

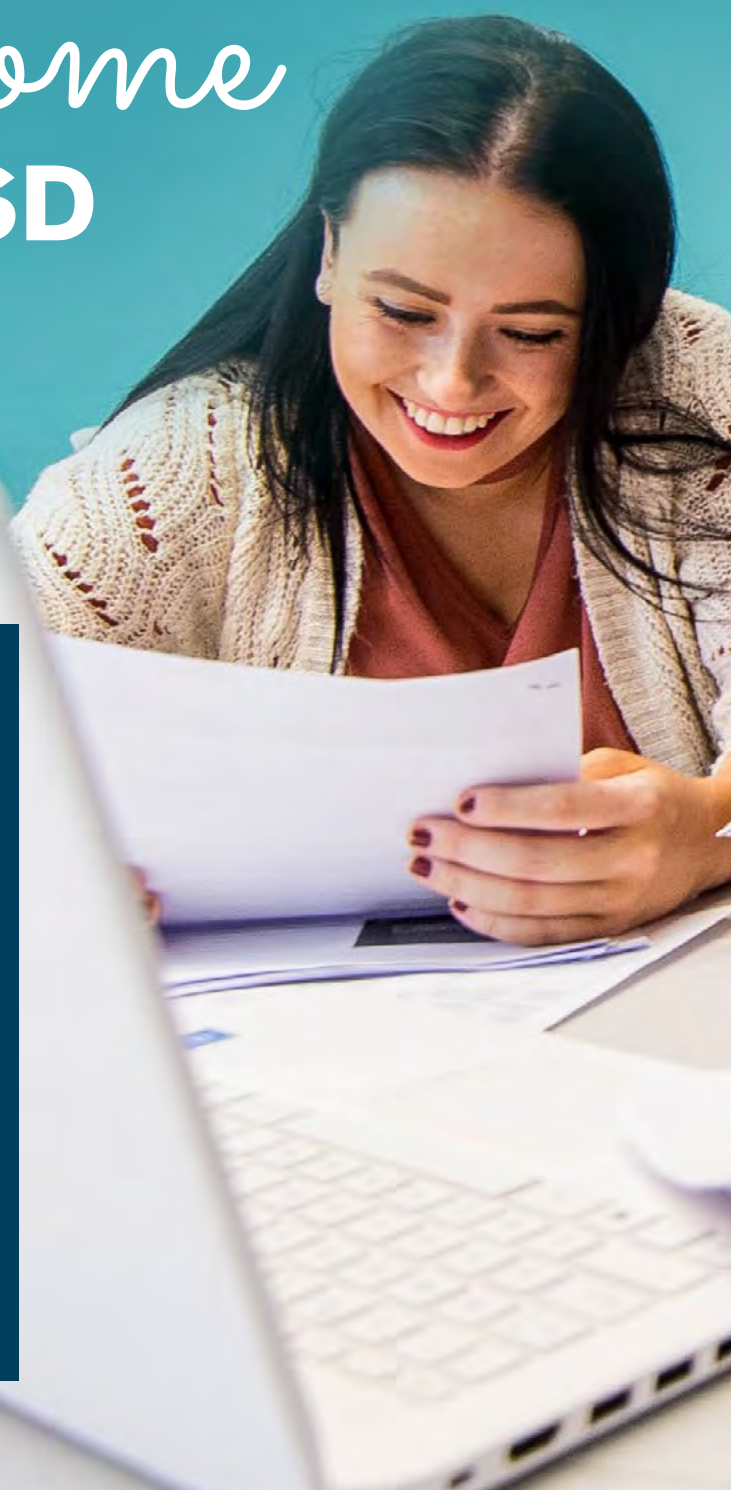


Prifysgol Cymru
Y Drindod Dewi Sant
University of Wales
Trinity Saint David

Welcome **TO UWTS D**

**WHAT YOU
NEED TO KNOW**

www.uwtsd.ac.uk/hwb





WELCOME TO UWTSD

WHAT YOU NEED TO KNOW

- 3** Welcome by Vice Chancellor
- 4** On Campus; On-line;
On Your Side
Your Learning Experience
- 5** Student Hwb
- 6** Your Path to Enrolling
as a Student at UWTSD
- 8** Getting Ready to Study at UWTSD
IT Support and Online Learning
Libraries
- 10** Supporting you at UWTSD
Disabled Students' Allowance
Study Skills
Finance
Counselling Service
Wellbeing
- 14** TSDSU Students' Union
- 15** Welsh Language Opportunities





Professor Medwin Hughes, DL
Vice-Chancellor

I am delighted that you have chosen to become a student of the University of Wales Trinity Saint David (UWTSD) and I would like to take this opportunity to welcome you to the UWTSD family. You are now members of the oldest Royal Chartered University in Wales and an international network that I hope will serve you well throughout your personal and professional life. We take great pride in our history as it has provided us with solid foundations from which to grow and continue our transformational journey.

The University is a confederation of several institutions committed to placing the needs of our students at its core. The University seeks to provide you with the opportunity to experience a wide range of academic, social and cultural opportunities to support your personal and professional development. UWTSD is renowned for the range of services that we provide to support you during your studies. Such services include the provision of a relevant and inspiring curriculum, a supportive learning environment, investing in our campuses and developing professional networks and partnerships to enhance the student experience.

University life is, after all, about students; your experiences, the opportunities that we provide you to challenge concepts, to find out who you are and what you stand for. The University's academic and professional teams are here to ensure that you achieve your potential and I encourage you to make the most of every opportunity and enjoy this very special time in your life.

With very best wishes and we look forward to welcoming you in September.

ON CAMPUS

ON-LINE

ON YOUR SIDE



Our planning
is based on

5 KEY PRINCIPLES



STUDY



SOCIAL



SAFETY



SUPPORT



SUCCESS

> COVID STATUS

For the latest information: check out our FAQs - If you have any questions: hwb@uwtsd.ac.uk



The Hwb is the one-place where you can access all the information and support you'll need to get the most out of your time at UWTSD.

Download the Hwb App NOW – it will provide you with everything you need to know about completing the admissions and enrolment process, as well as up to date information on Arrival and Induction arrangements.

Download the 'UWTSD Hwb' App from your App store:

• Google play store • App Store

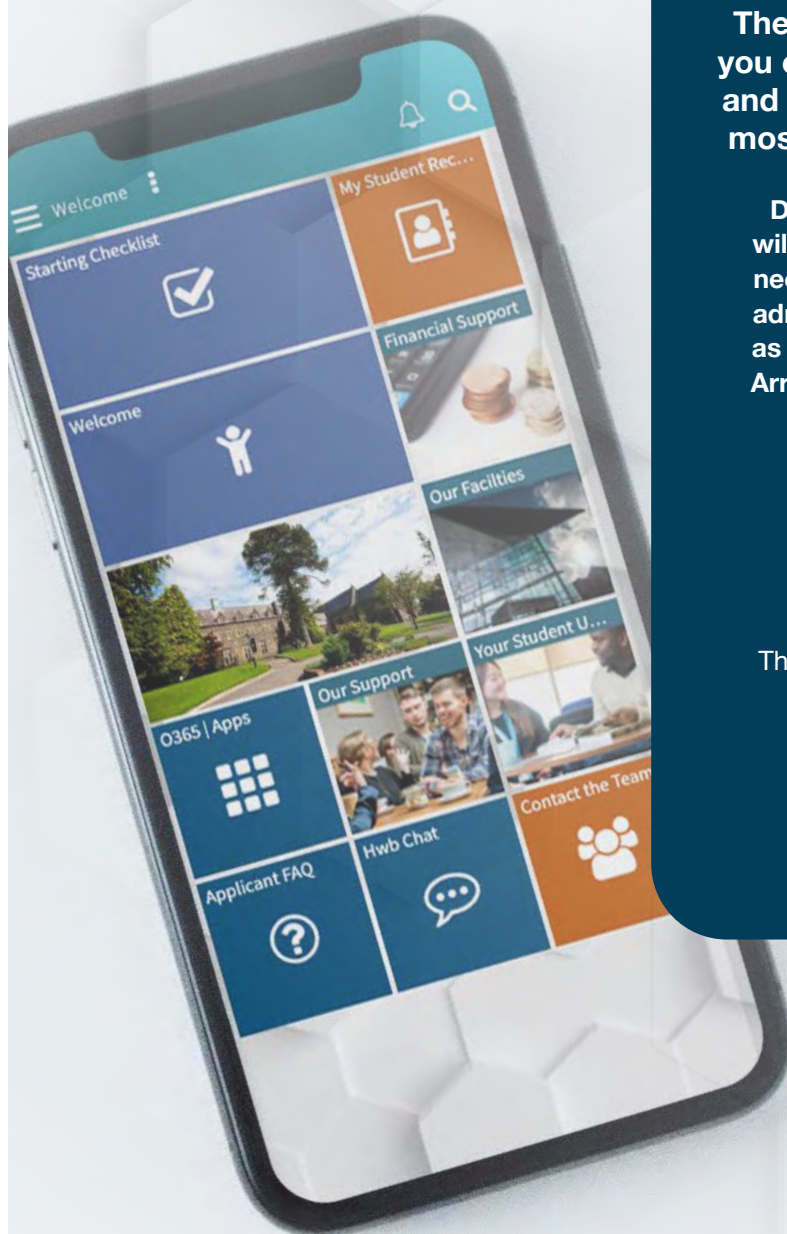
Or visit hwb.uwtسد.ac.uk

The Hwb Team can be contacted at:

hwb@uwtسد.ac.uk

or on **0300 131 3030**

You can also visit
www.uwtسد.ac.uk/hwb
to meet the team.



Download the App
'UWTSD Hwb' 



YOUR PATH TO ENROLLING AS A STUDENT AT UWTSD

1

HWB

Download the 'UWTSD Hwb' App from your App store:

- Google play store
- App Store
- Or visit hwb.uwtsd.ac.uk



2

Student Finance

Providing that your finance is in place, your student loan payment will be made once you have enrolled and started the course.

Check that everything is in place before your course starts. Visit www.gov.uk/apply-online-for-student-finance to apply if you haven't done so already.

If you are applying through Student Finance Wales or Student Finance England, a personalised guide to help you when applying is available on your applicant homepage in MyTSD.

For any general finance queries please email: fees@uwtsd.ac.uk

If you have already applied for a Student Finance Loan and want to apply for Disabled Students' Allowance, you should complete the application form now!

[Slimform DSA1 Form 2020/21](#)

If you're only applying for the Disabled Students' Allowances, or you are attending a Post Graduate course, or studying part-time, you should complete the full DSA1 Form.

[Full DSA1 Form 2020/21](#)

DON'T FORGET TO LET US KNOW!

3

Complete your pre-enrolment tasks

Make sure you've uploaded your photo for your Student Card, and uploaded any documents we need from you. If your course requires a DBS check, make sure you've got your application done before you start.



Log into MyTSD (mytsd.uwtsd.ac.uk) and click on 'Documents required prior to enrolment' to check what documents we need before you enrol. Here you can also check if you need a DBS for your course and find details of how to apply for one.

4

Enrol on your programme of study

Shortly before your course starts, you'll receive an email telling you to log into MyTSD (mytsd.uwtsd.ac.uk) to enrol.

As part of the process, you'll be asked to complete a module registration form which will be sent from the Academy office. Your Academy Administrator will be happy to help if you have any queries.



> **Get in touch with your Institute:**

Wales Academy for Professional Practice and Applied Research
wappar@uwtsd.ac.uk

5

You're officially a UWTSD student!



Check your email for confirmation of your enrolment and details on how to access your University IT account, including your University email and IT resources such as Moodle and Wi-Fi. Make sure that you can connect and log in to each of these services before your course starts.

The Hwb App will automatically update when you enrol, so make sure you log out and then back in to the Hwb App to access your personalised dashboard where you can view your timetable, library accounts and much more...

MyTSD

You should use MyTSD throughout the year to update personal data, view your module selections and to view your results.

Log into MyTSD (mytsd.uwtsd.ac.uk) to access Confirmation of Enrolment letters.

6

Sign up to what's on offer to you as a UWTSD student

Register for IT exclusives, Bursaries and Scholarships and the Students' Union.

Details are provided further on in this guide. As a student, you're also eligible to access a vast number of exclusive discounts, visit: www.studentbeans.com/uk and www.myunidays.com/GB/en-GB to find out more.



7



GETTING READY TO STUDY AT UWTSD

OUR IT SUPPORT

We provide **Telephone Support 24 hours a day, 365 days a year.**
Simply call our IT Service Desk number to speak to a specialist
on **0300 500 5055** or visit: **uwtsd.ac.uk/ithelp**

Moodle

Moodle is UWTSD's Virtual Learning Environment (VLE) platform and where you will find all your course information.

Within Moodle you can:

- Access all your course / module information
- Communicate with your lecturers and peers
 - Interactive learning activities
 - Submit your assignments

Microsoft Teams

Microsoft Teams is a unified communication and collaboration platform.

Your tutors may use Teams to deliver some of your online lectures.

You can meet, collaborate and chat via Teams.

You can also store and share files within Teams.

CHECK OUT OUR

IT *exclusives*



SPECIALIST SOFTWARE
Access the latest specialist software for your course
FREE or DISCOUNTED



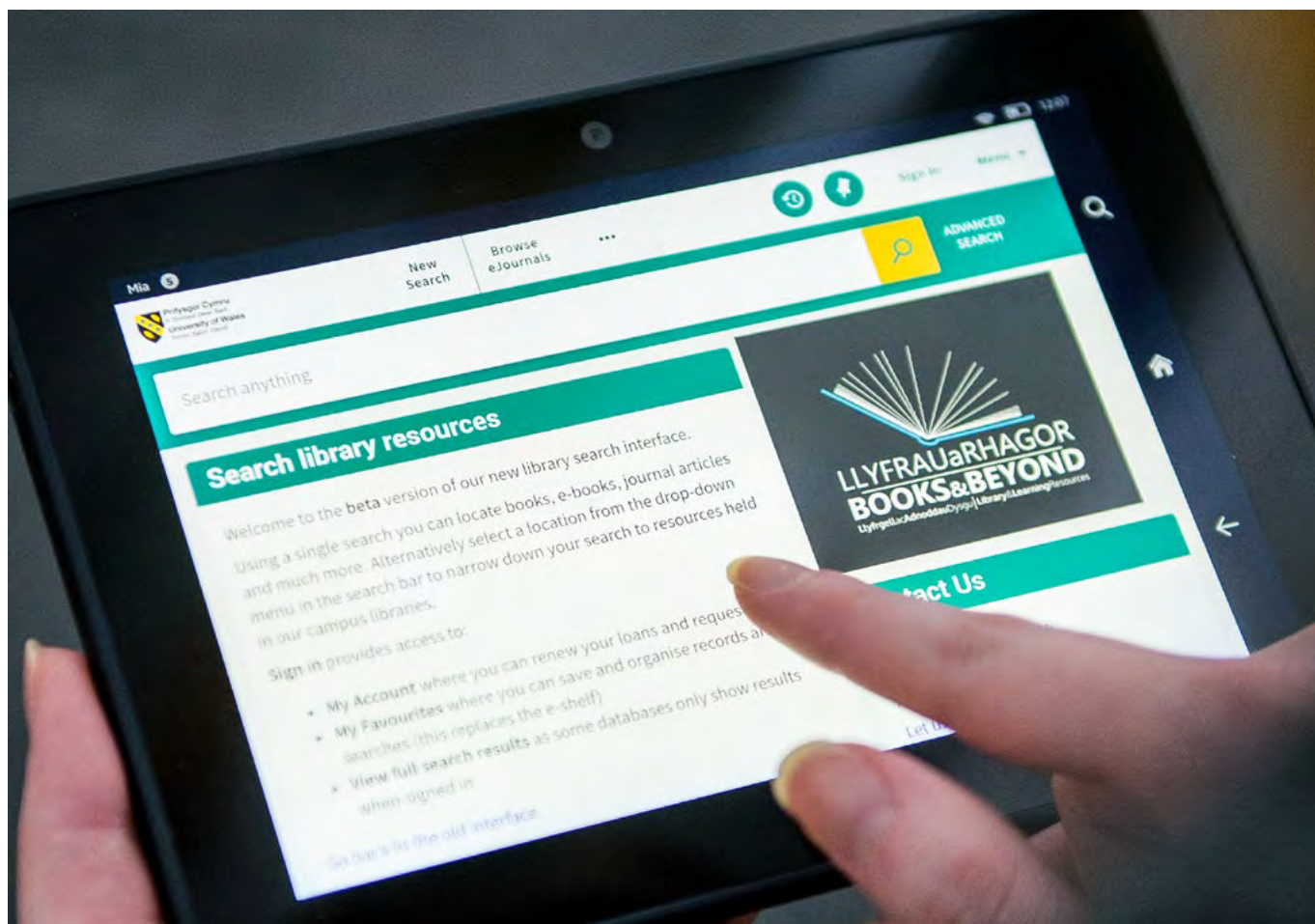
Office 365

Download **FREE**
Office 365 including
Microsoft Word



DISCOUNTED HARDWARE
Check out our exclusive
offers and discounts on hardware

See **uwtsd.ac.uk/it-exclusives** for more.



LIBRARIES

Here at UWTSD Library and Learning Resources we are dedicated to supporting and enhancing your learning. Our staff and extensive collection of learning resources will help you succeed in your course and realise your full potential as a student.

The Online Library

Our Online Library is available 24/7 and gives you access to a wide range of electronic resources, such as e-books, e-journals, specialist databases and online newspapers: www.uwtsd.ac.uk/library/online-library

Your Academic Liaison Librarians

Our friendly and knowledgeable Academic Liaison Librarians are here to help you with:

- Finding, using, and evaluating information sources
- Referencing
- Locating accessible resources

They also provide a wider InfoSkills programme focusing on transferable employability skills and academic skills, which you can access online www.uwtsd.ac.uk/library/infoskills. Additional support is also currently available via Microsoft Teams/Skype or email and can be delivered to class groups or individuals via advance booking, as required.

Our spaces

Our libraries offer bright, open spaces with a wide range of facilities and study areas, designed to suit all learning styles.

Find out more about the access and facilities available on our website: www.uwtsd.ac.uk/library/spaces-opening-times



This service may be affected by Government guidelines relating to Covid-19, for the latest information contact: library@uwtsd.ac.uk

GET IN TOUCH!

www.uwtsd.ac.uk/library
email: library@uwtsd.ac.uk



@UWTSDLib



UWTSD Library and Learning Resources



SUPPORTING YOU AT UWTSD

Our services can be offered
on Campus or remotely.

Disabled Students' Allowances

As a higher education student, you can apply for a Disabled Students' Allowance (DSA) if you have a disability, including a:

- long-term health condition
- mental health condition
- specific learning difficulty, e.g. dyslexia

You must meet the definition of disability under the Equality Act 2010. The support you get depends on your individual needs and not on income.

You may get help with the cost of:

- Specialist equipment, e.g. a computer if you need one because of your disability
- Extra travel because of your disability
- Examination Support (Amanuensis or Reader)
- Specialist Mentoring
- Specialist 1:1 Study Skills Support
- Other disability-related costs of studying

If you have already applied for a Student Finance Loan and want to apply for Disabled Students' Allowance, you should complete the application form now!

Slimform DSA1 Form 2020/21

If you're only applying for the Disabled Students' Allowances, or you are attending a Post Graduate course, or studying part-time, you should complete the full DSA1 Form.

Full DSA1 Form 2020/21

DON'T FORGET TO LET US KNOW!

For more information go to **www.studentfinancewales.co.uk**. (students from Wales)
or **www.gov.uk/disabled-students-allowances-dsas** (students from England).

Study Skills

Study skills support is available to all University of Wales Trinity Saint David students who need assistance with their studies.

Refine your study skills and achieve your best from foundation through to postgraduate level. Support is offered with researching, referencing, avoiding plagiarism, academic writing, critical thinking, presentation skills, planning and organisation, and exam revision. This support is designed to supplement but not replace the subject-specific teaching and advice provided by your academic tutors.

Study Skills will be available to you.



Counselling Service

The University has a well-established, professional Counselling Service. All our Counsellors work in accordance with the Ethical Framework of the British Association for Counselling and Psychotherapy.

No-one needs to know that you are seeing a Counsellor. You have nothing to lose by doing so, and you may well find it a supportive and helpful experience.

At all the campuses, there is an “in house” free Counselling Service which is available throughout the year. During term-time appointments are offered on most weekdays and there is a reduced service during vacations.

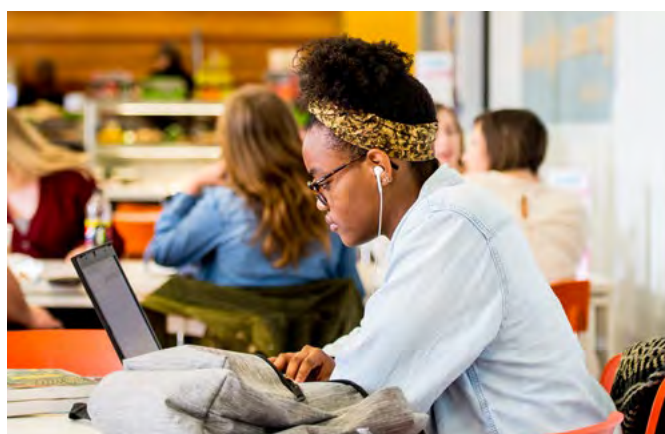
For more information go to:
www.uwtsd.ac.uk/counselling

Finance

The University has dedicated finance officers at the three main campuses.

Financial support for eligible students includes University bursaries and scholarships, the UWTSd Hardship Fund (for students experiencing financial hardship) and the HEFCW part-time undergraduate fee waiver scheme (for part-time undergraduate students in receipt of certain DWP benefits.)

For more information go to: www.uwtsd.ac.uk/student-services/financial-support



Wellbeing

Help and support is available for all students:
uwtsd.ac.uk/student-services

The University offers a Wellbeing service during term time for students who:

- Need some advice
- Need someone to talk to
- Don't know who to turn to
- Need someone to listen

ALL THE SERVICES ABOVE ARE AVAILABLE ONLINE IF SUPPORT SESSIONS ON CAMPUS ARE AFFECTED BY THE ONGOING SITUATION.



Hello & Welcome

from everyone at Trinity Saint David Students' Union.

We are here to help you make the most of your time at university; from getting settled in and making friends, to providing support and representing your opinions.

We're a charity that's independent of the university, and leading us is a team of student-elected Sabbatical Officers. We've also got a network of officers and reps to make sure your voice is heard; you'll have the opportunity to get involved later in the year. If you study at UWTSD, you're automatically a member of the Students' Union. There are no forms to fill in and no joining fees to pay.

Make friends and be a part of something great. When you're not in lectures, you can get involved with our clubs and societies. It's a great way to make new friends and all our groups are led by a friendly bunch of students or union staff. You can also dedicate your time to helping the community through our volunteering opportunities. Check out our website to learn more.

A helping hand

We hope your time at university goes smoothly, but we're here if you need help; from issues around your studies to housing to health - we're here for you.

STUDENT REPRESENTATION

CLUBS & SOCIETIES

ADVICE & SUPPORT

EVENTS



MEET YOUR REPRESENTATIVES



James Mills
Group President

Sabbatical Officer



Students Voice Reps

Responsible for working closely with your Course Reps on issues of academic representation, and delivering your feedback to the University.

Course Reps

Every course can elect a Course Rep to raise issues at a class level.

WELSH LANGUAGE OPPORTUNITIES



UWTSD is proud to be a truly bilingual institution offering opportunities to study through the medium of Welsh across our campuses. Whether it's the whole course or one module students are also able to submit their work and be assessed through the medium of Welsh. Welsh speakers can also access a range of services across the University in Welsh.

But at UWTSD bilingualism is about more than just providing services. It's about promoting the use of the Welsh language and working to create a truly bilingual Wales.

Learning Welsh

The University is also home to the Welsh Language Services Centre, **RhagorlAITH**. The centre provides a range of courses for individuals and staff who are looking to learn and improve their Welsh and can also advise students on the options available to them via Learn Welsh, the National Centre for Learning Welsh.

The Centre has also developed provision for students, whether Welsh speakers or learners, focusing on Welsh in the workplace. If you're interested in learning more, speak to your program directors or contact: Dr Lowri Lloyd, Director of Welsh Services Centre; RhagorlAITH lowri.lloyd@pcydd.ac.uk

Welsh resources

Canolfan Peniarth is UWTSD's publishing centre and has developed many resources including apps to help students develop their language skills while studying.

These include the Sglein App, Cywirdeb Iaith App, and the mutations app, Ap Treiglo. These are all available via the Apple app store and Google Play. More info: canolfanpeniarth.org

Contact: G.wynne@pcydd.ac.uk

Canolfan Peniarth

CPeniarth

If you're new to Wales you might notice that everything from signs to emails are in two languages.

WHY NOT TRY OUT SOME OF THESE EASY WELSH GREETINGS TO GET YOU STARTED?

Good morning - **Bore da**
**Boh-reh dah*

How are you - **Shw' mae?**
**Shoo my*

Good afternoon - **Prynhawn da**
**Prin-houn dah*

Good bye - **Hwyl fawr**
**Hoo-il vowr*

Good evening - **Noswaith dda**
**Noss-why-the English phonetics*



Coleg
Cymraeg
Cenedlaethol

UWTSD plays a key role delivering Welsh medium higher education and has an active branch of the Coleg Cymraeg Cenedlaethol.

The branch is based in Carmarthen but has active members across all campuses.

Support for your study

UWTSD and Coleg Cymraeg Cenedlaethol offer a variety of scholarships and bursaries to support you in studying for the medium of Welsh.

Find out more on our bursaries page; www.uwt.ac.uk/coleg-cymraeg-en/scholarships/ or get in touch with the Coleg branch officer.

Coleg Cymraeg Cenedlaethol - Language Skills Certificate

All Welsh speakers can take this certificate which provides evidence the employers of your language skills and enhances your CV. Find out more; colegcymraeg.ac.uk/en



For more information contact:

Bethan Wyn
Branch Officer

bethan.wyn@uwt.ac.uk

01267 676618

@CangenDDS

Bethan Wyn Cangen-Pcydds / Cangen y Drindod Dewi Sant

Cangen y Drindod



Prifysgol Cymru
Y Drindod Dewi Sant
University of Wales
Trinity Saint David

Check out our channels.
We would love to hear from you.

 **UWTSD**

  **trinitysaintdavid**

 **@StudyUWTSD @UWTSD**