

Delivery Plan for Certificate of Higher Education in Skills for the Workplace

Module	Month	Swansea01 SMU Mount Pleasant Campus	Swansea02 SMU Mount Pleasant Campus
Open/Enrolment Events		Wednesday 23 January 2013 5.00pm-7.00pm or Sunday 27 January 10.00am-12.00noon	
EMPL4002 Digital Literacy	February 2013	Saturday 02	Sunday 10
		Tuesday 05	Wednesday 13
		Tuesday 12	Wednesday 20
		Tuesday 19	Wednesday 27
EMPL4001 Personal Development for Employment	March 2013	Saturday 02	Sunday 10
		Tuesday 05	Wednesday 13
		Tuesday 12	Wednesday 20
		Tuesday 19	Wednesday 27
EMPL4006 Pathway Project 1: Locally Rooted Globally Connected	April 2013	Residential weekend delivery at University of Wales Trinity Saint David Lampeter Campus. Lectures Friday 12 April from 6.00pm through until the afternoon of Sunday 14 April. Plus one evening delivery: Cohort Swansea01 Tuesday 23 April / Cohort Swansea02 Wed 24 April	
EMPL4003 Working in Teams	May 2013	Saturday 04	Sunday 12
		Tuesday 07	Wednesday 15
		Tuesday 14	Wednesday 22
		Tuesday 21	Wednesday 29
EMPL4004 Communication Skills	June 2013	Saturday 01	Sunday 09
		Tuesday 04	Wednesday 12
		Tuesday 11	Wednesday 19
		Tuesday 18	Wednesday 26

Module	Month	Swansea01 SMU Mount Pleasant Campus	Swansea02 SMU Mount Pleasant Campus
EMPL4005 Information, Data and Analysis	July 2013	Saturday 06	Sunday 14
		Tuesday 09	Wednesday 17
		Tuesday 16	Wednesday 24
		Tuesday 23	Wednesday 31
EMPL4010 Pathway Project 2: Skills for Self Employment	August 2013	One residential weekend delivery at University of Wales Trinity Saint David Lampeter Campus. Lectures Friday evening through until Sunday afternoon. Plus one evening delivery during the month. Dates to be confirmed.	
EMPL4007 Employability	September 2013	Saturday 7	Sunday 15
		Tuesday 10	Wednesday 18
		Tuesday 17	Wednesday 25
		Tuesday 24	Wednesday 02 October
EMPL4008 Problem Solving	October 2013	Saturday 5	Sunday 13
		Tuesday 8	Wednesday 16
		Tuesday 15	Wednesday 23
		Tuesday 22	Wednesday 30
EMPL4009 Project Planning	November 2013	Saturday 2	Sunday 10
		Tuesday 5	Wednesday 13
		Tuesday 12	Wednesday 20
		Tuesday 19	Wednesday 27

Saturday and Sunday: 9.00am – 1.00pm and 2.00pm – 5.00pm = 7hrs

Tuesday and Wednesday evenings: 6.00pm – 9.00pm = 3hrs

Per month: 1 day (7hrs) + 3 evenings (total of 9hrs) = 16hrs