school. Please refer also to the Safeguarding Procedure Card provided by SWWCTE.

Other Important Information:

‘All You Need to Know’ booklet to be given on arrival.

Dress Code: Smart casual-No jeans!